



TOWN OF KENTVILLE COUNCIL

June 27, 2022

AGENDA

6:00 p.m.

- 1. CALL MEETING TO ORDER AND ROLL CALL**
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF THE MINUTES**
 - (a) Council meeting minutes, May 30, 2021**
- 4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS**
 - (a) Active Transportation Update (verbal)**
 - (b) Police Commission Bylaw Review**
- 5. RECOMMENDATIONS AND REPORTS**
 - (a) Council Advisory Committee – Councillor Gillian Yorke**
 - (1) Temporary Borrowing Resolution – Capital Projects**
 - (2) MacDonald Avenue Construction Schedule**
 - (3) Sanitary Sewer 2022-2023 Capital Budget**
 - (4) Sanitary Sewer 2022-2023 Operating Budget**
 - (5) Property Assessed Community Energy Program**
 - (b) Councillors’ and Mayor Reports**
 - (1) Councillor Gerrard**
 - a. Joint Fire Services Committee**
 - b. Valley Waste Resource Management Authority**
 - c. Kings Regional Sewer**
 - (2) Councillor Huntley**
 - a. Kentville Water Commission**
 - b. Kings Transit Authority**
 - c. Kings Point to Point**
 - d. Kings Regional Emergency Management Organization**
 - e. Diversity Kings**
 - f. Partners for Climate Progress**
 - g. Valley Regional Enterprise Network, Liaison and Oversight Committee**
 - (3) Councillor Maxwell**
 - a. Kentville Inclusion and Accessibility Advisory Committee**

- b. Board of Police Commissioners
- c. Annapolis Valley Trails Coalition
- d. Student Bursary Selection Committee
- e. Kings County Academy Parent Teacher
- f. Annapolis Valley Regional Library

(4) Deputy Mayor Savage

- a. Audit Committee
- b. Investment Advisory Committee
- c. Kentville Inclusion and Accessibility Advisory Committee
- d. Kentville Water Commission
- e. Source Water Advisory Committee
- f. Kentville Business Community Board
- g. Kings Regional Sewer
- h. Valley Waste Resource Management Authority
- i. Kings Regional Emergency Management Organization

(5) Councillor Yorke

- a. Source Water Advisory Committee
- b. Board of Police Commissioners
- c. Multi Purpose Facility Feasibility Study Committee
- d. Annapolis Valley Regional Library
- e. Kings County Academy Parent Teacher Association

(6) Councillor Zebian

- a. Joint Fire Services
- b. Kings Transit
- c. Valley Waste
- d. Kings Point to Point
- e. Audit Committee
- f. Kentville Water Commission
- g. Diversity Kings

(c) CAO Update (verbal)

(d) Mayor Sandra Snow

- a. Kentville Investment Advisory Committee
- b. Audit Committee
- c. Water Commission
- d. Source Water Protection Advisory Committee

6. NEW BUSINESS

- (a) Councillor Huntley Request for Support:
Federation of Canadian Municipalities Committees

7. CORRESPONDENCE

- (a) Cyril White (1)
- (b) Cyril White (2)

8. PUBLIC COMMENTS

9. IN CAMERA

- (a) None.

10. ADJOURNMENT

DRAFT



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: May 30, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Director of Parks and Recreation Rachel Bedingfield, Director of Engineering and Public Works Dave Bell, Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

- Addition: 3.c Minutes for the Public Hearing Minutes, May 30, 2022
- Addition: 9.b In Camera - Legal Matter, Proposed Robinson property

That the agenda of May 30, 2022 be approved.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

- (a) Council meeting held on April 25, 2022

DRAFT

It was moved that the minutes of the Council meeting on April 25, 2022 be approved as distributed.

MOTION CARRIED

(b) Special Council meeting held on April 25, 2022

It was moved that the minutes of the Special Council meeting on April 25, 2022 be approved as distributed.

MOTION CARRIED

(c) Public Hearing held on May 30, 2022

It was moved that the minutes of the Public Hearing held on May 30, 2022 be approved as distributed.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Second Reading – Huntley Rezoning

CAO Troke reviewed the application for rezoning of a property at 294 Main Street from commercial to residential and the results of the public hearing.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Craig Gerrard

That Council give second reading to amend Appendix A zoning map of the land use bylaw of the Town of Kentville to rezone PIDs 55260400 and 55246813 from General Commercial C-1 to One- and Two-unit Dwellings R2.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Active Transportation Update

Director Bedingfield and Director Bell presented updated videos, maps and plans of the downtown active transportation route being implemented this summer. CAO Troke shared some feedback received by Councillors and provides some clarification to different aspects of the project.

Discussion

DRAFT

- A request was made by Councillor Zebian that a presentation be made by Directors Bedingfield and Bell to the business community about this project.
- Deputy Mayor Cate Savage shared a motion from the Kentville Business Community about their support for this project.
- CAO Troke and Deputy Mayor Savage will discuss this project with the Kentville Business Community and bring any concerns back to Council.

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Municipal Boundary Review

At the May 9, 2022 meeting of Council Advisory Committee, CAO Troke described the municipal boundary review and laid out plans to meet these provincial requirements using existing staff. Staff has prepared a website and a survey and is ready to receive feedback from residents.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That staff coordinate the 2022 Municipal Boundary Review process and bring a report to Council at the October 2022 meeting of Council Advisory Committee.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(2) Heritage Bylaw

At the May 9, 2022 meeting of Council Advisory Committee, Director Gentleman reviewed current practices around protecting heritage buildings and gave recommendations for a voluntary heritage bylaw in Kentville. CAO Troke asked Council to provide more clarity on this potential bylaw and they indicated:

1. the bylaw should be voluntary,
2. the committee managing this bylaw should contain 4 citizens members, and
3. the bylaw should have a financial consideration for affected property owners.

It was also requested that staff consider all buildings with cultural significances and not just buildings with white cultural historical significance.

Report available for more information.

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

DRAFT

(1) Councillor Craig Gerrard

Highlights included Valley Waste regarding financial support, processing of beach waste, new equipment, and large waste collection vehicles.

Report available for more information.

(2) Councillor Paula Huntley

Highlights included meeting of Kings Regional Emergency Management Organization, Kings Transit, canoe procurement for large equipment, town events, Nova Scotia Federation of Municipalities conference, and Mentoring Plus.

Report available for more information.

(3) Councillor Cathy Maxwell

Highlights included Police Commission, Kentville Hemlock Ravine woolly adelgid working group, Hemlock Woolly Adelgid detection day at the Gorge Trail, Kentville Heritage Society opening day, and Accessibility Committee. Boot washing stations may soon be installed at the Gorge trail to reduce the spread of the Hemlock Woolly Adelgid.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included Kentville Investment Advisory Committee, Kentville Business Community, Kings Regional Emergency Management Organization, Kentville Water Commission and Sourcewater Protection Plan, Kentville Inclusion and Access Advisory Committee, and the Audit Committee. The incoming comfort station in Centre Square will be discussed by the Town and KBC at an upcoming meeting.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included Police Commission, Annapolis Valley Regional Library, multi purpose facility, Parent Teacher Association, community garden planning, safe grad pancake breakfast, and the Bryan Gibson mural unveiling.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included Diversity Kings, Audit Committee, opening of Heritage Centre, Bryan Gibson mural unveiling, Apple Blossom Festival, downtown Active Transportation project, amendments to the Noise bylaw.

Report available for more information.

DRAFT

(c) Mayor Sandra Snow

Update on operational matters by CAO Dan Troke including Apple Blossom Festival, Heritage Bylaw, Noise Bylaw, Youth Committee, and Meeting Policy. Update on legal investigator for Code of Conduct.

The mayor reported on her activities this month with highlights including deed transfer tax, intermunicipal services agreement review, MIT REAP, Kings Regional Emergency Management Organization agreement, Kentville Regional Sewer Committee, Nova Scotia Federation of Municipalities conference, Kentville Water Commission and Sourcewater Protection Advisory Committee.

Report available for more information.

6. NEW BUSINESS

(a) Accessibility Committee Letter

CAO Troke describes the issues in the letter to the province written from the Accessibility Committee and asks Council to support staff sending this to the province.

Report available for more information.

(b) Service Exchange Renegotiation and Municipal Government Act Review Committee

Mayor Snow reviews the letter from the Nova Scotia Federation of Municipalities and seeks feedback from Council.

Report available for more information.

(c) Valley Waste Management Guarantee Resolution

CAO Troke described the request from Valley Waste and presented their request for a guarantee of \$215,352.00

Report available for more information.

It was moved by Councillor Gillian Yorke and seconded by Councillor Cathy Maxwell

That Council authorize the Valley Waste Resource Management Authority Guarantee Resolution in the amount of \$215,352.00.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(d) Kentville Water Commission Report

DRAFT

Mayor Snow reported on the approval of the water commission operating budget and capital budget, for Council's information.

Report available for more information.

(e) Kentville Audit Committee

Mayor Snow outlined the mandate and the membership of the Kentville Audit Committee and recommended a citizen member for this committee.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

That Council approve citizen member Jim Noonan to sit for a two-year term on the Kentville Audit Committee.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

7. CORRESPONDENCE

(a) Cyril White

Concerns about Station Lane and the downtown active transportation route.

Request that staff let Council know when letters are hand delivered.

8. PUBLIC COMMENTS

(a) None.

9. IN CAMERA – Legal Matter

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

That Council move into a closed session at 7:55 pm to discuss confidential contractual and legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Gillian Yorke and seconded by Councillor Paula Huntley

That Council return to open session at 8:13 pm.

DRAFT

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Craig Gerrard and Councillor Andrew Zebian

That Council direct the CAO to proceed with the sale of the Miners Landing trail land as discussed in camera.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

Councillors Andrew Zebian and Cathy Maxwell leave the meeting at 8:15pm due to a conflict of interest.

It was moved by Councillor Craig Gerrard and Councillor Gillian Yorke

That Council enter a closed session at 8:15 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Savage, Snow, and Yorke

It was moved by Councillor Gillian Yorke and Councillor Paula Huntley

That Council move into open session.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Savage, Snow and Yorke

10. ADJOURNMENT

The May 30, 2022 meeting of Council adjourned at 8:47 p.m.

