



TOWN OF KENTVILLE COUNCIL

September 26, 2022

AGENDA

6:00 p.m.

1. CALL MEETING TO ORDER AND ROLL CALL
2. APPROVAL OF THE AGENDA
3. APPROVAL OF THE MINUTES
 - (a) Council meeting minutes, July 25, 2021
4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS
 - (a) Second Reading – Noise Bylaw
 - (b) Second Reading – Police Commission Bylaw
 - (c) Federation of Canadian Municipalities Committee memo
 - (d) Transportation and Maintenance Update
 - (e) Tidal Project
 - (f) Street Naming and Renaming Task Team Update
5. RECOMMENDATIONS AND REPORTS
 - (a) Council Advisory Committee – Councillor Craig Gerrard
 - (1) Temporary Borrowing Resolution – Sanitary Sewers
 - (2) Municipal Boundary Review – Size of Council
 - (3) Municipal Boundary Review – Electoral Boundaries
 - (4) Community Grants
 - (5) Investment Advisory Services
 - ~~(6) First Reading – Property Assessed Community Energy (PACE) Bylaw~~
 - (b) Councillors' and Mayor Reports
 - (1) Councillor Gerrard
 - a. Joint Fire Services Committee
 - b. Valley Waste Resource Management Authority
 - c. Kings Regional Sewer
 - (2) Councillor Huntley
 - a. Kentville Water Commission
 - b. Kings Transit Authority
 - c. Kings Point to Point
 - d. Kings Regional Emergency Management Organization

- e. Diversity Kings
- f. Partners for Climate Progress
- g. Valley Regional Enterprise Network, Liaison and Oversight Committee
- (3) Councillor Maxwell
 - a. Kentville Inclusion and Accessibility Advisory Committee
 - b. Board of Police Commissioners
 - c. Annapolis Valley Trails Coalition
 - d. Student Bursary Selection Committee
 - e. Kings County Academy Parent Teacher
 - f. Annapolis Valley Regional Library
- (4) Deputy Mayor Savage
 - a. Audit Committee
 - b. Investment Advisory Committee
 - c. Kentville Inclusion and Accessibility Advisory Committee
 - d. Kentville Water Commission
 - e. Source Water Advisory Committee
 - f. Kentville Business Community Board
 - g. Kings Regional Sewer
 - h. Valley Waste Resource Management Authority
 - i. Kings Regional Emergency Management Organization
- (5) Councillor Yorke
 - a. Source Water Advisory Committee
 - b. Board of Police Commissioners
 - c. Multi Purpose Facility Feasibility Study Committee
 - d. Annapolis Valley Regional Library
 - e. Kings County Academy Parent Teacher Association
- (6) Councillor Zebian
 - a. Joint Fire Services
 - b. Kings Transit
 - c. Valley Waste
 - d. Kings Point to Point
 - e. Audit Committee
 - f. Kentville Water Commission
 - g. Diversity Kings
- (c) Mayor Sandra Snow
 - a. Kentville Investment Advisory Committee
 - b. Audit Committee
 - c. Water Commission
 - d. Source Water Protection Advisory Committee

6. NEW BUSINESS

- (a) None.

7. CORRESPONDENCE

- (a) None.

8. PUBLIC COMMENTS

9. IN CAMERA

- (b) Legal – Code of Conduct
- (c) Legal – Correspondence

(d) Legal – Mike’s Clothing

10. ADJOURNMENT

DRAFT



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: July 25, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and IT Manager Jason Bethune.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

- Proposed Addition: 10.a. Legal Matter
- Proposed Addition: 10.b. Jennifer Weston Human Resources Report, with an outcome of allowing Council to review this report and make recommendations
This item is not appropriate for new business as it was a legal matter.
There are concerns that the report was not completed, and not presented to Council for their consideration of next steps or actions.

Solicitor Muttart advises that the nature of the report is confidential and has never been on the public record. This report should be reviewed in a closed session.

DRAFT

That the agenda of July 25, 2022 be approved.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Council meeting held on June 27, 2022

It was moved that the minutes of the Council meeting on June 27, 2022 be approved with minor edits.

MOTION CARRIED

4. PRESENTATION

(a) Financial Statements from Auditor

As the Town's Financial Auditor, Andy Forse from Kent and Duffett, shared his opinions about whether the financial documents present a fair representation of the Town's activities, based on public sector accounting standards. The Town has a balanced budget and a healthy financial assets, one of the largest of any town in the province. Mr. Jim Noonan and Ms. Susan MacDougall, citizen members on the Audit Committee, also spoke in support of the town, the staff, the committee and the audit process. Staff will post the staff financial report and the audit report at www.kentville.ca.

Discussion

- Concerning legal fees, there are several items which members feel that haven't been reported to Council.
- Some members would like to have more information about these legal actions and to receive regular updates on legal actions.

5. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Animal Control Bylaw – Chickens

At the July CAC meeting, Council requested that staff provide additional information about the keeping of chickens in Kentville. At this meeting, CAO Troke reviewed the land use bylaw and animal control bylaw relating to chickens. Council provided feedback on the Animal Control Bylaw: Should chickens be registered? (5 vote no, 2 vote yes) Should there be a fee? (5 vote no, 2 vote yes) How many chickens are appropriate? (suggested numbers range from 2-20). All public correspondence on this issue will be collected and shared with Council for their consideration. A draft of this bylaw will be presented to Council at the September 2022 meeting of Council Advisory Committee.

Report available for more information

(b) Electric Vehicle Charging Stations – Follow Up

DRAFT

At the July CAC meeting, Council requested that staff provide additional information about electric vehicle charging stations in Kentville. CAO Troke presented the memo on these stations.

Report available for more information

Discussion

- Clarification that the charging rate at the new station would be \$1.50/hour with no free charging period, as long as this does not affect the grant.
- Staff should determine if changing the rate of the station will negatively impact the grant. This information will come back to Council in September for review.

It was moved by Councillor Andrew Zebian and Councillor Craig Gerrard

That Council direct the CAO to set the charging rate on the new electric vehicle charging station as detailed in the attached report.

And further, that the first generation EV charger at Memorial Arena remain as installed but should be replaced when further grant opportunities are presented.

MOTION TABLED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(c) Community Physician Navigator Program

CAO Troke presented the memo on the request of \$8,000 from this organization to support physician recruitment and placement to the area. This request does not fit with the grants process, but should be reviewed by Council. Council provided feedback on this request: How much should the Town support this request? Members expressed support for \$3,000 to \$8,000, however the majority voted to support with \$5,000.

Report available for more information

It was moved by Deputy Mayor Cate Savage and Councillor Cathy Maxwell

That Council support the Physician Navigator Program in the amount of \$5,000

And further, that Council authorize this extra expenditure to the 2022-2023 approved operating budget.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Maxwell, Savage, and Yorke

Councillors who voted against this motion:

Gerrard, Snow, and Zebian

DRAFT

(d) Noise Bylaw Update

Mayor Snow reviewed the changes to the bylaw, and CAO Troke reviewed the issues of time periods of noise limits, and exemptions to the bylaw.

Report available for more information

Discussion

- Clarification, of the point of measurement. The measurement should be taken at a distance from buildings as well as at a location that is approximately chest high.

It was moved by Deputy Mayor Cate Savage and Councillor Gillian Yorke

That Council give First Reading to the Noise Bylaw and further consideration for the Second Reading at the September 26, 2022 Council Meeting

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, and Zebian

Councillors who voted against this motion:

Yorke

(e) Heritage Bylaw Update

Mayor Snow reviewed the changes to the bylaw, and CAO Troke reviewed the feedback received on the Heritage Committee.

Report available for more information

Discussion

- Several residents were mentioned as potential members for this committee.
- Staff will review feedback from Council members and develop a committee for this bylaw, with their first action being to review this bylaw.

(f) Police Commission Bylaw

CAO Troke reviewed the changes to this bylaw and its relation to Policy G57 Committees of Council.

Report available for more information

Discussion

- Some members had concerns about changes made in the Bylaw to the length of terms, and citizens as chair in this version of the bylaw. CAO Troke explained that these changes were made to adhere to the provincial Police Act.

DRAFT

- CAO Troke confirmed that the Police Act will always have greater authority than the Town's Board of Police Commissioners Bylaw.

It was moved by Councillor Gillian Yorke and Councillor Paula Huntley

That Council give First Reading to the Board of Police Commissioners Bylaw and further consideration for the Second Reading at the September 26, 2022 Council Meeting

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Savage, and Snow

Councillors who voted against this motion:

Maxwell, Yorke and Zebian

6. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Kings County Community Food Council Support

At the July 11, 2022 meeting of Council Advisory Committee, Becca Green-Lapierre and Heather Morse from the Kings County Community Food Council, gave a presentation about healthy foods in schools. They asked that Council endorse their initiative.

Report available for more information.

It was moved by Councillor Andrew Zebian and Councillor Craig Gerrard

That Council endorse the Coalition of Healthy School Food as requested by Kings Council Community Food Council.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

Councillor Gerrard committees did not meet this month and has nothing to report.

(2) Councillor Paula Huntley

DRAFT

Highlights included the Diversity Kings County and committee meetings.

Report available for more information.

(3) Councillor Cathy Maxwell

Councillor Maxwell announced the Student Bursary recipients: MaKayla Boutilier, Nora Kaiser and Camden Pulsifer, students at Northeast Kings Education Centre. The recipient of the Nola Folker-Hill bursary was Claire Zettler. Councillor Maxwell read part of a letter from Mr. Cyril White Councillor Paula Huntley called Point of Order on Councillor Maxwell for not following procedures around correspondence.

Councillor Maxwell made a statement about her experience on Council.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included audit committee and investment advisory committee.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included regional multi purpose recreation facility feasibility committee, Annapolis Valley Regional Library board meeting, and Kentville Business Community.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included Diversity Kings, Joint Fire Services Committee, Audit Committee and Mural Festival.

Councillor Zebian made a statement about his time on Council.

Deputy Mayor Cate Savage called Point of Order on Councillor Zebian about a disparaging remark about Council members.

Deputy Mayor Cate Savage called a second Point of Order on Councillor Zebian about another disparaging remark about Council members.

(c) CAO Update

CAO Dan Troke gave an update on operational matters including staff vacation, regional emergency measures staff meeting, occupational health and safety, and the PACE program with West Hants.

DRAFT

(d) Mayor Sandra Snow

The mayor reported on her activities this month with highlights including the Valley Regional Enterprise Network, Regional Sewer Committee, Finance Corporation, Housing round table, and the water commission.

Report available for more information.

