



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: May 30, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Director of Parks and Recreation Rachel Bedingfield, Director of Engineering and Public Works Dave Bell, Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

- Addition: 3.c Minutes for the Public Hearing Minutes, May 30, 2022
- Addition: 9.b In Camera - Legal Matter, Proposed Robinson property

That the agenda of May 30, 2022 be approved.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

- (a) Council meeting held on April 25, 2022

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It was moved that the minutes of the Council meeting on April 25, 2022 be approved as distributed.

MOTION CARRIED

(b) Special Council meeting held on April 25, 2022

It was moved that the minutes of the Special Council meeting on April 25, 2022 be approved as distributed.

MOTION CARRIED

(c) Public Hearing held on May 30, 2022

It was moved that the minutes of the Public Hearing held on May 30, 2022 be approved as distributed.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Second Reading – Huntley Rezoning

CAO Troke reviewed the application for rezoning of a property at 294 Main Street from commercial to residential and the results of the public hearing.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Craig Gerrard

That Council give second reading to amend Appendix A zoning map of the land use bylaw of the Town of Kentville to rezone PIDs 55260400 and 55246813 from General Commercial C-1 to One- and Two-unit Dwellings R2.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Active Transportation Update

Director Bedingfield and Director Bell presented updated videos, maps and plans of the downtown active transportation route being implemented this summer. CAO Troke shared some feedback received by Councillors and provides some clarification to different aspects of the project.

Discussion

- A request was made by Councillor Zebian that a presentation be made by Directors Bedingfield and Bell to the business community about this project.
- Deputy Mayor Cate Savage shared a motion from the Kentville Business Community about their support for this project.
- CAO Troke and Deputy Mayor Savage will discuss this project with the Kentville Business Community and bring any concerns back to Council.

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Municipal Boundary Review

At the May 9, 2022 meeting of Council Advisory Committee, CAO Troke described the municipal boundary review and laid out plans to meet these provincial requirements using existing staff. Staff has prepared a website and a survey and is ready to receive feedback from residents.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That staff coordinate the 2022 Municipal Boundary Review process and bring a report to Council at the October 2022 meeting of Council Advisory Committee.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(2) Heritage Bylaw

At the May 9, 2022 meeting of Council Advisory Committee, Director Gentleman reviewed current practices around protecting heritage buildings and gave recommendations for a voluntary heritage bylaw in Kentville. CAO Troke asked Council to provide more clarity on this potential bylaw and they indicated:

1. the bylaw should be voluntary,
2. the committee managing this bylaw should contain 4 citizens members, and
3. the bylaw should have a financial consideration for affected property owners.

It was also requested that staff consider all buildings with cultural significances and not just buildings with white cultural historical significance.

Report available for more information.

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

Highlights included Valley Waste regarding financial support, processing of beach waste, new equipment, and large waste collection vehicles.

Report available for more information.

(2) Councillor Paula Huntley

Highlights included meeting of Kings Regional Emergency Management Organization, Kings Transit, canoe procurement for large equipment, town events, Nova Scotia Federation of Municipalities conference, and Mentoring Plus.

Report available for more information.

(3) Councillor Cathy Maxwell

Highlights included Police Commission, Kentville Hemlock Ravine woolly adelgid working group, Hemlock Woolly Adelgid detection day at the Gorge Trail, Kentville Heritage Society opening day, and Accessibility Committee. Boot washing stations may soon be installed at the Gorge trail to reduce the spread of the Hemlock Woolly Adelgid.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included Kentville Investment Advisory Committee, Kentville Business Community, Kings Regional Emergency Management Organization, Kentville Water Commission and Sourcewater Protection Plan, Kentville Inclusion and Access Advisory Committee, and the Audit Committee. The incoming comfort station in Centre Square will be discussed by the Town and KBC at an upcoming meeting.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included Police Commission, Annapolis Valley Regional Library, multi purpose facility, Parent Teacher Association, community garden planning, safe grad pancake breakfast, and the Bryan Gibson mural unveiling.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included Diversity Kings, Audit Committee, opening of Heritage Centre, Bryan Gibson mural unveiling, Apple Blossom Festival, downtown Active Transportation project, amendments to the Noise bylaw.

Report available for more information.

(c) Mayor Sandra Snow

Update on operational matters by CAO Dan Troke including Apple Blossom Festival, Heritage Bylaw, Noise Bylaw, Youth Committee, and Meeting Policy. Update on legal investigator for Code of Conduct.

The mayor reported on her activities this month with highlights including deed transfer tax, intermunicipal services agreement review, MIT REAP, Kings Regional Emergency Management Organization agreement, Kentville Regional Sewer Committee, Nova Scotia Federation of Municipalities conference, Kentville Water Commission and Sourcewater Protection Advisory Committee.

Report available for more information.

6. NEW BUSINESS

(a) Accessibility Committee Letter

CAO Troke describes the issues in the letter to the province written from the Accessibility Committee and asks Council to support staff sending this to the province.

Report available for more information.

(b) Service Exchange Renegotiation and Municipal Government Act Review Committee

Mayor Snow reviews the letter from the Nova Scotia Federation of Municipalities and seeks feedback from Council.

Report available for more information.

(c) Valley Waste Management Guarantee Resolution

CAO Troke described the request from Valley Waste and presented their request for a guarantee of \$215,352.00

Report available for more information.

It was moved by Councillor Gillian Yorke and seconded by Councillor Cathy Maxwell

That Council authorize the Valley Waste Resource Management Authority Guarantee Resolution in the amount of \$215,352.00.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

(d) Kentville Water Commission Report

Mayor Snow reported on the approval of the water commission operating budget and capital budget, for Council's information.

Report available for more information.

(e) Kentville Audit Committee

Mayor Snow outlined the mandate and the membership of the Kentville Audit Committee and recommended a citizen member for this committee.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

That Council approve citizen member Jim Noonan to sit for a two-year term on the Kentville Audit Committee.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

7. CORRESPONDENCE

(a) Cyril White

Concerns about Station Lane and the downtown active transportation route.

Request that staff let Council know when letters are hand delivered.

8. PUBLIC COMMENTS

(a) None.

9. IN CAMERA – Legal Matter

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

That Council move into a closed session at 7:55 pm to discuss confidential contractual and legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Gillian Yorke and seconded by Councillor Paula Huntley

That Council return to open session at 8:13 pm.

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MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian*

It was moved by Councillor Craig Gerrard and Councillor Andrew Zebian

That Council direct the CAO to proceed with the sale of the Miners Landing trail land as discussed in camera.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian*

Councillors Andrew Zebian and Cathy Maxwell leave the meeting at 8:15pm due to a conflict of interest.

It was moved by Councillor Craig Gerrard and Councillor Gillian Yorke

That Council enter a closed session at 8:15 pm.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Savage, Snow, and Yorke*

It was moved by Councillor Gillian Yorke and Councillor Paula Huntley

That Council move into open session.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Savage, Snow and Yorke*

10. ADJOURNMENT

The May 30, 2022 meeting of Council adjourned at 8:47 p.m.

MOTION CARRIED



Approved by CAO and Clerk Dan Troke