MOTION CARRIED

Approved by CAO and Clerk Dan Troke



TOWN OF KENTVILLE BY-LAW CHAPTER XX BOARD OF POLICE COMMISSIONERS

This By-law supplements the *Police Act*, and the *Police Act* should be referenced for questions concerning the terminology, clarification, and full administration of the Kentville Board of Police Commissioners By-law.

DEFINITIONS

1. In this Bylaw:

- (a) “Board” means the Board of Police Commissioners for the Town of Kentville;
- (b) “Chief” means the Chief of the Kentville Police Service;
- (c) “Chief Administrative Officer (CAO)” means the Chief Administrative Officer of the Town of Kentville;
- (d) “Council” means the Town Council of the Town of Kentville;
- (e) “Member” means a member of the Board of Police Commissioners;
- (f) “Police Act” means the Police Act RSNS2004 c.31 as amended and the regulations made thereunder;
- (g) “Town” mean the Town of Kentville.

POWERS

2. The Board shall comply with the provisions of the Police Act RSNS 2004 c.31 setting out its powers and obligations. The relevant sections of such legislation and regulations pursuant thereto, including amendment or substitutions, shall be supplied to each member of the Board.

COMPOSITION OF THE BOARD

3. The Board shall consist of five (5) members.
4. The members shall be appointed as follows:
- a. Two (2) members of Council are appointed by resolution of Council. The Council appointments shall take effect after the first Council meeting in November of each calendar year.
 - b. Two (2) residents appointed by resolution of Council, who are neither members of council nor employees of the Town of Kentville. Appointments shall take effect

- c. One (1) member appointed by the Minister of Justice of the Province of Nova Scotia.
5. All subsequent appointments of resident members shall be appointed for a term of three (3) years. Members shall be eligible for reappointment for maximum of two (2) consecutive three (3) year terms.
6. Council shall at its first regular meeting in January, in each calendar year, by resolution, make appointments to fill vacancies on the Kentville Board of Police Commissioners, herein referred to as the 'Board', pursuant to Section 44[3] of the *Police Act*, having all the power and duties of such a Board established pursuant to the provisions of the *Police Act*.
7. The Board shall at its first meeting in each year, elect a Chair and Vice Chair. Due to the nature of the Board being a civilian oversight of the Police Commission, we recommend that the chair be elected from the Civilian (community) representatives or the DOJ representative. The Vice Chair will be elected from the remaining members.

BOARD AUTHORITY/GOVERNANCE

8. The Board shall have all the powers and duties granted pursuant to the provisions of The Police Act and responsibilities as per regulations.
9. The Chief of Police or their designate shall give all necessary orders, directions and instructions to the policing service.

MEETINGS

10. The Board holds at least 11 meetings each year. Meetings during these months may be called at the discretion of the Chair. Regular public meetings of the Board will be held in Council Chambers at Town Hall on the second Friday of each month, commencing at 1:00 pm, or such meetings at such other time or place as the Board shall determine, provided that the date, time, and location of such public meetings shall be advertised with seventy-two (72) hours' notice.
11. A majority of members constitutes a quorum (*three (3) members in attendance for a quorum*).
12. The Board may meet *in-camera* at any time on 24 hours' notice by the Chair or any two members or at any time with unanimous consent of all members, concerning all matters relating to discipline, personnel conduct, contract negotiations and security of police operations. A member of the Board or any person in attendance at an "in-camera" meeting shall not disclose any item or information of a confidential nature that is discussed at the meeting. All in camera meetings will have recorded minutes outlining direction received in camera.

13. The Chief of Police or their designate shall, whenever requested by the Chair of the Board, attend meetings of the Board, whether public or *in-camera*.

14. The Chief of Police or Chief Administrative Officer (CAO) shall designate a Secretary to the Board who shall have charge of all minutes, records and accounting procedures to be followed and maintained by the Board. This will eliminate any conflict of interest for in camera sessions.

FISCAL MATTERS

15. The Board shall be required to submit to Council its recommendations with respect to all financial and budgeting matters related to the administration of the policing service or before the end of February each year.

16. The Board shall submit to Council all proposed employment agreements or contract negotiations for Council's approval of all financial matters contained therein, prior to the execution thereof, by the Board. The Town shall be the employer of all members and staff of the policing services and all collective agreements or other agreements with the members and staff of the policing service or their bargaining agent shall be contracted in the name of the Town.

17. The Chief Administrative Officer and the Chief of Police shall be members of any committee appointed for the purpose of contract negotiations with members of the Town's police force.

18. All capital equipment proposed to be purchased by the Board, not provided for in its budget as approved by Council, shall be submitted to the Council, together with the written recommendation of the Board for purchase consideration.

19. Each member of the Board is entitled to reimbursement of reasonable expenses actually incurred on the business of the Board (including training) as per the expense reimbursement policy of the Town of Kentville.

PURCHASING POLICY

20. Purchases made by the Board shall apply the procedures set out in the Town of Kentville Purchasing Policy.

REPEAL

21. Upon approval by Council of this bylaw, the Bylaw known as the Town of Kentville Bylaw Chapter 82 Board of Police Commissioners as adopted by Town Council on the 3rd day of November 2009, is hereby repealed.

ENFORCEMENT

22. This Bylaw shall come into force and legal effect upon receiving the approval of the Minister of Justice of Nova Scotia as per Section 55(2) of the Police Act.

Clerk's Annotation for Official By-Law Book

Date of first reading:

Date of advertisement of Notice of Intent to Consider:

Date of second reading:

*Date of advertisement of Passage of By-Law:

Date of mailing to Minister a certified copy of By-Law:

I certify that this Board of Police Commissioners Bylaw – Chapter XX was adopted by Council and published as indicated above.

Chief Administrative Officer, Dan Troke

***Effective Date of the By-Law unless otherwise specified in the By-Law**

Police Commission Meeting

June 27 2022

Agenda

1pm

1. Call meeting to order and roll call
2. Approval of the Agenda
3. Approval of the Minutes- May 20
4. Business arising from the minutes
 - A Police By-Law— Chair
 - B Revisit Town Hall Meeting-
Jillian
 - C BBQ-- Chief
 - D Apple Blossom-- Chief
 - E Technology update -- Jillian
- 5 New Business
 - a Chief's evaluation update –Chair
 - b Speeding – Chair
 - c – other

6 Reports

a Chief's report

b Sp/Cst Wood's

c Financial Report

7 Chair's report

No report

8 Correspondance none

9 In Camera

KENTVILLE POLICE COMMISSION MINUTES May 20th, 2022

PRESENT

Chairman Steven Pearl, Commissioner Deborah Mahoney, Commissioner Cathy Maxwell, Commissioner Paul Walker, Commissioner Gillian Yorke, Chief James Butler, D/Chief Martin Smith and Recording Secretary Dawn Fitch.

CALL TO ORDER AND ROLL CALL

Chairman Pearl called the meeting to order at 1:08 pm
Commissioner Yorke arrived at 1:10 pm

APPROVAL OF AGENDA

It was moved by Commissioner Mahoney and seconded by Commissioner Walker

that the agenda be approved

MOTION CARRIED

**APPROVAL OF MINUTES
April 29th, 2022**

It was moved by Commissioner Mahoney and seconded by Commissioner Walker

to approve the minutes

Minutes approved

**BUSINESS ARISING FROM
THE MINUTES**

(a) Police Bylaw –

Chairman Pearl provided a copy of the draft By Law and CAO notes. The Board went through these notes point by point either agreeing with or changing the various points.

(b) Town Hall Meeting

It was determined a new date for the Town Hall will now be needed probably in September.

Chief Butler advised there will be a ceremony on June 10th at 4 pm for Sgt. Lutz's promotion and swearing in of the new members at the Council Chambers. He will send out a reminder.

There was some discussion on getting a business (Town)

email for the non-Council Board members. Commissioner Yorke will look into this.

(c) Sidewalk Flags - Commissioner Walker

There was some discussion on this subject. It was suggested that Dave Bell, as the Town Traffic Authority, be contacted for his opinion on the flags. Chief Butler advised that police have been on Chester Ave everyday for the past 3 weeks regarding speeding. Tickets have been issued.

NEW BUSINESS

(a) RCMP Services – moved to In Camera

(b) Employee/Retirement BBQ

Chief Butler advised he wants to have a joint BBQ with the Board of Police Commissioners for the current employees, retirees and new hires sometime during the summer.

(c) Apple Blossom

The police service is ready. Members from Halifax, Bridgewater and Annapolis Royal are helping out for free. Public Works and EMO are ready also. D/Chief Smith is looking after the Festival. Traffic is the main concern. The Freedom Rally have flyers out, but no protest planned that we are aware of. Chief Butler will discuss the festival operationally afterwards, after the costs are calculated.

(d) Speeding

This was discussed above along with the flag issue.

REPORTS

(a) Chief's Reports (attached)

(b) S/Cst Wood's Reports (attached)

(c) Chair's Report

Chairman Pearl advised he is still trying to get David Walker to attend a meeting. There is a fall conference, but no date has been announced yet.

(d) Financial Report (attached)

Commissioner Yorke seconded by Commissioner Mahoney moved

to accept all of the reports

MOTION CARRIED

Commissioner Maxwell arrived at 2:09 pm.

IN CAMERA

Commissioner Yorke seconded by Commissioner Maxwell
moved at 2:10 pm

to enter in camera session

MOTION CARRIED

Commissioner Maxwell seconded by Commissioner Walker
moved at 2:50 pm

to come out of in camera

MOTION CARRIED

The next meeting will be June 24th at 1 pm.

ADJOURNMENT

There being no further business to discuss, the meeting
adjourned at 2:55 pm.



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Temporary Borrowing Resolution

At the June 13, 2022 meeting of Council Advisory Committee, Director Crowell submitted the temporary borrowing resolution for the Town's 2022-2023 capital program for \$1,502,900.

Council Advisory Committee recommends

That Council authorize the temporary borrowing resolution TBR 22/23-Town in the amount of \$1,520,900 in support of Schedule A Capital Projects.