7. NEW BUSINESS

(a) Audit Committee Recommendations

Mayor Snow described the process of reviewing and approving the annual audit.

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Andrew Zebian

That Council accept the 2021-2022 audit report and documentation as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council reappoint the firm of Kent and Duffett chartered professional accountants to provide audit services for the year 2022-2023.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council appoint the following citizen community members to the 2022-2023: Ms. Susan MacDougall and Mr. Jim Noonan.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Regional Sewer Recommendations

Deputy Mayor Cate Savage reviewed the activities of the regional sewer bylaw and the updates to these documents by all partners.

DRAFT

Report available for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Gillian Yorke

That Council support the recommendation of the regional sewer committee to adopt and enact a complimentary regional bylaw and the execution of an enforcement and prosecution agreement.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

**That Council support funding of only the radio advertising plan at an approximate cost of \$5,000,
And further authorize this expenditure in the 2022-2023 sanitary sewer area service operating budget
And further, that the CAO coordinate communications support between the Town of Kentville communication team and the Kings County Communications Specialist.**

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

8. CORRESPONDENCE

(a) Cyril White

Concerns about Policy G70, the practice of reading correspondence letters in full during council meetings, and the lack of a response to the fire at Jason's Independent.

(b) Annapolis Valley Regional Library

The library shared their annual report with Council for their information.

9. PUBLIC COMMENTS

(a) John Andrew

Comments supporting the keeping of backyard chickens with respect to food costs, urban agriculture, food resiliency and climate change.

(b) Sharon Kehoe

Comments about legal matters, legal non-disclosure agreement, truthfulness in statements made by the Mayor, and conflict of interest issues.

DRAFT

(c) Marcia McNeil

Ms. McNeil continued to read Sharon Kehoe's letter.

(d) Fiona Van Wilkenburg

Comments about the length of public comments, and about the proposed regulating of backyard chickens.

(e) Ian Black

Comments about the growth and prosperity of the town.

10. IN CAMERA – Legal Matter and Weston Report

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That Council move into a closed session at 8:39 pm to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Cathy Maxwell and seconded by Councillor Gillian Yorke

That Council return to open session at 11:05 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Craig Gerrard and seconded by Councillor Andrew Zebian

That Council direct the CAO to send the statement adopted by Council during the in camera session, to Patterson Law – solicitor for Ms. Kelly Rice.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

The statement adopted by Council during the in camera session is included after these minutes.

9. ADJOURNMENT

The July 25, 2022 meeting of Council adjourned at 11:06 p.m.

MOTION CARRIED

Council Meeting Minutes, July 25, 2022

Pending Approval

Page 9

DRAFT

Approved by CAO and Clerk Dan Troke

PUBLIC STATEMENT ADOPTED BY COUNCIL BY RESOLUTION (JULY 25, 2022):

At the February 28, 2022, meeting of the Council of the Town of Kentville, Mayor Sandra Snow made a speech in which she spoke about numerous issues, including matters which involved former Town Chief Administrative Officer Kelly Rice and the staff at the Town. Council wants to correct some of the statements made by Mayor Snow.

Mayor Snow referred to a letter dated July 30, 2020, penned by Ms. Rice which described concerns about the working environment at the Town's offices. Mayor Snow stated that the letter detailed "unsubstantiated allegations". It is important to clarify that the letter in question contains many allegations, some of which have been admitted and others denied; the entire letter is not unsubstantiated. One thing that was abundantly clear was that there were challenges to be addressed in how Council and the Mayor communicated with staff.

Mayor Snow claimed that a full investigation of these allegations was conducted. That statement is misleading. The purpose of a workplace investigation that was conducted was to identify issues and recommend ways to improve the workplace. Ms. Rice was not interviewed as part of this investigation. Recommendations were provided to the Chief Administrative Officer to improve communications directed by individual Councillors and the Mayor to staff, and the treatment of staff by Council and the Mayor. Implementation of those recommendations is ongoing. The adoption of policy that has included the involvement of staff will soon be presented to Council.

There is an agreement between the Town and Ms. Rice addressing the terms of cessation of her employment with the Town. It is a typical part of such an agreement that neither party will disclose the terms. This is not something that was initiated by Ms. Rice as was stated by Mayor Snow.

DRAFT

By unanimous resolution of Council, Council declares that it is dedicated to a respectful workplace at the Town. While individual Councillors and the Mayor may have disparate opinions and strenuously debate with others in the Council Chamber, they individually and collectively agree to always be cognizant of the impact of their comments on Town staff, and their interactions with those employees when seeking and sharing information.



TO: Council Advisory Committee

SUBMITTED BY: Dan Troke, Chief Administrative Officer

DATE: September 26, 2022

SUBJECT: Noise Bylaw Second Reading

ORIGIN

The purpose of the Noise Bylaw is to create reasonable and enforceable guidelines for noise within Town limits.

DISCUSSION

The Noise Bylaw has been brought to Council on July 25, 2022 for First Reading. Changes were made throughout the bylaw to make enforcement by the Bylaw Officer more clear, and to make the noise limits more reasonable.

POLICY IMPLICATIONS

None.

BUDGET IMPLICATION

None.

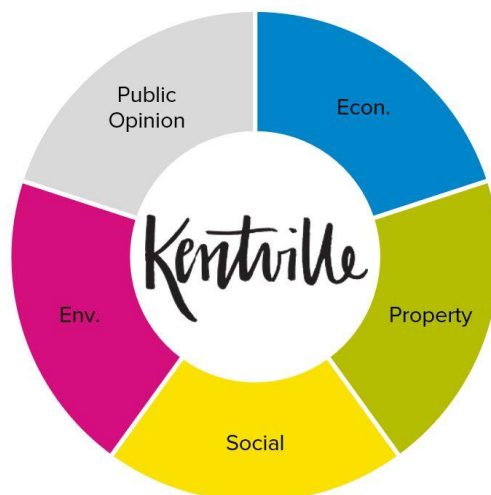
ATTACHMENTS

Proposed Noise Bylaw

RECOMMENDATIONS

That Council give Second Reading to the Noise Bylaw.

Town of Kentville Decision Wheel:





TOWN OF KENTVILLE BY-LAW

CHAPTER 107

NOISE BY-LAW

1. SHORT TITLE

- 1.1. This By-Law shall be known as By-Law Chapter 107 and may be cited as the “Noise By-Law”.

2. DEFINITIONS

As used in this By-Law, the following terms shall have the meanings indicated:

- 2.1. “Ambient Sound Level” means the sound level that is present in the environment, produced by sound sources other than the source under assessment.
- 2.2. “By-Law Enforcement Officer” means any person empowered by legislation or appointed by the CAO to enforce this By-Law.
- 2.3. “CAO” means the Chief Administrative Officer of the Town of Kentville.
- 2.4. “Construction” includes erection, alteration, repair, dismantling, demolition, structural maintenance, land clearing, earth-moving, grading, excavating, the laying of pipe and conduit whether above or below ground level, street and highway building, application of concrete, equipment installation and alteration and the structural installation of construction components and materials in any form or for any purpose, and includes any work in connection with these activities.
- 2.5. “Construction Equipment” means any equipment or device designed and intended for use in Construction or material handling, including hand tools, power tools, air compressors, pile drivers, pneumatic or hydraulic tools, bulldozers, tractors, excavators, trenchers, cranes, derricks, loaders, scrapers, pavers, generators, off-highway haulers or trucks, ditchers, compactors and rollers, pumps, concrete mixers, graders, and any other material-handling equipment.
- 2.6. “Continuous Concrete Pouring” means slip-forming, deck pour or pre-pour operations that cannot be interrupted once the operations have started.

- 2.7. "Conveyance" includes a vehicle and any other device employed to transport a person or persons or goods from place to place, but does not include any such device or vehicle if operated within the premises of a person.
- 2.8. "dB(A)" means the sound level in decibels obtained when using a Sound Level Meter with the A-weighting.
- 2.9. "Government Work" means Construction, rehabilitation, or maintenance work conducted by employees, agents, or contractors of the Town, the Province of Nova Scotia, the Government of Canada, or Nova Scotia Power Incorporated, when these employees are acting in the ordinary course of their duties.
- 2.10. Highway includes a common and public highway, street, avenue, parkway, driveway, square, place, bridge, viaduct or trestle, any part of which is intended for or used by the general public for the passage of vehicles and includes the area between the lateral property lines of a highway.
- 2.11. "Large Crane Work" means the erection and dismantling of a crane or any other crane work that requires a road closure for the work to be started and finished.
- 2.12. "Leq" means the energy equivalent sound level or the continuous sound level that would result in the same total sound energy being produced over a given period of time.
- 2.13. "Noise Mitigation Plan" means a plan as required and approved by the CAO that addresses the mitigation of sound not in compliance with the requirements of this By-Law from planned events or activities.
- 2.14. "Persistent Noise" means any sound that is audible at a Point of Reception for a duration of ten minutes, or occurring continually, sporadically or erratically but totalling more than ten minutes in any 60-minute period of time.
- 2.15. "Place of Worship" means a building dedicated to religious worship, including a church, synagogue, temple, mosque, monastery or convent.
- 2.16. "Point of Reception" means a location on the premises of a person where sound originating from other than those premises is received and more particularly is:
 - 2.16.1. within the Property occupied by the recipient of the sound, and
 - 2.16.2. located at least 1.2 m above the surface of the ground or floor.
- 2.17. "Power Device" means any equipment driven otherwise than by muscular power used in the servicing, maintenance or repair of lawns, including chainsaws, lawn mowers, leaf blowers, grass trimmers or any other similar equipment. A Power Device does not include equipment used to remove snow or ice.

- 2.18. "Property" means a building or structure or part of a building or structure, including the lands appurtenant thereto, and all mobile homes, mobile buildings or mobile structures and vacant land.
- 2.19. "Sound Level Meter" means an instrument that measures levels of sound as approved for use by the CAO.
- 2.20. "Stationary Source" means a source of sound which does not normally move from place to place, including the premises of a person as one stationary source, unless the dominant source of sound on those premises is Construction or a Conveyance. Stationary Sources include, but are not limited to, air conditioners, heat pumps, and swimming pool pumps.
- 2.21. "Town" means Town of Kentville.

3. PROHIBITIONS

3.1. Decibel level prohibitions.

3.1.1. No person shall emit or cause or permit the emission of sound measured with a Sound Level Meter at a Point of Reception that is outdoors:

3.1.1.1. that has a sound level (expressed in terms of Leq for a ten-minute period) exceeding 55 dB(A) from 10:00 p.m. to 6:59 a.m. the next day or 70 dB(A) from 7:00 a.m. to 9:59 p.m. the same day; or

3.1.1.2. where the Ambient Sound Level at a Point of Reception exceeds the maximum sound level permitted under Subsection 3.1.1.1, that has a sound level (expressed in terms of Leq for a ten-minute period) equal to or exceeding the Ambient Sound Level.