June 27, 2022

This recommendation is based on discussion and or reports which are attached.

Memo

To: Dan Troke, CAO

From: Debra Crowell, Director of Finance

Date: June 1, 2022

Re: **Temporary Borrowing Resolution-Town of Kentville Capital 22/23**

BACKGROUND

The attached temporary borrowing resolution (from Department of Municipal Affairs and Housing) relates to the Town's 2022/2023 capital program. This resolution requires Council's authorization before I forward it to the Minister of Department of Municipal Affairs and Housing for ministerial consent.

Once all approvals are in place, funds can be drawn down, as required, to finance (on a temporary basis) the 2022/2023 capital acquisitions for the Town of Kentville.

RECOMMENDATION

I recommend to Council Advisory Committee that it authorizes the temporary borrowing resolution noted below and then forwards this resolution to the next meeting of Town Council for ratification. Following this event, the document will be sent to the Minister of the Department of Municipal Affairs and Housing for Provincial authorization.

ISSUE	PURPOSE	AMOUNT
TBR 22/23-Town	Various purposes-capital projects	\$ 1,502,900

MUNICIPAL COUNCIL OF THE

TEMPORARY BORROWING RESOLUTION

Amount: \$ 1,502,900

Capital Projects: Detailed in Schedule "A"

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Kentville, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Kentville has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for capital purposes as identified in their capital budget; and

WHEREAS the specific amounts and descriptions of the projects are contained in Schedule "A" (attached);

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Kentville borrow a sum or sums not exceeding One Million Five Hundred and Two thousand Nine Hundred Dollars (\$ 1,502,900) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Kentville to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that a sum or sums not exceeding One Million Five Hundred and Two thousand Nine Hundred Dollars (\$ 1,502,900) in total be borrowed from time to time from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the Town of Kentville held on the ___ day of ___, 2022. GIVEN under the hands of the Clerk and under the seal of the Council of the Town of Kentville this ___ day of ___, 2022. Clerk

MUNICIPAL COUNCIL OF THE

TEMPORARY BORROWING RESOLUTION

Amount: \$ 1,502,900

Capital Projects: Detailed in Schedule "A"

SCHEDULE "A"
CAPITAL PROJECTS

		Estimates \$
Heading / Category: Green Infrastructure Grant- AT Plan		
Item	West Main Pathway/Miner's Marsh Trail	20,000
Item	Aldershot Rail Trail	40,000
Item	Bike Lanes signs & marking	14,700
Item	Harvest Moon Trail connector	266,700
Heading Sub Total:		341,400
Heading / Category: Protective Services- Police		
Item	Police building- accessibility upgrades	25,000
Item	Technology- TMR radios	49,000
Item		
Item		
Heading Sub Total:		74,000
Heading / Category: Transportation		
Item	Equipment- Street sweeper	250,000
Item	Streets- Paving-Burke SD, Carmen & Alicia curbing	110,000
Item	Flood mitigation- Palmetter SD, Condon Avenue	55,000
Item	Sidewalks- Main Street and Park Street	125,000
Heading Sub Total:		540,000
Heading / Category: Recreation		
Item	Arena- new condenser	135,000
Item	Memorial Park- grandstands	350,000
Item	Dog Park	62,500
Item		
Heading Sub Total:		547,500
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
Heading / Category:		
Item		
Item		
Item		
Item		
Heading Sub Total:		0
TOTAL REQUEST CONTAINED WITHIN THIS RESOLUTION		1,502,900



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

MacDonald Avenue Construction Schedule

At the June 13, 2022 meeting of Council Advisory Committee, Director Bell reviewed the changes in the MacDonald Avenue construction project costs, and requested a revised construction schedule and budget to Council.

Council Advisory Committee recommends

That Council approve a revised construction schedule for the MacDonald Avenue Project; and
Further that it is contracted as a two year project; and
Further that year one project expend the budgeted \$1.64M; and
Further that the remaining \$1M in work be completed in the 2023 construction season; and
Further that council pre-approve \$1M for the 2023-2024 capital budget.

June 27, 2022

This recommendation is based on discussion and or reports which are attached.



Town of Kentville

Staff Report to Council Advisory Committee

Department of Engineering and Public Works

June 13, 2022

Programs and Operations

- **Kentville Water Commission:** The Planning Department continues to receive interest from developers wanting to develop large parcels of land in Kentville. To accommodate this certain growth of our Town, we plan to drill an 8th production well in the West Wellfield this construction season.
- **Sanitary Sewer Area Service:** The sanitary sewer Operating and Capital budgets will be presented this evening to Council.

Projects

- On June 2nd, 2022 tenders closed for this year's largest Infrastructure Capital Works project, the Street and Services Upgrades of MacDonald Avenue Subdivision off of Chester Avenue. We knew during the budgeting process that construction prices would be higher than in previous years, but not to the extent of what the tender results actually came in at. We budgeted increases of 20% (or 1.2x) last year's prices experienced in large projects such as the Burke Subdivision upgrades.

A project of this nature is funded from three Capital Budgets: Kentville Water Commission, the Sanitary Sewer Area Service and the Town's Capital budget for streets & storm sewer. The complete MacDonald Avenue Subdivision project was budgeted at \$1.64M and the lowest tender came in at \$2.61M or nearly one million dollars over budget. What we are seeing is pipe replacement cost nearly double the costs of last year and street rehabilitation (concrete curb, gravels and asphalt) up approximately 50% (or 1.5x) over last years prices.

The street is in dire need of a complete upgrade with MacDonald Avenue in the worst condition as the busiest & most travelled street. My recommendation to CAC is to proceed with the award of the contract as a "Two Year Project" and go as far as the budgeted \$1.64M will take us during this construction season, completing the remaining \$1.0M in work in the 2023 construction season.

If this is acceptable to Council, I will continue negotiations with the contractor that submitted the lowest tender and complete a contract for the two-year project.

- **AT Project** – An update on my June 1st meeting with the KVFD Chief – the department has tested the left hand turn of their largest fire trucks from their north door ramp onto Webster Street and have determined that by widening the entrance adjacent to the Arena (slightly modifying the existing curb & sidewalk), they can successfully make the turn onto Webster Street as illustrated in the latest version of the AT Plan presented at last months Council. We will incorporate this widening into the project.

Public Engagement

- Frequent phone calls and site visits.
- Appointments are now being accepted for in person meetings.
- Letter & email correspondence – As required.

Meetings and Events

- Senior Staff meetings every Tuesday
- May 5th Gaspereau Flood Mapping Meeting
- May 9th Council Advisory Committee
- May 30th Council Meeting – AT Plan Update

Respectfully Submitted,

David Bell
Director of Engineering and Public Works



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Sanitary Sewer 2022-2023 Capital Budget

At the June 13, 2022 meeting of Council Advisory Committee, Director Bell presented the Sanitary Sewer Capital Budget for 2022-2023 for review and approval by Council.

Council Advisory Committee recommends

That Council approve the 2022-2023 Sanitary Sewer Service Capital Budget in the amount of \$390,000 along with its funding sources.

June 27, 2022

This recommendation is based on discussion and or reports which are attached.



Memo

To: Dan Troke, CAO

From: Dave Bell, Director of Engineering & PW

CC: Debra Crowell, Director of Finance

Date: June 13, 2022

Re: **SANITARY SEWER AREA SERVICE CAPITAL BUDGET - 2022-2023**

SANITARY SEWER AREA SERVICE CAPITAL BUDGET

The Area Service is seeking capital funding for three projects in 2022/2023 in the amount of **\$390,000**.

Projects

- **MacDonald Avenue Subdivision** (MacDonald, Henry & Braeside Streets)
Sanitary Sewer Replacement – \$330,000
- **Klondyke Street Forcemain Replacement** – \$30,000
- **Kentville Business Park** – Sanitary Sewer Lateral Installation – \$30,000

Infrastructure is failing in both these areas causing continual maintenance by Public Works and service interruptions to customers.

Funding

- **\$60,000** from Sanitary Sewer Reserves
- **\$100,000** from Sanitary Sewer Depreciation Reserve.

- **\$230,000** long-term borrowing

Future years are ratified in principle

RECOMMENDATION

I recommend to Council that it approve the Sanitary Sewer Area Service Capital Budget in the amount of \$390,000 along with its funding sources for the year 2022-2023.

**TOWN OF KENTVILLE
SANITARY SEWER AREA SERVICE
CAPITAL INVESTMENT PLAN
YEARS 2022/23 TO 2026/27
SUMMARY**

	2022/2023	2023/2024	2024/2025	2025/2026	2026/2027
	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>	<u>BUDGET</u>
PROJECTS					
Other sanitary sewer projects					
Braeside/MacDonald Avenue	330,000				
Business Park laterals	30,000				
Klondyke Forcemain (COK tender)	30,000				
Southview/Lavinia		320,000			
Mill Run pumping station upgrades		50,000			
Elm Street			300,000		
Cornwallis Street				250,000	
	390,000	320,000	300,000	250,000	-
Equipment					
	-	-	-	-	-
TOTAL CAPITAL ADDITIONS	390,000	320,000	300,000	250,000	-
FUNDING					
OUTSIDE SOURCES					
Other governments					
Other Proceeds	-	-	-	-	-
INTERNAL SOURCES					
Reserves					
Sanitary Sewer Capital (Restricted)					
General allocation	60,000	50,000	30,000		
Depreciation	100,000	170,000	150,000	100,000	
	160,000	220,000	180,000	100,000	-
Operations					
Capital from revenue- San Sewer	-	-	-	-	-
	-	-	-	-	-
BORROWING	230,000	100,000	120,000	150,000	-
	390,000	320,000	300,000	250,000	-

Ratified by Town Council _____, 2022



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Sanitary Sewer 2022-2023 Operating Budget

At the June 13, 2022 meeting of Council Advisory Committee, Director Bell presented the Sanitary Sewer Operating Budget for 2022-2023 for review and approval by Council.

Council Advisory Committee recommends

That Council approve the 2022-2023 Sanitary Sewer Service Operating Budget as follows:

- Revenue \$1,357,200**
- Expenditures \$1,353,800**
- Surplus \$3,400**

June 27, 2022

This recommendation is based on discussion and or reports which are attached.

Memo

To: Dan Troke, CAO

From: Dave Bell, Director of Engineering & PW

CC: Debra Crowell, Director of Finance

Date: June 13, 2022

Re: **SANITARY SEWER AREA SERVICE OPERATING BUDGET- 2022-2023**

SANITARY SEWER AREA SERVICE OPERATING BUDGET

Revenue: \$1,357,200

Revenue is increased \$51,200 (3.9%) from last year. Due mostly to residential growth and billing with the Municipality of Kings.

Expenditures: \$1,353,800

Overall expenditures are increased \$49,300 (3.8%) over last year.

Administration

This sector is increased \$8,600 (3.1%) over last year. Significant changes are:

- Administrative salaries are increased \$8,000.

Domestic Sewer Maintenance

This segment has increased slightly by \$1,300 (2.0%) due to wages & benefits.

Pumping Stations

Pumping stations increased \$6,400 (10.6 %) and are due to:

- Increase in wage adjustment (\$700)
- Increase in insurance premium (\$700)
- Increase in Operations (\$5000) due to increases in power rates and radio license fees.

Treatment and Disposal

This section is increased from last year by \$68,800 (8.4%). This section records our share of the jointly funded sewer treatment plant and transmission lines owned by the Municipality of the County of Kings.

Fiscal Services

This sector increases \$4,200 (8.4%) in this budget.

- This is primarily due to increased interest charges on long-term debt issues.

Capital (paid from) Revenue

In previous years the Sanitary Sewer Area Service has budgeted a portion of its capital financing from its operating fund – last year we allocated \$40,000 to Capital and budgeted a small surplus of \$1500. With the \$49,300 increase in expenditures there will be no surplus to transfer to Capital.

Transfer to Reserve

- The Area Service attempts to “tuck away” monies each year to either its Operating Reserve or its Capital Reserve, in order to ensure stabilizing the rates and to provide “pay as you go” capital.

The current rates are no longer sustainable; in future years the Sanitary Sewer Area Service moves into an operating deficit position. We will be completing an internal rate study this summer and bring a recommendation to Council in the early fall based on the study’s findings.

The Sanitary Sewer Area Service is budgeting a small annual surplus of \$ 3,400.

Sanitary Sewer Area Service Reserve Information

	March 31, 2022	Net Deposits/ (Withdrawals)	Projected March 31, 2023
<i>Operating</i>	514,980	24,817	539,797
<i>Capital</i>	140,369	(60,000)	80,369
<i>Depreciation</i>	<u>148,609</u>	<u>42,600</u>	<u>191,209</u>
<i>Total</i>	<u>803,958</u>	<u>7,417</u>	<u>811,375</u>

RECOMMENDATION

I recommend to Council that it approve the Sanitary Sewer Area Service Operating Budget for the year 2022-2023, as follows:

Revenue = \$1,357,200
 Expenditures = \$1,353,800
 Surplus = \$3,400

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET
SANITARY SEWER AREA SERVICE
2022/2023 REVENUE AND EXPENDITURE BUDGET

	2021/2022 BUDGET	2022/2023 BUDGET	2023/2024 BUDGET	2024/2025 BUDGET
	\$	\$	\$	\$
REVENUE				
148-42-100 Sewer Charges	1,300,000	1,351,200	1,373,100	1,400,400
148-42-150 Interest on overdue accounts	4,000	4,000	4,000	4,000
148-42-160 Bad debts collected	-	-	-	-
148-42-190 Permit- Sewer connections	2,000	2,000	2,000	2,000
Total Revenue	1,306,000	1,357,200	1,379,100	1,406,400
EXPENDITURES				
Administration				
148-42-211 Administrative salaries	93,400	101,400	103,500	105,700
148-42-231 Legal	-	-	-	-
148-42-232 Audit	2,300	2,300	2,400	2,500
148-42-250 Stationary & office supplies	2,300	2,500	2,700	2,900
148-42-260 Common service charge	30,000	30,000	30,000	30,000
148-42-282 Vehicle expense	1,000	1,000	1,000	1,000
148-42-284 Other collection expense	100	100	100	100
148-42-285 Lease of equipment	1,000	1,000	1,000	1,000
148-42-286 Interest on customers' deposits	100	100	100	100
148-42-287 Professional studies	-	-	-	-
148-42-288 Dues and fees	100	500	600	700
148-42-289 Training	1,000	1,000	1,000	1,000
148-42-887 Depreciation	142,600	142,600	142,600	142,600
	273,900	282,500	285,000	287,600
Domestic Sewer Maintenance				
148-42-311 Wages	27,000	28,300	28,900	29,500
148-42-380 Materials and supplies	27,800	27,800	27,800	27,800
148-42-390 Material and supplies- laterals	10,200	10,200	10,200	10,200
	65,000	66,300	66,900	67,500
Pumping Stations				
148-42-411 Wages	15,000	15,700	16,000	16,400
148-42-442 Insurance	14,600	15,300	16,000	17,500
148-42-466 Operations	19,000	24,000	24,000	24,000
148-42-480 Maintenance	12,000	12,000	12,000	12,000
	60,600	67,000	68,000	69,900
Treatment & Disposal				
148-42-581 Agreement-Co. of Kings	815,300	884,100	927,700	973,500
Fiscal Services				
148-42-881 Interest on temporary borrowing	300	900	-	-
148-42-882 Interest	4,100	8,600	8,500	7,100
148-42-884 Principal	45,300	42,600	66,100	89,100
148-42-886 Discount	-	1,800	1,700	1,000
	49,700	53,900	76,300	97,200
Capital from Revenue				
148-42-920 Sewer renewal	40,000	-	-	-
	40,000	-	-	-
Transfer to Reserve				
148-42-950 Transfer to reserve	-	-	-	-
Total Expenses	1,304,500	1,353,800	1,423,900	1,495,700
Excess Revenue (Expenditures)	1,500	3,400	(44,800)	(89,300)
Accumulated surplus (deficit), beginning of year	0	0	0	0
Transfer to Sanitary Sewer Area Operating reserve	(1,500)	(3,400)	44,800	89,300
Accumulated surplus (deficit), end of year	0	0	0	0

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

		DEPT.SANITARY SEWER AREA SERV.			
		REVENUE			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
148-42-100	Sewer charges (consumption)	1,158,400	1,200,000	1,220,000	1,245,000
	2022/2023 2023/2024				
	Metered 1,200,000 1,220,000				
	County Kings* 111,200 113,100	105,600	111,200	113,100	115,400
	Subtotal 1,311,200 1,333,100				
	Surcharges (spill charge)				
	Apple Valley 40,000 40,000	36,000	40,000	40,000	40,000
	1,351,200 1,373,100	1,300,000	1,351,200	1,373,100	1,400,400
	<i>* Doehler Report- Feb 2022 (v. 2)</i>				
148-42-150	Interest on overdue accounts 2% per month (26.8% per annum)	4,000	4,000	4,000	4,000
148-42-160	Bad debts collected	-	-	-	-
148-42-170	Transfer from reserves	-	-	-	-
148-42-190	Permit- Sewer connections Residential and Commercial	2,000	2,000	2,000	2,000

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

TOWN OF KENTVILLE		DEPT.SANITARY SEWER AREA SERV.			
		EXPENDITURES			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	<u>Administration</u>				
148-42-211	Remuneration <i>Purchased service and benefits</i> Public Works Admin section - \$51,800 General Gov't- Admin section- \$49,600	93,400	101,400	103,500	105,700
148-42-231	Legal	-	-	-	-
148-42-232	Audit <i>19% of Town bill or 12 % of entire bill</i>	2,300	2,300	2,400	2,500
148-42-250	Stationary & office supplies	2,300	2,500	2,700	2,900
148-42-260	Common service charge Allocation from Public works Works building-office expenses (see 01-14-13-400 Town Operating)	30,000	30,000	30,000	30,000
148-42-282	Vehicle expense <i>(registrations, fuel, maintenance, etc)</i>	1,000	1,000	1,000	1,000
148-42-284	Other collection expenses	100	100	100	100
148-42-285	Lease of equipment <i>share of folder/insertor</i>	1,000	1,000	1,000	1,000
148-42-286	Interest on customers' deposits	100	100	100	100
148-42-287	Professional studies <i>Rate Study</i>	-	-	-	-
1-48-42-288	Dues and fees	100	500	600	700
1-48-42-289	Training <i>class 1 & 2 certification</i>	1,000	1,000	1,000	1,000
148-42-887	Depreciation expense <i>Depreciation- (est)</i>	142,600	142,600	142,600	142,600
		273,900	282,500	285,000	287,600

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

		DEPT.SANITARY SEWER AREA SERV.			
		EXPENDITURES			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	<u>Domestic Sewer Maintenance</u>				
148-42-311	Wages Purchased service wages and benefits from Public Works crew operation (see 01-14-13-400 Town Operating) (+\$7,000 certification)	27,000	28,300	28,900	29,500
148-42-380	Materials and supplies Manhole repairs, sewer chemicals claims & miscellaneous	27,800	27,800	27,800	27,800
148-42-390	Materials and supplies- laterals	10,200	10,200	10,200	10,200
		65,000	66,300	66,900	67,500

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

		DEPT.SANITARY SEWER AREA SERV.			
		EXPENDITURES			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	<u>Pumping Station</u>				
148-42-411	Wages Sales of Service from Public Service crew operation cost wages and benefits	15,000	15,700	16,000	16,400
148-42-442	Insurance premium and fees	14,600	15,300	16,000	17,500
148-42-466	Operations Electric bills, Radio license	19,000	24,000	24,000	24,000
148-42-480	Maintenance Pumps, misc repairs Scada adjustments	12,000	12,000	12,000	12,000
148-42-581	<u>Treatment and Disposal</u> Agreement for use of County of Kings pollution control plant	804,800	873,500	917,200	963,000
	2021/2022 2022/2023				
	TOK \$804,800 \$863,200				
	Co of Kings* \$10,500** \$10,600***	10,500	10,600	10,500	10,500
	STP-(per draft budget Jan 14, 2022)	815,300	884,100	927,700	973,500
	*Town properties on COK sewer line				
	**Doehler report- Dec 2020				
	*** Doehler report- Feb 2022 (v2)				