3.1.2. No person shall emit or cause or permit the emission of sound measured with a Sound Level Meter at a Point of Reception that is indoors with all exterior doors and windows closed into the room where the Point of Reception is located:

3.1.2.1. that has a sound level (expressed in terms of Leq for a ten-minute period) exceeding 50 dB(A) from 10:00 p.m. to 6:59 a.m. the next day or 60 dB(A) from 7:00 a.m. to 9:59 p.m. the same day; or

3.1.2.2. where the Ambient Sound Level at a Point of Reception exceeds the maximum sound level permitted under Subsection 3.1.2.1, that has a sound level (expressed in terms of Leq for a ten-minute period) equal to or exceeding the Ambient Sound Level.

3.2. Animals.

3.2.1. No person shall cause or permit Persistent Noise, including barking, calling or whining or other similar noise, to be made by any animal kept or used by that person for any purpose.

3.3. Construction.

3.3.1. No person shall emit or cause or permit the emission of sound resulting from any operation of Construction Equipment or any Construction that is audible at a Point of Reception from 8:00 p.m. to 7:00 a.m. the next day, except until 9 a.m. on Saturdays and all day on Sundays and statutory holidays.

3.4. Loading and unloading.

3.4.1. No person shall emit or cause or permit the emission of sound resulting from loading, unloading, delivering, packing, unpacking, and otherwise handling any containers, products or materials that is audible at a Point of Reception from 11:00 p.m. to 7:00 a.m. the next day, except until 9 a.m. on Saturdays, Sundays, and statutory holidays.

3.5. Power devices.

3.5.1. Subsection 3.1 shall not apply to the emission of sound from a Power Device equipped with a properly maintained muffler device.

3.5.2. No person shall emit or cause or permit the emission of sound from a Power Device that is audible at a Point of Reception from 9:00 p.m. to 7:00 a.m. the next day, except until 9 a.m. on Saturdays, Sundays, and statutory holidays.

3.6. Religious ceremony in a Place of Worship.

3.6.1. No person shall emit, cause, or permit the emission of sound that disturbs a religious ceremony in a Place of Worship.

3.7. Stationary Sources.

3.7.1. No person shall emit or cause or permit the emission of sound from a Stationary Source that, when measured with a Sound Level Meter at a Point of Reception, has a sound level (expressed in terms of Leq for a one-hour period) exceeding 55 dB(A).

3.8. Most restrictive provision applies.

3.8.1. Where a source of sound is subject to more than one provision of this By-Law, the most restrictive provision applies.

4. EXEMPTIONS

4.1. Safety and government work, recreation and special events.

- 4.1.1. Despite any other provision of this By-Law, it shall be lawful to emit or cause or permit the emission of sound from:
 - 4.1.1.1. Bells or sirens required for the purposes of public safety including sirens when operated by police services, fire and paramedic services;
 - 4.1.1.2. Measures undertaken for the immediate health, safety or welfare of persons under emergency circumstances;
 - 4.1.1.3. Measures undertaken as a result of an emergency requiring immediate action for the construction, preservation, restoration or demolition of any Highway;
 - 4.1.1.4. Government Work;
 - 4.1.1.5. Athletic, recreational, or school activities in arenas, playing fields, courts, school grounds, or Town park areas between the hours of 7:00 a.m. and 11:00 p.m.;
 - 4.1.1.6. Annapolis Valley Apple Blossom Festival events organized and hosted by the Annapolis Valley Apple Blossom Festival that occur between 7:00 a.m. and 11:00 p.m. during the Festival;
 - 4.1.1.7. Any event organized and hosted by the Town that occurs between 7:00 a.m. and 11:00 p.m.;
 - 4.1.1.8. Construction and Construction Equipment between the hours of 7:00 a.m. and 8:00 p.m.;
 - 4.1.1.9. Sound generated as part of normal industrial and commercial operations within the Kentville Industrial Park (Shiloh Drive to Town limits) and the lands zoned Highway Commercial on the west end of Kentville; or

4.2. Exemption permits.

- 4.2.1. Any person may apply for an exemption permit from a prohibition or limitation provision in this By-Law in connection with one or more events or activities by filing with the CAO the following:
 - 4.2.1.1. An application in the form prescribed by the CAO;
 - 4.2.1.2. Any application fee adopted by Town council; and
 - 4.2.1.3. Any information relevant to the application as requested by and to the satisfaction of the CAO including:

- 4.2.1.3.1. explanation as to why the applicant cannot reasonably comply with section 3.1;
 - 4.2.1.3.2. a Noise Mitigation Plan; and
 - 4.2.1.3.3. a statement certified by a professional engineer or acoustical consultant for any sounds that are not technically or operationally feasible to control.
 - 4.2.2. Upon receipt of an application under Subsection 4.2.1, the CAO shall issue an exemption permit within 5 business days of receipt of a complete application if all the following conditions have been met:
 - 4.2.2.1. The applicant has complied, to the satisfaction of the CAO, with the last exemption permit, if any, issued to them;
 - 4.2.2.2. The applicant has provided the following:
 - 4.2.2.2.1. The applicant's name, address, and telephone number;
 - 4.2.2.2.2. The date, time and location of each event or activity for which the exemption permit is sought and, where applicable, the number of people expected to attend;
 - 4.2.2.2.3. The purpose for which the exemption permit is required;
 - 4.2.2.2.4. The description of any sound equipment or Construction Equipment to be used;
 - 4.2.2.2.5. The name, address and telephone number of at least one contact person who will supervise each event or activity; and
 - 4.2.2.2.6. A written undertaking that one or more contact persons responsible for supervising each event or activity will be on-site during the entire event or activity to ensure compliance with the terms and conditions of the exemption permit.
 - 4.2.2.3. The applicant has paid all required fees.
 - 4.2.2.4. When applicable, the CAO is satisfied with the Noise Mitigation Plan and statement from a professional engineer or acoustical consultant.
 - 4.2.2.5. The CAO is satisfied that it is unreasonable for the applicant to comply with the relevant prohibition or limitation in this By-Law and all reasonable measures will be taken by the applicant to mitigate any negative effects of the sound to be generated by the event or activity.
- 4.2.3. An exemption permit shall be subject to the following conditions:

- 4.2.3.1. When reasonably possible, a notice of the exemption permit shall be posted in a visible location where each event or activity will occur seven days prior to the event or activity;
 - 4.2.3.2. If required by the CAO, the event or activity shall comply with a Noise Mitigation Plan;
 - 4.2.3.3. If required by the CAO, the sound levels resulting from each event or activity shall be monitored by Town staff with the applicant paying any charges for this monitoring as adopted by Town council;
 - 4.2.3.4. The sound emitted from any equipment shall not exceed a sound level (expressed in terms of Leq for a ten-minute period) of 90 dB(A) when measured 20 metres from the source;
 - 4.2.3.5. Where the sound level exceeds 90 dB(A), the applicant shall comply with any request made by a police officer or a By-Law Enforcement Officer with respect to the volume of sound from the equipment to ensure compliance with Subsection 4.2.3.2;
 - 4.2.3.6. No sound equipment or Construction Equipment other than the equipment approved under the exemption permit shall be used by the applicant;
 - 4.2.3.7. Each event or activity shall be restricted to the approved location; and
 - 4.2.3.8. The permission granted shall be for the date and times for each event or activity as set out in the exemption permit.
- 4.2.4. **Appeal.**
- 4.2.4.1. Where the CAO refuses to grant an exemption permit under this subsection, the applicant shall be notified in writing and advised that they may appeal the CAO's decision to Town council by filing an appeal within five business days of the date of the notice at the address shown on the notice.
 - 4.2.4.2. Town council shall hear the appeal at its next regular Council meeting and may issue or refuse an application for an exemption permit.
 - 4.2.4.3. If Town council issues an exemption permit, the exemption permit is subject to the conditions set out in Subsection 4.2.3, unless Town council provides otherwise, and to any other conditions respecting health, safety and nuisance as Town council considers advisable.
- 4.2.5. Where an application for an exemption permit is made for continuous concrete pouring or large crane work, only Subsections 4.2.1, 4.2.2, and

4.2.6 apply and the CAO may issue the exemption permit subject to the conditions in Subsections 4.2.3.1, 4.2.3.2, 4.2.3.7 and the conditions that:

- 4.2.5.1. The permission granted shall be for the date and times for each event or activity as set out in the exemption permit with overnight events or activities discouraged; and
- 4.2.5.2. Notice for Continuous Concrete Pouring and Large Crane Work shall be distributed to all residents and building owners located within a 120 metre radius of the activity at least seven days prior to such event or activity.

4.2.6. The CAO may revoke an exemption permit, with or without notice, if there is non-compliance with any of the conditions of the exemption permit.

5. OFFENCES, ENTRY TO INSPECT, ORDERS, REMEDIAL ACTION AND TRANSITION

5.1. Offences.

5.1.1. Every person who contravenes any provision of this By-Law is guilty of an offence and on conviction is liable to a penalty of:

- 5.1.1.1. not less than two hundred dollars (\$200.00) for a first offence;
- 5.1.1.2. not less than four hundred dollars (\$400.00) for a second offence; and
- 5.1.1.3. not less than nine hundred dollars (\$900.00) for a third and subsequent offence.

5.1.2. Every person who fails to comply with an exemption permit issued or an order made under this By-Law is guilty of an offence and on conviction is liable to a penalty of:

- 5.1.2.1. not less than two hundred dollars (\$200.00) for a first offence;
- 5.1.2.2. not less than four hundred dollars (\$400.00) for a second offence; and
- 5.1.2.3. not less than nine hundred dollars (\$900.00) for a third and subsequent offence.

5.1.3. In addition to a fine or fines provided for in this subsection, every person who gains an economic advantage from contravening this By-Law shall be liable to a special fine in an amount equal to the fair market value of the economic advantage obtained from the noncompliance.