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

		DEPT.SANITARY SEWER AREA SERV.			
		EXPENDITURES			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	<u>Fiscal Services</u>				
148-42-881	Temporary borrowing interest \$235,000X2.45%X60 days/365=\$946	300	900		
148-42-882	Interest interest= \$5,000 accrued interest= \$1,700 reverse accrued interest (prior)= (\$1,900) New issue interest= \$2,300 New issue acc'd int= \$1,500	4,100	8,600	8,500	7,100
148-42-884	Principal	45,300	42,600	66,100	89,100
148-42-886	Discount on debenture \$235,000X.75%		1,800	1,700	1,000

TOWN OF KENTVILLE-2022/2023 OPERATING BUDGET

		DEPT.SANITARY SEWER AREA SERV.			
		EXPENDITURES			
GENERAL LEDGER #	Description	2021/2022 Budget	2022/2023 Budget	2023/2024 Budget	2024/2025 Budget
	<u>Capital from Revenue</u>				
148-42-910	<i>Equipment</i>				
148-42-920	<i>Sanitary sewer renewal</i>	40,000			
	<u>Transfer to Reserve</u>				
148-42-950	<i>Transfer to reserve-Capital</i>				



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Property Assessed Community Energy Program

At the June 13, 2022 meeting of Council Advisory Committee, CAO Troke presented the PACE program to Council which would see residents purchase and use more energy efficient equipment like heat pumps in their homes. The project would be funded and implemented in collaboration with the West Hants municipality.

Council Advisory Committee recommends

That Council approve a joint application to the Federation of Canadian Municipalities Community Efficiency Financing Program for Feasibility with the West Hants Municipality.

and

Further that council authorize a maximum of \$10,000 contribution to the application process undertaken by PACE Atlantic Community Interest Corporation.

June 27, 2022

This recommendation is based on discussion and or reports which are attached.



TO: Council Advisory Committee (CAC)

SUBMITTED BY: Dan Troke, Chief Administrative Officer (CAO)

DATE: June 13, 2022

SUBJECT: Briefing Note: Property Assessed Clean Energy Program (PACE)

ORIGIN

At the March 14, 2022, Committee of Council meeting, Mr. Julian Boyle, P.Eng., President of PACE Atlantic Community Interest Corporation gave a briefing to Council on the Wolfville Switch Program as well as other PACE programs that they administer for municipalities in Nova Scotia and PEI. The presentation outlined how Kentville could benefit from Wolfville’s program and a consortia of Valley municipalities that are also looking to start a PACE program.

BACKGROUND

FCM Community Efficiency Financing (CEF) Program

FCM CEF program provides multiple supports (low-cost loans and grants) to help municipalities de-risk and launch PACE programs. The FCM funding application and approval can take up to a year to secure capital through the capital stream (which has deployed \$150M of \$300M available). The feasibility and design streams typically have a 6-8 week turn-around to approve. Municipalities are generally in a better position to receive FCM capital (up to \$10M) if they have completed a feasibility study or design stage – or have a live program.

Benefits of PACE Programs

PACE programs can operate at no cost to the municipality, through a combination of private and public capital. Through the financing mechanism, all costs associated with the programming, including individual project costs, financing and administration can be recovered under a “user pay model”. This program design has proven to be very successful in Halifax, Colchester County and Wolfville (as well as Charlottetown and Stratford). Almost 5% of the housing stock in the Switch communities are now being retrofitting annually through their PACE programs. By enabling the PACE programming, Kentville can encourage its residents to reduce energy costs through efficiency and renewable energy investments, save money and provide opportunities for local businesses.

The current best practices in PACE program designs offer multiple supports to homeowners and business to help them navigate through complex Federal and Provincial rebate programs, source local contractors and have confidence that their efficiency upgrades will pay for themselves.



Public Engagement

Public engagement is an important aspect of any program design and launch. As part of the anticipated workplan, community and industry engagement would happen, after receiving funds from FCM, between August and October 2022.

Next Steps

The municipality of West Hants' Council has already indicated support for a joint funding application to the FCM CEF program's Design stream to help design and launch a program by Fall 2022.

Subject to Kentville Council's approval of the recommendation, a joint application to FCM will be developed and submitted to FCM before the end of June 2022 by PACE Atlantic CIC on behalf of the two municipalities. The funding application will outline the budget and activities required to launch a PACE program by Fall 2022. The funding application is being developed by PACE Atlantic CIC, who have donated their time to the application process – which is expected to cost \$3,000-\$5,000.

It is anticipated that there will be a request for up to \$180,000 in grant money from FCM to support detailed program design, program legal and financial due diligence, community engagement and program marketing launch activities. Kentville's \$10,000 contribution to the Design work will be matched by a similar contribution from West Hants. A report authorizing the submission to FCM will be brought back to Kentville Council within the next 4 weeks prior for endorsement prior to final submission.

A joint PACE program with Kentville's neighbouring municipalities will help align program marketing, governance and policy decisions associated with a Fall 2022 launch. It will also harmonize opportunities for local businesses in the Valley. By working with West Hants and Wolfville within a collaborative PACE program framework, it also provides a low risk, low cost entryway into PACE programming.

A PACE program supports municipal actions on climate change, while also providing local economic development opportunities.

RECOMMENDATION

1. That Kentville Council approve a joint application to the Federation of Canadian Municipalities Community Efficiency Financing Program for Feasibility with West Hants.
2. Subject to a successful award from FCM, that Council authorize a maximum \$10,000 contribution to the Design stage work to be undertaken by PACE Atlantic Community Interest Corporation.

Town of Kentville Decision Wheel:



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Paula Huntley

Date: June 27/22

Date of Last Council Meeting Attended: May 30/22

Date of Last Council Advisory Meeting Attended: June 13/22

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
June 15/22	Valley REN Liaison & Oversight	Discussion of draft from IMSA Meeting
June 15/22	KPPT	AGM cancelled -



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

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Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
May 30/22	Public Hearing	Bylaw rezoning on Huntley Property with Director of planning
June 21/22	Town Forum meeting	Review of the Active Transportation plan from directors Rachel Beddingfield of Recreation & Dave Bell Public Works
June 25/22	Church breakfast	

Conference Attendance and Synopsis

Date	Conference	Synopsis
June 1/22	FCM Conference	Notes attached
June 2/22	FCM Conference	Notes attached
June 3/22	FCM Conference	Notes attached
June 4/22	FCM Conference	Notes attached

COMMITTEE MEETING SYNOPSIS – COMPLETED BY COMMITTEE REPRESENTATIVE ONLY

Detail	Synopsis		
Committee Name		Meeting Date:	
Meeting Highlights			



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Budget:	
New Projects:	
Policy Changes:	
	OTHER LEARNINGS/COMMUNICATION
June 8/22	Farm 2 Feast meeting- Food Insecurity & community participation
June 9/22	Mentoring plus Strategy- NKEC Career share day
June 9/22	Brain Injury of NS- Member & community committee meeting
June 16/22	Change of Command in Greenwood
June 17/22	AGM Meeting at Chrysalis House
June 17/22	Atlantic Chapter Climate Caucus – Community Engagement/Education
June 19/22	Big Business Small Planet/adapting to a world of limited resources
June 20/22	ISANS-Immigrants Services of NS AGM Meeting
June 20/22	Climate Change & Homelessness Webinar
June 21/22	Valley Regional Hospital Foundation’s AGM Meeting
June 21/22	Meeting with Climate communications coordinator/TOK
June 21/22	Valley Regional Hospital Foundation’s AGM Meeting

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

June 22/22	County of Kings Pride Summit-Municipal building of Kings
June 22/22	Meeting with Kings Councillor Jim Misnor
June 23/22	Valley REN -AGM MEETING Louie Millett
June 23/22	NSFM MEETING- Net zero buildings

FCM Conference June 1-5/22

To answer the question if this trip was beneficial is an understatement, the quality of learning gotten from workshops, tradeshow booths, future planning ideas, building relationships with other Canadian leaders, and being able to bring back information for our dept Directors to help us keep up to our future needs is second to none and can't compare to a zoom call.

Being a visible participant in these meetings also elevates our status as a community willing to go the extra mile when it comes to depositing to Nova Scotia's & Canada's future growth for our residents.

During the sessions I had the opportunity to learn, ask & meet people involved:

UN Habitat- sustainable urban development

Electric Vehicles/scooters

Tourism ideas

Orientation for new councilors

Physician Recruitment & Housing supplied

Women in local leadership

Municipal responsibility- help each other navigate

Waste and water management

Mentoring

Green Municipal Environment

MAIN TOPICS ALSO COVERED-

Climate Resilience

Food Waste/pilot program ideas into schools& communities

Senate Work & how it should tie into our federal gov't goals

Mentoring

Gender Equality

Housing/Mental Health/Addiction

Transit-cost of EV

Global Affairs are they like home and are we speaking the right language?