5.1.4. In addition to offences referred to in Subsections 5.1.1, 5.1.2, and 5.1.3, every person is guilty of an offence under this By-Law who:

- 5.1.4.1. Hinders or obstructs or attempts to hinder or obstruct any person exercising a power or performing a duty under this By-Law; or
- 5.1.4.2. Knowingly makes, participates in, assents to or acquiesces in the provision of false information in a statement, affidavit, application or other document prepared, submitted or filed under this By-Law.
- 5.1.5. Where a corporation contravenes any provision of this By-Law, every director or officer who concurs in such contravention is guilty of an offence and on conviction is liable to a penalty of:
 - 5.1.5.1. not less than two hundred dollars (\$200.00) for a first offence;
 - 5.1.5.2. not less than four hundred dollars (\$400.00) for a second offence; and
 - 5.1.5.3. not less than nine hundred dollars (\$900.00) for a third and subsequent offence.
- 5.1.6. Where a corporation fails to comply with an exemption permit issued or an order made under this By-Law, every director or officer who concurs in such contravention is guilty of an offence and on conviction is liable to a penalty of:
 - 5.1.6.1. not less than two hundred dollars (\$200.00) for a first offence;
 - 5.1.6.2. not less than four hundred dollars (\$400.00) for a second offence; and
 - 5.1.6.3. not less than nine hundred dollars (\$900.00) for a third and subsequent offence.
- 5.1.7. Every day during which an offence pursuant to this By-Law continues is a separate offence.

5.2. **Orders to comply.**

- 5.2.1. A By-Law Enforcement Officer who finds a contravention of this By-Law may make one or more orders requiring discontinuance of the contravening activity or to do work to correct the contravention.
- 5.2.2. The order may be served personally on the person to whom it is directed or by registered mail to the last known address of that person, in which case it shall be deemed to have been given on the third day after it is mailed.
- 5.2.3. If there is evidence that the occupant of the land is not the Property owner, the notice shall be served on both the Property owner and the occupant of the land.

5.2.4. If the address of the Property owner is unknown, the Town is unable to effect service on the Property owner or occupant of the land under Subsection 5.2.2, or the delay necessary to give an order would result in circumstances that endanger the health or safety of any person or similarly serious consequences, a placard stating the terms of the order and placed in a conspicuous place upon land on or near the Property shall be deemed to be sufficient notice to the Property owner or the occupant of the land.

5.3. Remedial action.

5.3.1. If a person fails to comply with an order to do work to correct a contravention under this By-Law, the CAO, or persons acting upon their instructions, may enter the lands at any reasonable time for the purposes of doing the things described in the order at the expense of the person responsible for the contravention, and such expense shall be a first lien on the lands.

6. REPEAL

6.1. Chapter 102 Noise By-Law, including any amendments thereto, is repealed.

CLERK'S ANNOTATION FOR OFFICIAL BY-LAW BOOK

Date of first reading:

Date of advertisement of Notice of Intent to Consider:

Date of second reading:

*Date of advertisement of Passage of By-Law:

Date of mailing to Minister a certified copy of By-Law:

I certify that this Noise By-law was adopted by Council and published as indicated above.

Clerk

Date

*Effective Date of the By-law unless otherwise specified in the By-law



TO: Council Advisory Committee

SUBMITTED BY: Dan Troke, Chief Administrative Officer
Board of Police Commissioners

DATE: September 26, 2022

SUBJECT: Board of Police Commissioners Bylaw Second Reading

ORIGIN

The Kentville Board of Police Commissioners is a body that guides the Kentville Police Service. The purpose of the Police Commissioners Bylaw is to establish the structure, membership and processes that the committee will use. On July 25, 2022, Council approved the First reading of this revised bylaw. The bylaw will be read during the Council meeting on September 26, 2022, (called “Second reading”)

BACKGROUND

A number of changes have been made to this document to address best practices in recruitment, membership, terms, and other issues.

DISCUSSION

None.

POLICY IMPLICATIONS

None.

BUDGET IMPLICATION

None.

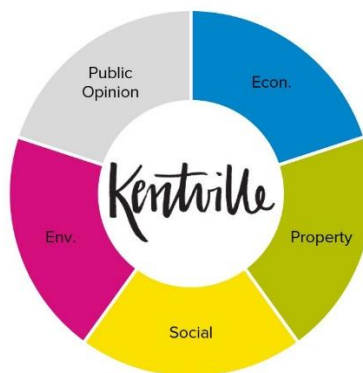
ATTACHMENTS

Proposed Bylaw

RECOMMENDATIONS

That Council approve the proposed changes to the Board of Police Commissioners Bylaw and give Second Reading to this bylaw.

Town of Kentville Decision Wheel:







TOWN OF KENTVILLE BY-LAW CHAPTER 108 BOARD OF POLICE COMMISSIONERS

This By-law supplements the *Police Act*, and the *Police Act* should be referenced for questions concerning the terminology, clarification, and full administration of the Kentville Board of Police Commissioners By-law.

DEFINITIONS

1. In this Bylaw:

- (a) “Board” means the Board of Police Commissioners for the Town of Kentville;
- (b) “Chief” means the Chief of the Kentville Police Service;
- (c) “Chief Administrative Officer (CAO)” means the Chief Administrative Officer of the Town of Kentville;
- (d) “Council” means the Town Council of the Town of Kentville;
- (e) “Member” means a member of the Board of Police Commissioners;
- (f) “Police Act” means the Police Act RSNS2004 c.31 as amended and the regulations made thereunder;
- (g) “Town” mean the Town of Kentville.

POWERS

- 2. The Board shall comply with the provisions of the Police Act RSNS 2004 c.31 and Police Regulations Part III para. 76 to 79 setting out its powers and obligations and include the oath of office. The relevant sections of such legislation and regulations pursuant thereto, including amendments or substitutions, shall be supplied to each member of the Board.

COMPOSITION OF THE BOARD

- 3. The Board shall consist of five (5) members.
- 4. The members shall be appointed as follows:
 - a. Two (2) members of Council are appointed by resolution of Council. The Council appointments shall take effect after the first Council meeting in November of each calendar year.
 - b. Two (2) residents appointed by resolution of Council, who are neither members of council nor employees of the Town of Kentville.

Appointments shall take effect after the first Council meeting in November of each calendar year.

- c. One (1) member appointed by the Minister of Justice of the Province of Nova Scotia.

5. All subsequent appointments of resident members shall follow the Town's Policy Statement G57 Committees of Council, section 4.2.

6. The board shall at its first meeting in each year, elect a Chair and a Vice Chair.

BOARD AUTHORITY/GOVERNANCE

7. The Board shall have all the powers and duties granted pursuant to the provisions of The Police Act and responsibilities as per regulations.

8. The Chief of Police or their designate shall give all necessary orders, directions and instructions to the policing service.

MEETINGS

9. Regular public meetings of the Board will be held in Council Chambers at Town hall on the second Friday of each month, commencing at 1:00pm monthly (except for the months of August and December). The Board may meet at another time or location if advertised with 72 hours notice. Special meetings fall under Policy Statement G57 Committees of Council.

10. A majority of members constitutes a quorum (three (3) members in attendance for a quorum).

11. The Board may meet *in-camera* at any time with notice by the Chair to all the committee and with unanimous consent of all members, concerning all matters relating to discipline, personal conduct, contract negotiations and security of police operations. A member of the Board or any person in attendance at an "in-camera" meeting shall not disclose any item or information of a confidential nature that is discussed at the meeting. All in camera meetings will have recorded minutes outlining direction received in camera.

12. The Chief of Police or their designate shall, whenever requested by the Chair of the Board, attend meetings of the Board, whether public or *in-camera*.

13. The Chief of Police or Chief Administrative Officer (CAO) shall designate a Secretary to the Board who shall have charge of all minutes, records and accounting procedures to be followed and maintained by the Board.

FISCAL MATTERS

14. The Board shall be required to submit to Council its recommendations with respect to all financial and budgeting matters related to the administration of the policing service or before the end of February each year.

15. The Town shall be the employer of all members and staff of the policing services and all collective agreements or other agreements with the members

and staff of the policing service or their bargaining agent shall be contracted in the name of the Town.

16. The CAO and Chief of Police shall be members of any committee appointed for the purpose of contract negotiations with members of the Town's police force.

17. All capital equipment proposed to be purchased by the Board, not provided for in its budget as approved by Council, shall be submitted to Council, together with the written recommendation of the Board for purchase consideration.

18. Each member of the Board is entitled to reimbursement of reasonable expenses incurred on the business of the Board (including training) as per the expense reimbursement policy of the Town of Kentville.

PURCHASING POLICY

19. Purchases made by the Board shall apply the procedures set out in the Town of Kentville Purchasing Policy.

REPEAL

20. Upon approval by Council of this bylaw, the Bylaw known as the Town of Kentville Bylaw Chapter 82 Board of Police Commissioners as adopted by Town Council on the 3rd day of November 2009, is hereby repealed.

ENFORCEMENT

21. This Bylaw shall come into force and legal effect upon receiving the approval of the Minister of Justice of Nova Scotia as per Section 55(2) of the Police Act.

Clerk's Annotation for Official By-Law Book

Date of first reading:

Date of advertisement of Notice of Intent to Consider:

Date of second reading:

*Date of advertisement of Passage of By-Law:

Date of mailing to Minister a certified copy of By-Law:

I certify that this Board of Police Commissioners Bylaw – Chapter 108 was adopted by Council and published as indicated above.

Chief Administrative Officer, Dan Troke

***Effective Date of the By-Law unless otherwise specified in the By-Law**



Chief Administrative Officer
Dan Troke
354 Main Street
Kentville, NS
B4N 1K6

902-679-2501
dtroke@kentville.ca

September 12, 2022

RE: Federation of Canadian Municipalities Committees

At the June 27 meeting of Council, Council made a motion to support Councillor Huntley's participation as a committee forum member with the Federation of Canadian Municipalities.

To formally adopt this appointment, the FCM needs Council to approve the following motion:

That the Town of Kentville support Councillor Paula Huntley's application to sit on FCM Standing Committees and attend Committee meetings and Forums;
And if selected that the Town of Kentville is prepared to incur the cost of attending meetings of FCM's Board of Directors

Dan Troke
Chief Administrative Officer
Town of Kentville



TO: Dan Troke, CAO
SUBMITTED BY: Dave Bell, Director of Engineering & PW
DATE: September 21, 2022
SUBJECT: Additional Fall 2022 Transportation Maintenance & Replacement Projects

ORIGIN

At the September 12th 2022 Kentville Council Advisory Committee there was a request from Council to explore some transportation areas (primarily road and sidewalk) where additional maintenance / operating budget money could be allocated to certain areas before the 2022 construction season ends.

BACKGROUND

The winter of 2021/22 was particularly hard on our Town streets. To date, we have exceeded the budgeted \$100,000 for asphalt patch paving focusing primarily on main travel routes and leaving most of the side streets to be "cold patched" by Public Works. (Actual amount spent to date: ~\$109,000).