Aligning International programs

Green Municipal Fund

SESSIONS I PARTICIPATED IN:

Atlantic Regional Caucus Meeting

How Municipalities are driving Market House solutions * Keynote speaker visits

Consumer spending data to drive recovery * FCM'S AGM

Rural Plenary-my voice to vote * The Future of Cdn. In the 21st century

Understanding your climate risk & building resilient infrastructure

How to build a anti-racist, equitable & inclusive Municipality

Municipality Leaders I had a chance to communicate and start the build of relationships with-

Mayor Christine Blair & CAO Rob Simone

Leaders from West & East Hants

Halifax Deputy Mayor & Councilors

Newfoundland & Labrador- Corner Brook, Stephenville, St. Johns,

Mayor of Blackfalds Alberta

Councilor & Business Development Officer-Ile-a-la Crosse, Saskatchewan -physician recruitment/housing

Mayor of Tumbler Ridge, BC (Tourism)

Kings County councilor connect-Lexie Meisner & Joel Hirtle

Amanda McDougall- Mayor of Cape Breton Regional Municipality

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Cathy Maxwell

Date: June 22/22

Date of Last Council Meeting Attended: May 30/22

Date of Last Council Advisory Meeting Attended: June 13/22

Date of Last Governance Session Attended:

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
May 26/22	Student Bursary	The committee met and selections for the 3 bursaries and the Nola Folker hill award were made. Thanks to all the students who applied and to my committee members. Names of the recipients will be announced after graduation has taken place.
May 26/22	AVTC	See the attached report
May 30/22	Public Hearing	A public hearing was held to change the old LIV building on Main Street from Commercial to residential designation. There were no public comments.
June 9/22 AVTC AGM		See the attached report
June 10/22	Inclusion and Accessibility	See the attached report

COMMITTEE MEETING SYNOPSIS – COMPLETED BY COMMITTEE REPRESENTATIVE ONLY

Detail	Synopsis
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COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

<p>Committee Name AVTC</p>	<p>The coalition has sent a letter to DNR seeking assistance with storm damage clean up. We have also asked them to place a rep from their office to sit on our board.</p> <p>The Kingston Old Mill trail is now open and fully accessible after being closed due to storm damage. The HMT is now good to Kingston.</p> <p>A 5% increase was budgeted for salary and benefits. Services was increased from \$2,500 to \$3,000. A milage increase was to the Provincial rate.</p> <p>The Workplan was reviewed. Our Kiosk is not on the plan as the coalition is waiting on our plan and where we want it to go. The group is enthused about our connector plan for the Kentville Trail.</p> <p>We received 2 summer student grants which will help greatly with trail maintenance.</p>	<p>Meeting Date:</p>	<p>May 26/22</p>
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COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Detail	Synopsis		
<p>Committee Name AVTC - AGM</p>	<p>The chair gave her report and called this past year a year of Highs and Lows.</p> <p>Lows were all the storm damage, managing user expectations(surfacing not up to par) and rising costs.</p> <p>Highs included- Continuing rise in user counts. Esp. first thing in the morning and the evening, this indicates people are using it to get to work (AT). All negotiations with landowners have taken place for the development of the Western Loop and the Highbury School partnership.</p> <p>She thanked all the funding partners for their continued support.</p> <p>The Board agreed to postpone some of the items in the work plan to make our primary focus resurfacing.</p> <p>Locations where maintenance is taking place will be listed on the website (Destination Trails) so users can consult prior to their trip.</p>	<p>Meeting Date:</p>	<p>June 9/22</p>

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

	<p>We had a presentation from the Soft Pine Wellness Company. A free session will be held in Wolfville on June 27th.</p>		
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Detail	Synopsis		
<p>Committee Name Inclusion and Accessibility</p>	<p>Town hall Update was given. The painted first step will be completed soon – helps those with a visual disability. An accessible parking plan is being looked into by staff. A letter concerning issues about the bridge has been looked at and adjusted by the CAO as it will be sent from him to the accessibility Directorate and TIR.</p> <p>Grayson Titcomb who is leading our camp staff did an excellent presentation on Equitable language and I recommend Council also be given this presentation.</p>	<p>Meeting Date:</p>	<p>June 10/22</p>

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Cate Savage

Date: June 22 ...2022

Date of Last Council Meeting Attended: May 30th

Date of Last Council Advisory Meeting Attended: June 13th

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

	Committee	Synopsis
June 8 th	IAC	<p>YTD money weighted net = -1.79measured against the indices balanced income CAN - 7.55% (negative)</p> <p>The portfolio is sitting at \$13.896mm</p> <p>The markets have 2 major things working against them – the war in Ukraine and the shut down in China due to COVID.</p> <ul style="list-style-type: none"> - Discussion on rate hikes and how same is affecting the markets - Discussion on CPI
June 16 th	KBC	<p>Minutes available upon request</p> <p>Update on mural festival</p> <p>Update on AVCC Advocacy Committee</p>

COUNCILOR REPORT KENTVILLE TOWN COUNCIL

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis

MISC EVENTS

May 25 th	Valley REN et al. ribbon cutting – this collage of entities is a first for Kentville and we should be proud and excited to see – CBDC/REN/AVCC all under one roof – what a team
May 25 th	ABF Opening Ceremonies



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

May 26 th	Bryon Gibson – mural unveiling – special thanks to Jaimie Peerless and team for creating this work of art – a work of art that celebrates a TOK legend Bryon Gibson who gave back to his community.. and created devoted boxers in our community ...
June 4 th	Kentville Rotary Club – World Environment Day
June 6 th	Kings County Pride Month Launch and Flag Raising Ceremony – Simple learnings – we cannot take progress for granted – we need to continue to breakdown hatred – we need to continue to create a welcoming accepting community. We must consider any and all view points – opinions and choices – pride month is a time to learn ..open our hearts and minds – lets strive to be more compassionate.
June 7 th	Council directed the CAO and myself to hold a meeting with KBC to discuss the AT Infor session and what that would and could look like.

EXPENSES

This month	Year to Date
Correspondence Received June 20 th from Cyril White	June 9 th – AVCC Business Awards

- AT Plan INFO Session – hosted by KBC for the business community – June 21st
-

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Gillian Yorke

Date: June 27th, 2022

Date of Last Council Meeting Attended: May 30th, 2022

Date of Last Council Advisory Meeting Attended: June 13th, 2022

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
June 8 th , 2022	Annapolis Valley Regional Library Financial Review	Review of the AVR's financial status and review of the budget year
June 23 rd , 2022	Regional Recreation Facility	Met at County of Kings to discuss the RRF plan and next steps
June 23 rd , 2022	Annapolis Valley Regional Library Board Meeting	AVR update on programming and summer planning
June 24 th , 2022	Police Commission	Meeting was moved from June 24 th , to Monday, June 27 th . I was unable to attend due to being out of province.

Town of Kentville Event Attendance and Synopsis

Date	Event/Conference	Synopsis
June 10 th , 2022	KCA and TOK Pride Event	Celebrating Pride with KCA in Centre Square
June 10 th , 2022	KPS New Member Ceremony	Celebrating the new members, and new positions in the Kentville Police Service

Misc Events

Date	Synopsis
June 4 th , 2022	World Environment Day held at Oakdene with Rotary
June 6 th , 2022	County of Kings Pride Ceremony
June 9 th , 2022	Rewind 89.3 Radiothon Hosting
June 16 th , 2022	KCA Spring Fling

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

June 21st, 2022	KCA (Mme DeAdder's) Marsh Clean Up
June 22nd, 2022	Speaking with Mme DeAdder's Class (Good Trouble)
June 17th, 2022	Chrysalis House AGM
June 22nd, 2022	County of Kings Pride Summit

Expenses

This month	Year to Date
n/a	

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Councilor Andrew Zebian

Date: June 20/22

Date of Last Council Meeting Attended: May 30/22

Date of Last Council Advisory Meeting Attended: June 13/22

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

Date	Committee	Synopsis
June 6/22	Diversity Kings	Lots of great conversation at this meeting about Indigenous History Month. There was a great speech presented at this meeting that really moved me. It was more or less about Indigenous people are the anchors of the land but they are telling everyone that they have a place here.

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis

MISC EVENTS

Date	Synopsis
Phone Calls/Emails	Several Citizens are concerned with the state of Council.



COUNCILOR REPORT
KENTVILLE TOWN COUNCIL

	Many Citizens contact me over road repairs. I have told them they will be patching roads any day as per direction from CAC.

EXPENSES

This month	Year to Date



Councilor Report

Kentville Town Council

Name: Sandra Snow

Date: 22 June 22

Date of Last Council Meeting Attended: 30 May 22

Date of Last Council Advisory Meeting Attended: 13 June 22

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
30 May 22	Quality of Life	Update on progress to date and plans for moving ahead
30 May 22	Public Hearing	Rezoning request from C1 to R2 on the corner of Main and Chester
30 May 22	Council Meeting	Rezoning second Reading Boundary Review AT update Heritage Bylaw SERMGAR VW Guarantee Water Commission Report Audit Committee Request
3 June 22	NSFM Board Meeting	Special meeting called to determine roll-out schedule of reorganization plan.
7 June 22	NSFM Audit Committee	Receive financial statements from auditor and review by committee
8 June 22	Investment Committee	Fund at 18 May 22 \$13,811,510 Fund at 8 June 22 \$13,893,629
8 June 22	MFC Audit Committee	Receive financial statements from auditor and review by committee
13 June 22	CAC	Temporary borrowing Revised Capital Construction Schedule PACE Annapolis Royal Tidal Power KBC AT update Street naming policy GHG strategy Fire Inspector appointment
15 June 22	VREN LOC	IMSA review Updates from Staff and Board Chair

Councilor Report

Kentville Town Council

16 June 22	REAP	Celebration of completion of the MIT program
17 June 22	NSFM Board	Presentation by Deloitte on Community fund. Presentation by Cox and Palmer on recommended bylaw changes
20 June 22	ISANS	AGM
22 June 22	NSFM Board	Special Meeting to complete agenda from the schedule board meeting on 17 June.

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
10 June 22	KPS Celebration	Two new Constables received their shields, Constable Lutz was promoted to Sergeant, two new Auxiliary Officers were sworn in and Chief Butler received his long service bar for 30 years of dedicated service.
11 June 22	VCLA	Literacy Mile and celebration of 118 Oakdene location
11 June 22	Canadian Cancer Society	Kentville and Lunenburg Relay for Life at Memorial Park
14 June 22	Miners Marsh	Interview for film on Best Places in NS
15 June 22	KCA – Mrs DeAdder’s Class	Visit to the Climate Changers a very active and engaged group of students who have taken on the role of climate changers and they mean business.