Town sidewalks also endured above average damage last winter and many are ready for complete replacement through future capital investments. This year's Capital Investment Program sees the replacement of failing sections of curb & sidewalk on Park Street (in front of Ultramar), West Main Street (from the Harvest Moon crossing to Main Street where the concrete sidewalk currently ends), and a section in front of Headliners Studio on Main Street. These replacements were tendered and awarded alongside the first phase of the Downtown AT Connector project to obtain better pricing through a larger project and will be completed this fall.

DISCUSSION

The next two construction seasons will see much of the "Downtown" sidewalks (Webster, Aberdeen, Cornwallis & Main Streets) replaced with new concrete sidewalks with the Town paying 26.6 cent dollars as part of the \$3.67 M Green Infrastructure Project.

Repairing sidewalks often involves cutting out the worst sections of asphalt sidewalks and re-paving or removing damaged panels of concrete sidewalk and pouring in a panel or two as a replacement. Anything larger than this is completed by contractors and as mentioned above, typically tendered and completed through Capital Works programs.

There are a few sections of asphalt sidewalk (along Canaan Avenue from Main Street to south of the Dale Street intersection and all of Klondyke Street) that require complete replacement. Due to the lateness of the construction season, if Council would like me to obtain pricing from either our 2022/23 patch paving contractor or the 2022/23 AT Project Capital project contractor, I would need to approach them by September 30th, 2022



to see if they can fit additional work into their fall schedule; otherwise it would need to be tendered in the spring of 2023.

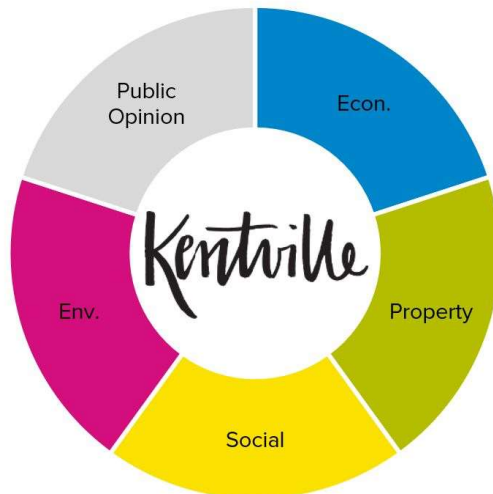
POLICY IMPLICATIONS N/A

BUDGET IMPLICATION The maintenance / operating budget only carries a small amount of money (\$5,000) for minor sidewalk repairs, typically done by Public Works staff. The replacement of larger sections of sidewalk is typically capitalized and planned each year through our Capital Budget meetings. There are no additional Operating or Capital budget items for road maintenance (patching) or sidewalk repair / replacement.

ATTACHMENTS A spreadsheet of estimated asphalt sidewalk replacement work on Canaan Avenue and Klondyke Street as well as estimated additional patch paving work on side streets around Town.

RECOMMENDATION That Kentville Town Council through the CAO instruct the Director of Engineering and Public Works to obtain pricing for the replacement of sections of Canaan Avenue and Klondyke Street sidewalks for an estimated \$115,000 and approve an additional \$50,000 of asphalt patch paving of side streets.
This total of \$165,000 would come from reserves.

Town of Kentville Decision Wheel:



Additional Fall 2022 Transportation Maintenance & Replacement Projects

	Location	Estimated Quantity	Unit of Measure	Unit Price	Estimated Cost
1. Transportation					
a) Roads					
Additional Patching	Canaan Avenue	80	MT	300	\$24,000
	Misc Side Roads	87	MT	300	\$26,000
					<u>\$50,000</u>
b) Sidewalks					
	Canaan Avenue (replace)	300	m ²	200	\$60,000
	Klondyke Street (replace)	275	m ²	200	\$55,000
					<u>\$115,000</u>
				TOTAL	\$165,000



September 26, 2022

CAO Dan Troke

RE: Town of Annapolis Royal – Tidal Pilot

354 Main Street
Kentville, NS
B4N 1K6

Background:

The Town of Annapolis Royal is seeking partners in a 24-month tidal power pilot. Previous briefings and discussions have occurred at CAC.

Update:

At the September 12th CAC, questions were asked around the impacts to Town funding should the FCM funding not be provided or if the project did not proceed. The Town of Annapolis has confirmed that no partner funding will be spent prior to receiving any FCM support, thus investments will not be lost should FCM not proceed with their potential funding.

A commitment is being sought by partners as part of the application process and will not be committed without FCM support.

The two-year funding should Kentville choose to invest, would be \$22,300 or \$11,150 per year for two years.

Submitted to council for consideration.

Dan Troke, CAO
Town of Kentville



September 26, 2022

RE: Street Naming and Renaming Policy

Kentville Inclusion and Access
Advisory Committee

At the July 11, 2022 meeting of Council Advisory Committee, the Street Naming and Renaming Task Team brought the Municipal Assets Naming and Renaming Policy to Council. The policy was reviewed and discussed, and some questions were raised by Council about the process in this policy. Specifically, Council had questions about whether a trigger for a name change would include support of 50%+1 of a street or community.

At the September 9, 2022 meeting of the Kentville Inclusion and Access Advisory Committee, the governing group for the Street Naming Task Team, the concerns raised by Council were discussed. The Advisory Committee strongly recommends that the policy remain as presented, without a requirement for 50%+1 support.

It was moved by Gerald MacPherson, and seconded by Laurel Taylor

That the Accessibility Committee reject the requirement of 50%+1 support for naming and renaming of municipal assets, because it is a barrier to equity seeking groups and is an example of systemic racism. And further, that the existing policy contains processes which prevent frivolous and inappropriate requests from coming forward,

And further that the purpose of the naming task team (serving the Inclusion and Access Advisory Committee) is to review all name requests.

The motion was carried unanimously by members of the committee.

“The term systemic racism includes the policies and practices entrenched in established institutions, which result in the exclusion or promotion of designated groups. It differs from overt discrimination in that no individual intent is necessary.” (Calgary Anti-Racism Education, Forms of Racism. <https://www.aclrc.com/forms-of-racism>).

The Committee asks Council to support the July 11, 2022 report to CAC which makes recommendations regarding the Municipal Asset Naming and Renaming Policy.

Kentville Inclusion and Access Advisory Committee
Laurel Taylor, Chair



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Temporary Borrowing Resolution

– Sanitary Sewer Area Service 2022-2023

At the September 12, 2022 meeting of Council Advisory Committee, Director Deb Crowell submitted the temporary borrowing resolution from the Department of Municipal Affairs and Housing regarding the town's Sanitary Sewer Area Service 2022-2023 capital program in the amount of \$230,000.

Council Advisory Committee recommends

That Council authorize the Temporary Borrowing Resolution for Sanitary Sewer of the MacDonald Subdivision in the amount of \$230,000,

And further, that this resolution be forwarded to the September 26, 2022 meeting of Council for approval,

And further, upon approval, that this resolution be sent to the Minister of the Department of Municipal Affairs and Housing for Provincial authorization.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.

Memo

To: Dan Troke, CAO
From: Debra Crowell, Director of Finance
Date: August 12, 2022
Re: **Temporary Borrowing Resolution-Sanitary Sewer Area Service- 22/23**

BACKGROUND

The attached temporary borrowing resolution (from Department of Municipal Affairs and Housing) relates to the Sanitary Sewer Area Service's 2022/2023 capital program. This resolution requires Council's authorization before I forward it to the Minister of Department of Municipal Affairs and Housing for ministerial consent.

Once all approvals are in place, funds can be drawn down, as required, to finance (on a temporary basis) the 2022/2023 capital acquisitions for the Sanitary Sewer Area Service.

RECOMMENDATION

I recommend to Council Advisory Committee that it authorizes the temporary borrowing resolution noted below and then forwards this resolution to the next meeting of Town Council for ratification. Following this event, the document will be sent to the Minister of the Department of Municipal Affairs and Housing for Provincial authorization.

ISSUE	PURPOSE	AMOUNT
TBR 22/23-2	Sanitary Sewer- MacDonald S/D	\$230,000

**MUNICIPAL COUNCIL OF THE
TOWN OF KENTVILLE
TEMPORARY BORROWING RESOLUTION**

Amount: \$ 230,000

Purpose: Sanitary Sewer Renewals- MacDonald Ave, Braeside, Henry

WHEREAS Section 66 of the Municipal Government Act provides that the Council of the Town of Kentville, subject to the approval of the Minister of Municipal Affairs and Housing, may borrow to expend funds for a capital purpose as authorized by statute;

WHEREAS the Council of the Town of Kentville has adopted a capital budget for this fiscal year as required by Section 65 of the Municipal Government Act and are so authorized to expend funds for a capital purpose as identified in their capital budget; and

WHEREAS the Council of the Town of Kentville has determined to borrow for the purposes of Sanitary Sewer Renewals- MacDonald Ave, Braeside, Henry;

BE IT THEREFORE RESOLVED

THAT under the authority of Section 66 of the Municipal Government Act, the Council of the Town of Kentville borrow a sum or sums not exceeding Two Hundred and Thirty Thousand Dollars (\$ 230,000) for the purpose set out above, subject to the approval of the Minister of Municipal Affairs and Housing;

THAT the sum be borrowed by the issue and sale of debentures of the Council of the Town of Kentville to such an amount as the Council deems necessary;

THAT the issue of debentures be postponed pursuant to Section 92 of the Municipal Government Act and that the Council borrow from time to time a sum or sums not exceeding Two Hundred and Thirty Thousand Dollars (\$ 230,000) in total from any chartered bank or trust company doing business in Nova Scotia;

THAT the sum be borrowed for a period not exceeding Twelve (12) Months from the date of the approval of the Minister of Municipal Affairs and Housing of this resolution;

THAT the interest payable on the borrowing be paid at a rate to be agreed upon; and

THAT the amount borrowed be repaid from the proceeds of the debentures when sold.

THIS IS TO CERTIFY that the foregoing is a true copy of a resolution read and duly passed at a meeting of the Council of the

Town of Kentville

held on the ____ day of _____, 2022.

GIVEN under the hands of the Clerk and under the seal of the

Town of Kentville

this ____ day of _____, 2022.