Conference Attendance and Synopsis

Date	Conference	Synopsis
31 May – 6 Jun	FCM – Regina	See attached Trip Report

Misc Events

Date	Synopsis
25-28 May 22	HCol Conference in Winnipeg

Councilor Report

Kentville Town Council

7 June 22	Change of Command and appointment celebration at 415 Maritime Patrol and Force Development Squadron
9 June 22	Lunch with Jeremy Lutes
9 June 22	RCAF Basic Training Graduation - Aldershot
10 June 22	KCA Pride Celebration in Centre Square
13 June 22	NSCC Kingstec Convocation – three ceremonies
16 June 22	Change of Commander Celebration at 14 Wing Col Brendan Cook departs – Col Jeff arrives

22 June, 2022

Council

TRIP REPORT – FCM 2022 REGINA

Introduction

1. I attended the Annual FCM conference in Regina SK. The FCM was held 3-5 June 2022 at the Viterra Conference Centre, hosted by Federation of Canadian Municipalities and the City of Regina. Two members of council from the Town of Kentville attended the conference. Four councillors from Kings County and over 1200 elected officials from across Canada attended the first in person FCM conference since June of 2019. There were over 3,000 in attendance, when considering volunteers and corporate representatives.

Administration and Finances

2. The travel administration was supported by the Town of Kentville. Accommodations were secured at the Surestay Seven Oaks, and FCM recommended hotel in Regina SK, air travel was with Air Canada outbound and Westjet inbound. The cost of the conference was \$966.00. The total cost of the trip was borne by the Town of Kentville under the mayor's legislative expense at a total cost of \$3,554.13.

Conference Facilities

3. The conference facility is outstanding. Securing rooms at the Conference Centre is ideal, as all conference events are held on-site. The accommodations are very comfortable and well appointed. The conference centre is contained over several city blocks. Moving between sessions was a hike, we logged at least 4km a day walking through the event site.

Conference Content

4. The schedule was available only online through the FCM app. This is very convenient once on site, however it is not great for pre-planning attendance at general assemblies and sub-committee working groups in concert with the Study Tours. The briefings provided during the general assemblies were informative and provided a good overview of common problem areas faced by all municipalities from Coast, to Coast, to Coast. Daily breakfast and lunch were provided on the tradeshow floor and included in the registration fee. Sunday night included in the registration the City of Regina hosted a gala dinner which was well attended and truly the highlight of the event. Local food, music, magicians and politicians regaled the audience. I attended the following briefing:

- a. Regional Caucus Meeting;
- b. Opening Ceremony, Prime Minister's Address, President's Forum with stories from the front lines;
- c. Municipal Innovation – Briefing by MITACS where municipalities can leverage assistance from Canadian Universities to do research with a 50% funding grant;
- d. Political Keynotes with NDP Jagmeet Singh, Conservative Andrew Scheer;
- e. Work life Balance – great presentation by four municipal leaders from across Canada;
- f. Resolutions Plenary and Rural Plenary;
- g. Understanding your Climate Risk and building resilient infrastructure hosted by Co-operators. Great presentation, Co-operators have designed a database assessing risk to

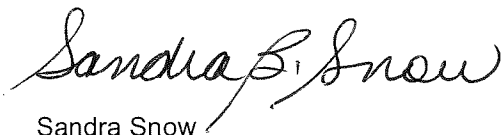
homes, and can base overland water damage insurance premiums based on this information;

- h. Plenary on Future of Canadian Municipalities;
 - i. Online Harassment threats and digital safety. Excellent presentation detailing the risk to politician, particularly women.
 - j. AGM and elections;
 - k. Closing Plenary – AKOR Expedition with Nicolas Roulx and Guillaume Moreau. From March to October 2021 Nicolas and Guillaume completed the longest ever North to South human powered crossing of Canada, from the high Arctic to Point Pelee. It took 234 days, to 7,600 km by ski, canoe, and bike. They spoke of resilience, adaptation, and partnership, testing the limits of the mind and collaboration.
5. Interesting ideas:
- a. MITACS Municipal Innovation (see attached);
 - b. FoodCycle Science Municipal Solutions; and
 - c. Cyber harassment.
6. Ideas for consideration by Staff:
- a. Iotociti – Stormwater Pond Monitoring
 - b. Icopi – Concrete Institute;
 - c. City Portal – Airbnb; and
 - d. City of Regina Tree Policy.
7. The presentations are available electronically on the FCM website.

Recommendations

8. It is recommended that Town of Kentville continue to attend the FCM. Cross section attendance is extremely important as making contact with other councillors and staff to facilitate most ongoing processes. The next FCM will be held in Toronto on the following dates, May 25-28, 2023.
9. Questions regarding this conference or the recommendations may be referred to the undersigned.

Respectfully Submitted



Sandra Snow
Mayor

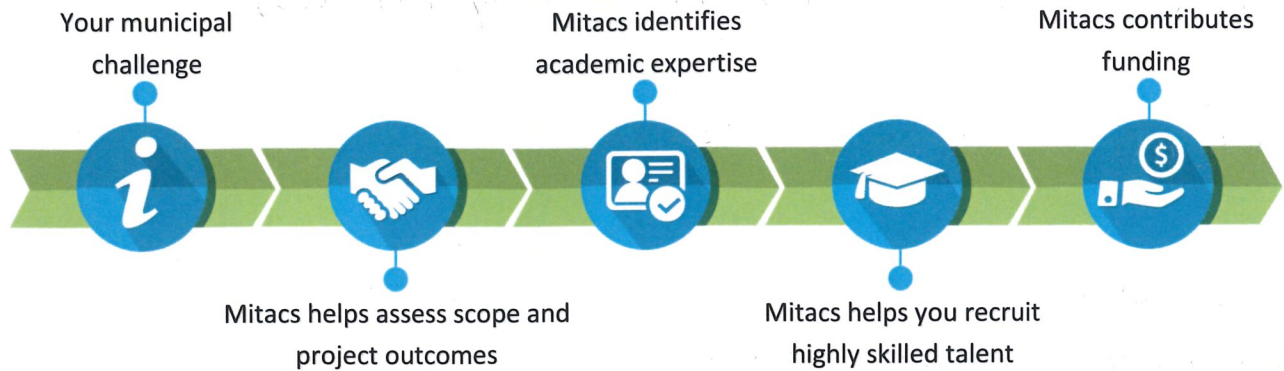
Enclosures: 4

Mitacs Municipal Innovation

We work with you to find solutions to your most challenging projects

Got a complex challenge? We can help.

Tell us about a challenge your municipality is confronted to and we'll help find the best academic experts that will work with you to find a solution. Mitacs projects are an opportunity for municipalities to benefit from university and college expertise, to hire top talent from your region, and to get access to data and specialized resources. **Best of all, Mitacs covers half the projects costs and accompanies you along the way.**



Fill this form and get a chance to win* a 1500\$ rebate off the standard project cost.

Municipality	
Name and Province	(Municipality name and province)
Contact	(Municipality contact name and email - Person named here will be contacted by Mitacs)
Challenge	
Description	(Describe the complex challenge that your municipality is faced with)
Sector(s)	
Challenge Sector(s)	<input type="checkbox"/> Infrastructure <input type="checkbox"/> Climate/Sustainability <input type="checkbox"/> Housing <input type="checkbox"/> Telecommunications <input type="checkbox"/> Safety/Cybersecurity <input type="checkbox"/> Transit <input type="checkbox"/> Economic development <input type="checkbox"/> Social Innovation <input type="checkbox"/> Criminality <input type="checkbox"/> Policy / Governance <input type="checkbox"/> Pandemic Recovery <input type="checkbox"/> Other

*Limited offer applicable only to forms filled and submitted to Mitacs at the 2022 FCM Annual Trade Show.

BC - Michael Kennefick
mkenefick@mitacs.ca
SK - Fatima Dargah
fdargah@mitacs.ca
QC - Clément Villemont
cvillemont@mitacs.ca

AB - Sarah Topps
stopps@mitacs.ca
MN - Ryan Quesnel
rquesnel@mitacs.ca
QC - Jean-Philippe Valois
jpvalois@mitacs.ca

SK - Zsuzsa Papp
zpapp@mitacs.ca
ON - Emily Gordon
egordon@mitacs.ca
Maritimes - Libby Carew
lcarew@mitacs.ca

Contact us!

mitacs.ca

Short Term Rental Registration

Supporting regulators short term rental laws

Registration systems that are simple, streamlined, and online can help communities enjoy the benefits of short term rentals. Hosts, platforms, and governments each have a unique role to play in supporting these registration systems.

At Airbnb, we've successfully built and deployed tools in over 200 jurisdictions around the world to educate hosts on local laws and assist governments in their enforcement processes.



Government Managed Registration Systems

Maintaining control of STR registration allows governments to incorporate it into their existing license systems and it enables STR hosts to comply regardless of what short-term rental platform(s) they use.



Hosts Responsible for Posting their License Number

STR hosts are responsible for registering with the government and posting their registration number in all advertisements, including on short-term rental platforms.



Airbnb's Tools to Support Registration

We can deploy a field for hosts to insert their government generated registration number. This field will then display on their listing page for government regulators and guests to see.



Informing Hosts Together

Airbnb is here to help educate our Hosts on your new law

Through a variety of methods, Airbnb can work with governments to help our Hosts navigate the regulatory process, from how a bill becomes a law to what steps they need to take to continue being a responsible ambassador for their community. These methods could include:

- Host emails
- Push notifications
- Online workshops
- Tailored Responsible Hosting Pages



Speaking with one voice

By working together, Airbnb and governments can avoid confusion and complexity by addressing frequently asked questions about short term rental laws across the short-term rental industry.