Clerk

**TOWN OF KENTVILLE
SANITARY SEWER AREA SERVICE
CAPITAL INVESTMENT PLAN
YEARS 2022/23 TO 2026/27
SUMMARY**

	<u>2022/2023</u> <u>BUDGET</u>	<u>2023/2024</u> <u>BUDGET</u>	<u>2024/2025</u> <u>BUDGET</u>	<u>2025/2026</u> <u>BUDGET</u>	<u>2026/2027</u> <u>BUDGET</u>
PROJECTS					
Other sanitary sewer projects					
Braeside/MacDonald Avenue	330,000				
Business Park laterals	30,000				
Klondyke Forcemain (COK tender)	30,000				
Southview/Lavinia		320,000			
Mill Run pumping station upgrades		50,000			
Elm Street			300,000		
Cornwallis Street				250,000	
	<u>390,000</u>	<u>320,000</u>	<u>300,000</u>	<u>250,000</u>	<u>-</u>
Equipment					
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL CAPITAL ADDITIONS					
	<u>390,000</u>	<u>320,000</u>	<u>300,000</u>	<u>250,000</u>	<u>-</u>
FUNDING					
OUTSIDE SOURCES					
Other governments					
Other	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Proceeds					
INTERNAL SOURCES					
Reserves					
Sanitary Sewer Capital (Restricted)					
General allocation	60,000	50,000	30,000		
Depreciation	100,000	170,000	150,000	100,000	
	<u>160,000</u>	<u>220,000</u>	<u>180,000</u>	<u>100,000</u>	<u>-</u>
Operations					
Capital from revenue- San Sewer	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
BORROWING					
	<u>230,000</u>	<u>100,000</u>	<u>120,000</u>	<u>150,000</u>	<u>-</u>
	<u>390,000</u>	<u>320,000</u>	<u>300,000</u>	<u>250,000</u>	<u>-</u>

Ratified by Town Council May 30, 2022



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Municipal Boundary Report – Size of Council

At the September 12, 2022 meeting of Council Advisory Committee, CAO Troke presented the municipal boundary report which indicated that residents are satisfied with the current size of Council.

Council Advisory Committee recommends

That Council recommend to the Utility and Review Board maintaining the size of Council at 7 elected officials.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.

TO: Council

SUBMITTED BY: Dan Troke, Chief Administrative Officer

DATE: September 12, 2022

SUBJECT: Town of Kentville Municipal Boundary Review

ORIGIN

Every 8 years, in accordance with the Municipal Government Act, municipalities are required to review their electoral boundaries and size of Council. All municipalities in Nova Scotia do these reviews in the same year. Council's recommendation to maintain status quo or to initiate a change to the size of Council, will be examined by the Nova Scotia Utility and Review Board (UARB) who will confirm or deny the recommendation.

The last review in Kentville was completed in 2014 and was completed by staff in Town Hall. Total number of surveys completed in 2014 was 30. In the 2014 review, the Town of Kentville suggested that the number of elected officials should remain the same for the following reasons:

- The current number provides opportunities for diversity.
- The current number provides sufficient attention to council-related committee work.
- Additional project and committees can be added to current council workload as required.
- The Town can afford the current number of council members (6+Mayor).

BACKGROUND

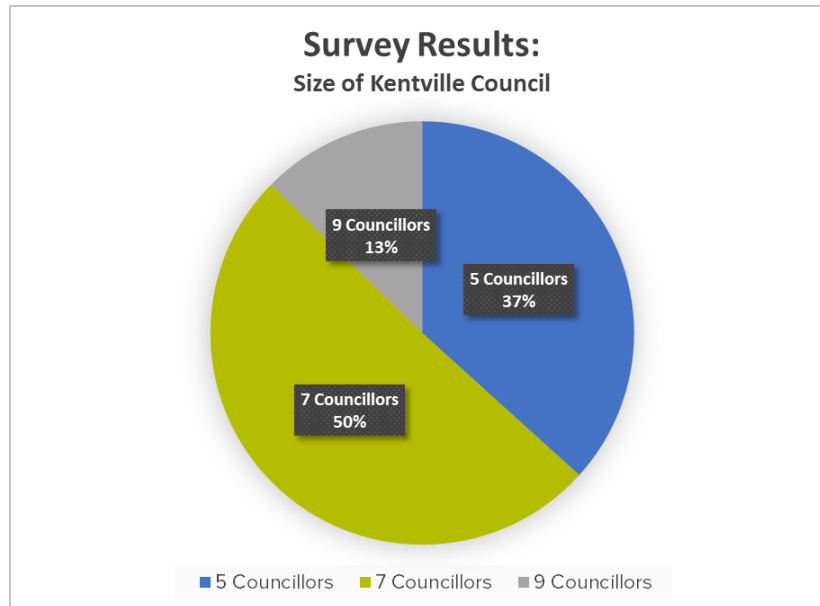
Staff created a short survey asking residents about their preference for the size of Council: 5, 7 or 9 elected officials. From June to August, staff promoted this survey on social media, in local newspapers, newsletters and at Council meetings and Council Advisory Committee meetings.

In consideration of the number of Councillors, the Municipal Government Act states that "In determining the number of councillors for a town, the Board shall consider the population and geographic size of the town" (MGA 368 (5)).

In consideration of the number of polling districts in the Town (one, as in Kentville, or several as in the County of Kings), the MGA states that "council shall conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors" (MGA 369 (1)).

The results of the 2022 survey are as follows:

- 84 responses
- 79 valid responses (residents of Kentville)
- 29 (37%) voted for 5 elected officials
- 40 (50%) voted for 7 elected officials
- 10 (13%) voted for 9 elected officials



DISCUSSION

Size of Council:

Based on the number of votes, residents have indicated that they are comfortable with the current size of Council. It is up to Council to maintain the current number of elected officials, or consider decreasing the size of Council to 5 elected officials.

Municipal Boundaries of Electoral Districts:

Determining the size of Council depends on Council's desire for the style and governance structure of Council. Specifically, there is the option to change to a ward system of electoral districts, not unlike the County of Kings, which should be considered as part of this review process. In determining the number of polling districts, the MGA states that Council should consider "number of electors, relative parity of voting power, population density, community of interest and geographic size" (MGA (4)).

There are no significant changes in these factors to increase the number of electoral districts. Should Council wish to investigate this further, staff are willing to gather more information to support this assertion. If there are no concerns about the number of electoral districts, Council should recommend that Kentville maintain a single electoral district.

POLICY IMPLICATIONS

None at this time.

BUDGET IMPLICATION

None at this time.

ATTACHMENTS

None.

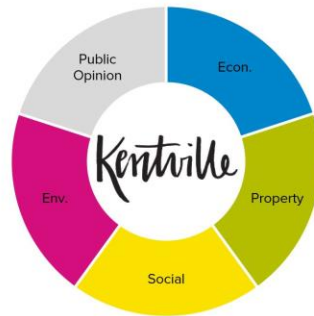
RECOMMENDATIONS

With public support from survey results,

- 1. That Council recommend maintaining the size of Council at 7 elected officials.**

2. That Council maintain the current electoral system of 1 electoral district and use the at-large voting system.

Town of Kentville Decision Wheel:



DRAFT



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Municipal Boundary Report – At-Large Voting District

At the September 12, 2022 meeting of Council Advisory Committee, CAO Troke presented the municipal boundary report which indicated that residents are satisfied with the existing number of electoral districts.

Council Advisory Committee recommends

That Council recommend to the Utility and Review Board maintaining the current electoral system of 1 electoral district and use the at-large voting system.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.

TO: Council

SUBMITTED BY: Dan Troke, Chief Administrative Officer

DATE: September 12, 2022

SUBJECT: Town of Kentville Municipal Boundary Review

ORIGIN

Every 8 years, in accordance with the Municipal Government Act, municipalities are required to review their electoral boundaries and size of Council. All municipalities in Nova Scotia do these reviews in the same year. Council's recommendation to maintain status quo or to initiate a change to the size of Council, will be examined by the Nova Scotia Utility and Review Board (UARB) who will confirm or deny the recommendation.

The last review in Kentville was completed in 2014 and was completed by staff in Town Hall. Total number of surveys completed in 2014 was 30. In the 2014 review, the Town of Kentville suggested that the number of elected officials should remain the same for the following reasons:

- The current number provides opportunities for diversity.
- The current number provides sufficient attention to council-related committee work.
- Additional project and committees can be added to current council workload as required.
- The Town can afford the current number of council members (6+Mayor).

BACKGROUND

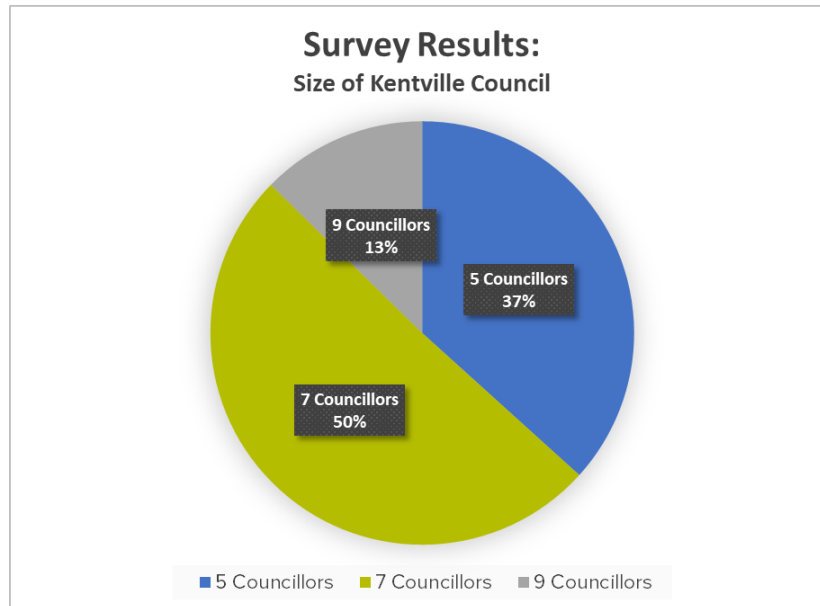
Staff created a short survey asking residents about their preference for the size of Council: 5, 7 or 9 elected officials. From June to August, staff promoted this survey on social media, in local newspapers, newsletters and at Council meetings and Council Advisory Committee meetings.

In consideration of the number of Councillors, the Municipal Government Act states that "In determining the number of councillors for a town, the Board shall consider the population and geographic size of the town" (MGA 368 (5)).

In consideration of the number of polling districts in the Town (one, as in Kentville, or several as in the County of Kings), the MGA states that "council shall conduct a study of the number and boundaries of polling districts in the municipality, their fairness and reasonableness and the number of councillors" (MGA 369 (1)).