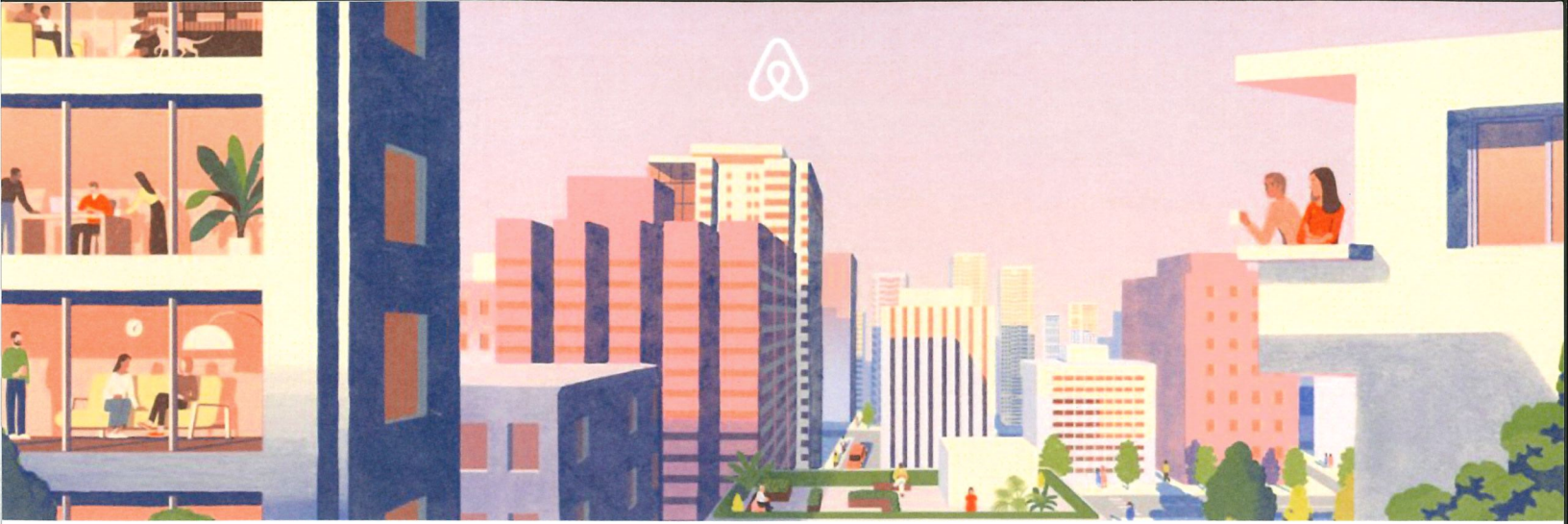
Leveraging multiple channels

We can use a variety of methods to alert Hosts of any existing and new requirements for hosting in your community. By meeting Hosts where they are, we'll be more successful in helping you as you manage your laws..



Charting a Course for Success

Just as governments take time to consider and refine regulations, so entrepreneurial Hosts need time to learn about -- and adapt to -- new processes and procedures. By taking time **prior to** enforcement to educate Hosts and walk them through the steps they need to take to comply, we can give them a fair shot at being successful under this new environment.



Introducing City Portal

**A first-of-its-kind solution for
communities partnering with Airbnb.**

We are committed to making a positive impact in the communities in which we operate. Over the last several years, we've strengthened our partnerships with governments worldwide and gained a clearer understanding of what government officials like you want from us.

City Portal is part of our journey to be better partners. It's an online product that provides tools and insights for a responsible home sharing industry, all in one place.



Gain visibility into Airbnb's footprint in your community.

Localized data on Airbnb activity in your jurisdiction. Customized metrics, provided as legally required, to help you make informed policy decisions.



Access tools to help your city understand home sharing activity.

A first-of-its-kind compliance tool helps cities as they develop and manage fair short-term rental policies. Access for governments with applicable short-term rental laws to view Airbnb listings in the Portal.



Tap into ongoing partnership and support.

A direct line of contact to Airbnb for ongoing, one-to-one support. Tools and resources, including our Neighborhood Support, law enforcement portal, as well as information on our Cleaning Protocol and party ban.

Réponse

**En grande majorité,
ce sont les femmes,
les jeunes, les personnes
qui se prononcent sur des
sujets controversés
et les gens qui diffèrent
des normes.**

Découvrez nos trois formations
de courtes durées sur l'image et la
communication en contexte politique.

La cyberintimidation:
comment la surmonter? (3h)

Facebook, Twitter, Instagram:
pourquoi, pour qui et comment? (3h)

Je suis qui sur le web?
Se positionner: comment construire
son image en ligne? (3h)

Trouvez les réponses à ces questions
à travers ces formations alliant
théorie et pratique tout en s'inspirant
des bonnes pratiques de
communication politique numérique.

uqtr.ca/fc.imageetpolitique

The following ICPI members
produce and supply segmental
concrete pavement in Canada:

Barkman Concrete, Ltd.
www.barkmanconcrete.com

Belgard
www.belgard.ca

Best Way Stone, Ltd.
www.bestwaystone.com

Bolduc Concrete Products
www.bolduc.ca

Brown's Concrete Products, Ltd.
www.brownsconcrete.com

**Newstone Group
Concrete Products LTD**
www.newstonegroup.ca

Oaks Concrete Products
www.oakspavers.com

Permacon
www.permacon.ca

RINOX – Canada
www.rinox.com

Santerra Stonecraft
www.santerrastonecraft.com

Shaw Brick
www.shawbrick.ca

Techo-Bloc
www.techo-bloc.com

Visit www.icpi.org to find
industry-leading member
contractors, manufacturers,
distributors, and suppliers.



Interlocking Concrete
Pavement Institute

Stommatovata Pond Moniforina™

IoT for a sustainable future

ioticiti™



Université du Québec
à Trois-Rivières

Communication politique numérique

Qui sont les plus visés par le cyberharcèlement ?

Réponse au verso

English version also available soon
www.uqtr.ca/fc.imageetpolitique/english

uqtr.ca/fc.imageetpolitique



June 21, 2022

Councillor Paula Huntley
354 Main Street
Kentville, NS
B4N 1K6

RE: Request for Support – Federation of Canadian
Municipalities Committee

902-698-0348 (C)
phuntley@kentville.ca

On Thursday June 16/ 22 -FCM sent out a note to invite non-board members to apply for standing committees and forums.

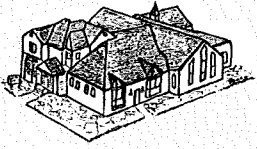
I am requesting Town of Kentville support to submit my application for one of the committees/forum positions.

If chosen there would be 3 board meetings held in Alberta, Ottawa & Durham, Ontario.

This is a great opportunity for us to be a part of a larger voice and would help continue our presence as a growing participant in the Municipalities.

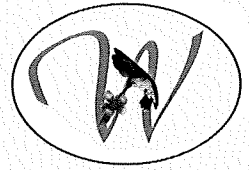
Respectfully Submitted

Paula Huntley, Councillor
Town of Kentville



White Family Funeral Home and Cremation Services

*Owned and Operated by Cyril and Penny White
100 Cornwallis Street Kentville, Nova Scotia B4N 2E4
Telephone: (902) 678-3339
Fax: (902) 679-5404*



June 20, 2022

Town of Kentville
354 Main Street
Kentville, NS B4N 1K6

Mayor Sandra Snow
Deputy Mayor and Councillor Catherine Savage
Councillor Cathy Maxwell
Councillor Gillian Yorke
Councillor Andrew Zebian
Councillor Paula Huntley
Councillor Craig Gerrard

Dear Mayor Snow, Deputy Mayor Savage and Councillors:

I am asking for answers to the following questions, some of which may have been asked in the past by others, but remain unanswered.

1. Does the Mayor or Town Council have the authority to censor or totally ignore any or all written correspondence from Kentville citizens? This lack of respect causes much suspicion. Will a member of your group supply me with a hard copy of Policy G70?
2. Regarding the legal dispute concerning the former Robinson property - I have heard that the legal advisor on the matter is a Halifax firm hired by the Town of Kentville. Is this correct?
3. I have also heard that the Solicitor representing the Town may also represent all Councillors or an individual Councillor on the same matter. Is this correct?
4. Are or will Councillor's legal fees be paid by the Town?

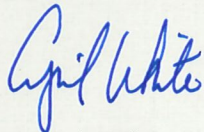
5. Does the Town's Liability Insurance pay for any or all of the Town's or Councillor's legal fees concerning this dispute? If so, how much is the deductible and what is the cost of the premiums?
6. If a Halifax legal firm is being used in this situation and there is an insurance company involved, is the legal firm the choice of the insurance provider or the choice of the Town? If this is the choice of the Town, why not use the Town Solicitor or another local legal firm? (support local)

Thank you to Kentville citizens Cathy Maxwell (Councillor) and Andrew Zebian (Councillor) for deeply caring for the present and future of Kentville. Thank you as well to public presenters at the June 13, 2022 CAC meeting, Mrs. Sharon Kehoe and Mr. Mark Rogers for your well-presented comments.

I ask that this letter be part of the correspondence on the June 27, 2022 Council Meeting agenda and read in it's entirety during the meeting. This letter is addressed to all Councillors and therefore perhaps any one of the six Councillors will read it during their report time.

I also ask that all Councillors respond to me in written form with answers to my questions. As Kentville citizens we are entitled to answers. Thank you.

Yours truly,



Cyril White

Cc Town Clerk, Dan Troke

Cc Town Solicitor, Geoff Muttart



White Family Funeral Home and Cremation Services

Owned and Operated by Cyril and Penny White
100 Cornwallis Street Kentville, Nova Scotia B4N 2E4
Telephone: (902) 678-3339
Fax: (902) 679-5404



June 22, 2022

Town of Kentville
354 Main Street
Kentville, NS B4N 1K6

Mayor Sandra Snow
Deputy Mayor and Councillor Catherine Savage
Councillor Cathy Maxwell
Councillor Gillian Yorke
Councillor Andrew Zebian
Councillor Paula Huntley
Councillor Craig Gerrard

Dear Mayor Snow, Deputy Mayor Savage and Councillors:

A very important question was not asked at the Kentville Business Community Information Session of Tuesday, June 21, 2022.

Kentville's expense portion of the first phase of the Active Transportation Plan is 26% of the cost. The 26% portion amounts to \$266,000.00.

My question - What effect will this have on both residential and commercial tax rates, if any? The \$266,000.00 has to come from somewhere. Is there a projected increase figure on future tax increases beginning next year and the years following project completion?

I ask that this letter be part of the agenda and read and discussed at the June 27, 2022 Council meeting. A written response from Councillors is appreciated.

Thank you.

Yours truly,

Cyril White

Cc Town Clerk, Dan Troke
Cc Town Solicitor, Geoff Muttart