The results of the 2022 survey are as follows:

- 84 responses
- 79 valid responses (residents of Kentville)
- 29 (37%) voted for 5 elected officials
- 40 (50%) voted for 7 elected officials
- 10 (13%) voted for 9 elected officials



DISCUSSION

Size of Council:

Based on the number of votes, residents have indicated that they are comfortable with the current size of Council. It is up to Council to maintain the current number of elected officials, or consider decreasing the size of Council to 5 elected officials.

Municipal Boundaries of Electoral Districts:

Determining the size of Council depends on Council's desire for the style and governance structure of Council. Specifically, there is the option to change to a ward system of electoral districts, not unlike the County of Kings, which should be considered as part of this review process. In determining the number of polling districts, the MGA states that Council should consider "number of electors, relative parity of voting power, population density, community of interest and geographic size" (MGA (4)).

There are no significant changes in these factors to increase the number of electoral districts. Should Council wish to investigate this further, staff are willing to gather more information to support this assertion. If there are no concerns about the number of electoral districts, Council should recommend that Kentville maintain a single electoral district.

POLICY IMPLICATIONS

None at this time.

BUDGET IMPLICATION

None at this time.

ATTACHMENTS

None.

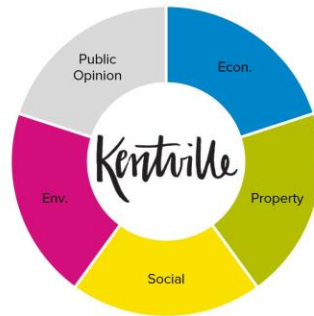
RECOMMENDATIONS

With public support from survey results,

- 1. That Council recommend maintaining the size of Council at 7 elected officials.**

2. That Council maintain the current electoral system of 1 electoral district and use the at-large voting system.

Town of Kentville Decision Wheel:



DRAFT



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Community Grants Application

At the September 12, 2022 meeting of Council Advisory Committee, CAO Troke described the selection process for Council to review and approve applications to the Grants to Community program. Prior to this meeting, Council voted on support for each application and made a motion to support the results of that survey at this meeting.

Council Advisory Committee recommends

That Council approve the distribution of community grants as outlined in the attached report,

and further that the details of the distribution be publicly shared as per policy.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.



September 12, 2022

Chief Administrative Officer
 Dan Troke
 354 Main Street
 Kentville, NS
 B4N 1K6

902-679-2501
 dtroke@kentville.ca

RE: Community Grants to Organizations

At the July 11 meeting of Council, staff were asked to schedule a meeting for Council to review all applications to the Grants to Organization program. Due to scheduling conflicts, Council performed an online review of all 13 applications during August. Council thanks all groups that applied for a grant and sends best wishes to all groups for their work to make Kentville even better.

The following table describes the requests, the average of Councillor survey responses supporting each request, the most common amount supported by Councillors, and staff recommendation of award amount.

Organization	Request	Avg	Most Common Amount	Recommended Award
Frugal Moms Society	\$ 2,000	\$ 429	\$ -	\$ -
Glooscap Curling Club	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Silver Gliders Skating Club	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Valley Community Learning Association	\$ 2,000	\$ 1,893	\$ 2,000	\$ 2,000
Annapolis Valley Trails Association	\$ 2,000	\$ 1,893	\$ 2,000	\$ 2,000
Scotia Cross Country*	\$ 2,000	\$ 1,286	\$ 1,000	\$ 1,000
Kings Volunteer Resource Centre*	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
AV Navigator - Autism	\$ 5,000	\$ 3,857	\$ 4,000	\$ 4,000
New Horizons	\$ 2,000	\$ 1,931	\$ 2,000	\$ 2,000
Valley Doulas	\$ 2,000	\$ 429	\$ -	\$ -
Flying Squirrel Adventures	\$ 1,980	\$ 1,426	\$ 1,500	\$ 1,500
St Josephs Stage Prophets*	\$ 2,000	\$ 571	\$ -	\$ -
Kings Historical Society	\$ 2,000	\$ 2,000	\$ 2,000	\$ 2,000
Kings Seniors Safety Society	\$ 5,000	\$ 4,571	\$ 5,000	\$ 5,000
		\$26,286	\$ 25,500	\$ 25,500
Total Requested Grants	\$ 33,980			
Total Budgeted Grants	\$26,000			

For all applications, there was a “most popular amount” for each grant request. For example, for one application, 5 Councillors voted for \$2,000 and 2 Councillors voted for \$1000, resulting in a “Most Common Amount” of \$2,000. Staff recommends this method over taking an average because it satisfies the most Councillors, and provides the most applicants with the largest grant amount. Using the method of “Average of all Councillor’s support for grant applications” would result in (a) exceeding the town’s budget and (b) providing smaller grants to groups who have made larger requests to support their work.

The results of this survey, using the “most common amount” method suggest 11 organizations can receive grants for a total of \$25,500.

Staff wish to confirm Council’s selection for the Grants to Organization, based on this survey.

Dan Troke
Chief Administrative Officer
Town of Kentville



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Investment Advisory Services

At the September 12, 2022 meeting of Council Advisory Committee, Deputy Mayor Cate Savage brought forward the Investment Advisory Committee recommendation to extend the services of TD Wealth Investment Advisor and asked Council to support this extension.

Council Advisory Committee recommends

That Council approve a one-year extension of services by TD Wealth Investment Advisors for the Investment Advisory Committee until August 2023.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.



Chief Administrative Officer
Dan Troke
354 Main Street
Kentville, NS
B4N 1K6

902-679-2501
dtroke@kentville.ca

September 12, 2022

RE: Investment Advisory Services

The Investment Advisory Committee has voted to extend the services of the investment advisor for one year. The Committee has the option to tender services each year, however members have voted to retain TD Wealth Management until 2023.

The chair of this committee, Deputy Mayor Cate Savage, requests that Council approve an extension of services by TD Wealth Management for the Investment Advisory Committee until August 2023.

Dan Troke
Chief Administrative Officer
Town of Kentville



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Property Assessed Community Energy (PACE) Bylaw

At the September 12, 2022 meeting of Council Advisory Committee, CAO Troke gave an update about the PACE bylaw, which is being reviewed and revised by the engineers at PACE Atlantic as part of our application for a PACE program with the Municipality of Windsor West Hants.

Council Advisory Committee recommends

That Council approve First Reading of the amended Property Assessed Community Energy (PACE) Program Bylaw on September 26, 2022.

September 26, 2022

This recommendation is based on discussion and or reports which are attached.



Chief Administrative Officer
Dan Troke
354 Main Street
Kentville, NS
B4N 1K6

902-679-2501
dtroke@kentville.ca

September 12, 2022

RE: Property Assessed Community Energy (PACE)
Program

At the June 27, 2022 meeting of Council, a motion was made to approve a joint application to the Federation of Canadian Municipalities 'Community Efficiency Financing Program for Feasibility' with the Municipality of West Hants. Since that time, staff from West Hants and from PACE Atlantic have been working on the application.

The Town's existing PACE bylaw was created in July 2016 to facilitate this kind of program. During the recent application process, PACE Atlantic identified some area of the bylaw which need to be amended to reflect best practices. Suggested changes to the bylaw are attached.

Staff recommend that Council consider giving this bylaw First Reading at the September 26, 2022 meeting of Council.

Dan Troke
Chief Administrative Officer
Town of Kentville



TOWN OF KENTVILLE BY-LAW CHAPTER 97 PROPERTY ASSESSED CLEAN ENERGY PROGRAM

AUTHORITY

1. Section 65 (aca) of the Municipal Government Act provides municipalities with the power to make bylaws providing for financing and installing energy-efficiency equipment on private property with the consent of the owner.

TITLE

2. This by-law may be cited as the Property Assessed Clean Energy Program By-Law and may be referred to as the PACE By-law.

DEFINITIONS

3. In this by-law
 - a. "CAO" means the Chief Administrative Officer for the Town, or his or her designate for the purposes of implementing this Bylaw;
 - b. "Certificate of Completion" means a form issued by the Program Administrator, completed and signed by the Contractor and counter-signed by the property owner, stating that the Greening Building Upgrade has been completed on the property.
 - c. "Director of Finance" means the Director of Finance for the Town, or his or her designate;
 - d. "**Installation**" means equipment that is affixed to a Qualifying Property and which
 - i. will result in substantially improved energy efficiency, the generation of renewable energy, **reduced water consumption** or reduced greenhouse gas emissions;
 - ii. involves building envelope upgrades such as caulking and weather stripping, duct/air sealing, insulating, or energy efficient windows and doors; building heating, ventilation and air conditioning system upgrades such as heat pumps, wood or pellet stoves, or furnaces or boilers; renewable energy upgrades such as solar thermal panels,

- solar photovoltaic panels, or wind turbines; or such other clean energy upgrades as are approved and agreed in writing by the Municipality;
- iii. is identified as an eligible upgrade in the PACE Program Standards Policy, and meets or exceeds applicable energy efficiency standards as defined in that Policy; and
- e. "Owner" means a registered owner of real property in accordance with the records on file at the Province of Nova Scotia's land registry office.
- f. "PACE Charge" means the charge for reimbursement for costs incurred by the Town for the Installation pursuant to this by-law;
- g. "PACE Program" means a program established by the Town under which an owner of a Qualifying Property may obtain a Installation Upgrade;
- h. "Participation Agreement" means the Property Assessed Clean Energy Program Customer Agreement between the owner of a Qualifying Property and the Town for a Clean Energy Upgrade;
- i. "Program Administrator" means the City staff person, or third party that is contracted by the City, to develop and implement the PACE Program.
- j. "Qualifying Property" means a property located within the Town and with respect to which no property taxes, rates or charges are outstanding, subject to CAO approval;
- k. "Town" means the Town of Kentville; and
- l. "Treasurer" means the treasurer for the Town.

APPLICATION AND APPROVAL

4. Council will annually, through the municipal budgeting process, establish the amount of funds that are available for the PACE Program.
5. An Owner of a Qualifying Property may apply to the Town to finance an Installation to a maximum value subject to the dollar value limit established in the PACE Program policy and the available budget funds.
6. Financing of an Installation shall be subject to obtaining the written approval of the Chief Administrative Officer, or designate, on behalf of the Town, and the execution of the Participation Agreement by the Owner of the Qualifying Property.
7. The following conditions must be met in order for the Chief Administrative Officer, or designate, to grant approval:
 - i. The Owner of the Qualifying Property must not be in arrears in any property taxes, water and sewer charges or other Town fees and charges.

- ii. The Installation must strive to achieve an overall savings-to-debt ratio for the Owner of the Qualifying Property equal to or greater than 1:1, as specified in the Participation Agreement.

PAYMENT OF CHARGE

8. The PACE Charge shall be payable 30 days following completion of Installation of the in accordance with the Participation Agreement.
9. The PACE Charge shall consist of:
 - a. the cost of the Installation, including all labour costs, permitting fees, and applicable taxes;
 - b. applicable PACE Program service fees; and
 - c. **Interest accrued on the Charge including any additional interest arising due to any default of payment.**
10. The owner of a Qualified Property may pay the PACE Charge by equal installments amortized over a period of not more than **15** years.
11. The Treasurer and Program Administrator shall maintain a separate account of all monies due for PACE Charges, identifying:
 - a. the names of the property owners, assessment numbers, Property Identification (PID) numbers, and civic address;
 - b. the amount of the PACE Charge; and
 - c. the amount paid on the PACE Charge.

LIEN

12. On completion of the Installation pursuant to a Participation Agreement, the Charge shall be levied against the Qualifying Property.
13. The Charge imposed pursuant to this Bylaw constitutes a lien on the Qualifying Property in accordance with the *Municipal Government Act* and may be collected in the same manner as other City charges and levies.
14. The lien shall become effective when the Certificate of Completion has been issued by the Program Administrator.
15. The lien shall remain in effect until the total Charge, plus interest, has been paid in full.

MUNICIPAL LIABILITY

16. The town is not responsible for the quality of the equipment or of the work carried out by the Contractor, or for guaranteeing any energy savings, water savings or renewable energy production, and as a result, the Town shall not be liable for any damage, direct or consequential, loss or liability or injury caused by the supply of equipment, its

installation, or use by the owner

Date of first reading:

Date of advertisement of Notice of Intent to Consider:

Date of second reading:

*Date of advertisement of Passage of By-Law:

Date of mailing to Minister a certified copy of By-Law:

I certify that this PACE Program Bylaw – Chapter XX was adopted by Council and published as indicated above.

Town Clerk, Dan Troke

Date

*Effective Date of the By-Law unless otherwise specified in the By-Law

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Paula Huntley

Date: September 25/22

Date of Last Council Meeting Attended: July 25/22

Date of Last Council Advisory Meeting Attended: Sept 12/22

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Aug 5/22	Kings Transit	BDO review of financials & handover meeting
Aug 17/22	Kings Point to Point	Research new space for KPPT, staffing changes, fundraising campaign, storage use at KTA,
Sept 6/22	Diversity Meeting	As the alternate I could not attend but sent in my committee report for how I am participating in diversity to represent Town of Kentville
Sept 21/22	KPPT	AGM

Town of Kentville Event Attendance

August 13/22- Kentville Canada Cup Volunteer

August 14/22- Emancipation Civic Ceremony Gibson Woods

	OTHER MEETINGS/ LEARNINGS
Aug 10/22	Farm to Feast Board Meeting
Aug 11/22	Community Links Meeting
Aug 22/22	Meeting with CAO
Aug 22/22	Meeting with Mentoring Plus Strategy
Aug 25/22	FCM Circular Economy Webinar



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

August 17/22	Meeting with Municipal Relations & Community Outreach
Aug 17/22	Meeting with Brain Injury of NS
Aug 30/22	Meeting with Climate Reality Project Canada (Included J.West from TOK)
Sept 6/22	Meeting with Mayor
Sept 6/22	FCM Committee of the whole meeting
Sept 9/22	Meeting with Employment Development Strategist-Dept. of Labour, Skills & Immigration
Sept 9/22	FCM Committee-Women's participation in local Government
Sept 8/22	FCM Regional Caucus Atlantic meeting
Sept 8/22	FCM Standing Committee on Conference Planning
Sept 7/22	FCM'S Welcome & Orientation session
Sept 7/22	NSFM'S Special Meeting of the Members
Sept 12/22	Meeting with TOK Deputy Clerk
Sept 13/22	Meeting with Municipal Research & Community Relations
Sept 14/22	FCM Rural Forum Meeting
Sept 14/22	FCM Committee of the Whole
Sept 14/22	Farm 2 Fresh Meeting
Sept 15/22	Housing Information session event-Municipal Affairs & Housing & Kentville Hosted (Meeting Report attached)

COUNCILOR REPORT KENTVILLE TOWN COUNCIL

Sept 15/22	Meeting – Housing Supports for International Healthcare Workers
Sept 15/22	NSFM Meeting- Housing for International CCA'S
Sept 21/22	Special Meeting -Kentville Historical Meeting
Sept 22/22	Agriculture & Agri-Food Canada Ravine Land update meeting
Sept 11/22	FCM Green Municipal Fund- An Introduction to Energy Modelling for Municipal Staff (Certificate Awarded)
Sept 14/22	St FX Coady Institute webinar #2 on Affordable Housing in NS/United Nations sustainable development goals
Sept 14/22	Information session with 2 members of the Police Commission

Housing in the Annapolis Valley

A COMMON UNDERSTANDING TO SOLVE THE CRISIS

September 15, 2022. 12:30pm to 4:00pm. Main Street Station



Nova Scotia is facing a housing crisis that is felt across nearly all communities, from urban to rural, driven by a lack of housing supply, low vacancy rates, and an insufficient mix of available housing options. Better housing solutions are needed for renters, seniors, students, and those facing accessibility and systemic barriers to housing, and for those who are at risk of homelessness. Affordable, attainable, and safe housing is necessary to support immigration and economic development, can improve health and social outcomes for citizens, and is a foundation for vibrant communities where residents can enjoy a good quality of life.

Solving this crisis will take effort from all levels of government, and the private and community housing (co-operative and non-profit) sectors. This requires a common understanding of the problem, a shared perspective on priorities, and agreement that housing solutions should be flexible to meet the needs of communities across the province.

Councillor Paula Huntley with the Town of Kentville is inviting subject matter experts in the housing sector to present priorities, programs, opportunities, and best practices as they relate to new housing supply to an audience of attendees from Kings and neighboring municipalities. The goal of the session is to build a foundation of common understanding of the housing challenge in Nova Scotia and opportunities for working collaboratively to solve the problem through the development of new housing supply.

About the Session

Date: September 15, 2022 **Time:** 12:30 pm-4:00 pm

Location: Main Street Station Ballroom, 325 Main Street, Kentville, NS B4N 1K5 and online

Format: The session will be an in-person event with an option for speakers to present virtually if they are unable to attend in person. Preference is, where possible, that speakers attend in person to facilitate networking opportunities.

Event Attendees

Attendees will be drawn from Kings, Annapolis, West and East Hants municipalities and may include provincial and municipal government representatives, housing developers (private and community housing), builders, non-profit organizations engaged in housing, Regional Enterprise Networks, and others. Invitations will be issued shortly and confirmed speakers will be identified by organization name in the invite.

Knowledge of and experience in the housing sector may vary by audience member. Awareness of government housing priorities and programs may also vary by audience member. The aim of the session is

to have attendees leave the session with a clear sense of the priorities, supply programs, roles within the sector, current initiatives, and best or promising practices of those within the housing sector in Nova Scotia.

Speakers

Confirmed:

Councillor Paula Huntley (in-person presenter)
Town of Kentville

- Open session, welcome audience, introduce Minister Lohr

Minister John Lohr (in-person presenter)
Minister of Municipal Affairs and Housing
Member of Legislative Assembly (MLA) for Kings North

- TBD

Jeremy Tessier (virtual presenter)
Client Relations, Outreach and Project Development
Canada Mortgage and Housing Corporation

- Provide overview of Federal Government priorities as identified in the National Housing Strategy, speak to key supply/preservation programs, and highlight, where possible, project(s) that demonstrate successful government partnerships (fed-prov-mun-developers) or innovative housing projects from across Canada

Adrian Mason (in-person presenter)
Department of Municipal Affairs and Housing

- Provide overview of provincial initiatives (Housing Needs Assessment, Provincial Housing Strategy etc), programs, and innovative housing projects from Nova Scotia

Dan Troke (in-person presenter)
Chief Administrative Officer, Town of Kentville

- The Municipal Government role in development of new housing supply.

Pauline MacIntosh (in-person presenter)
St. Francis Xavier University Coady Institute: Build Together Initiative

- An overview of the Community Housing sector – role in housing supply, learnings through Build Together and formation of the new non-profit organization

Earl Mielke (in-person presenter)
Consultant, Valley Roots Housing Association

- Update on the formation of Valley Roots, a Valley-based non-profit housing organization.

If you plan to be part of this important discussion, please email phuntley@kentville.ca



Certificate of Completion

E-Learning at GMF

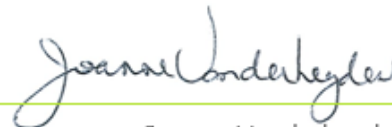
An introduction to energy modelling for
municipal staff

PROUDLY PRESENTED TO

Paula Huntley

FCM applauds the initiative and dedication of the abovementioned individual to their community and its climate action. Through the course, offered through the Green Municipal Fund, this individual deepened their knowledge and skills in how the use of energy modelling can strengthen project outcomes and lead to better performing buildings.

Congratulations!



Joanne Vanderheyden
FCM President

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Cathy Maxwell

Date: Sept 21/22

Date of Last Council Meeting Attended: July 25/22

Date of Last Council Advisory Meeting Attended: Sept 11/22

Date of Last Governance Session Attended:

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
July 29/22	Police Commission	<p>The Chief recommended a strategic planning session to deal with speeding, crosswalk safety, school bus safety etc. We will put this on the agenda for the next meeting. Discussed security in town hall and this will be taken up with the CAO. Our MLA along with RCMP, Mental health and Addictions are working on strategies to deal with mental Health issues.</p>
Sept 9/22	Inclusion and Accessibility	<p>Reviewed a letter from NS Department of Infrastructure and Renewal on the accessibility of the Bridge. We noted that they didn't meet their minimum width of the sidewalk. We will respond to the letter and ask for their suggestions on how to make the sidewalk more accessible.</p> <p>The committee sent a request from Council for a 50 % plus 1 public support for the street naming, renaming and assets naming back with our rejection. This was because: 1. the committee felt using 50% plus 1 can be a barrier for minority groups to come to Council with changes, 2. It is a form of systemic racism and 3. There is a</p>

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<p>way in the policy to prevent frivolous and inappropriate requests.</p> <p>We voted on a new chair and vice chair with Laurel Taylor taking the chair and Gerald MacPherson the vice chair.</p> <p>Reviewed the Town Hall built environment and when complete the process will move to town owned buildings. We are represented in a group including the Provincial body and other municipalities to evaluate the cultural shift and the changes we make to become more inclusive and to change the narrative. We will get an evaluation process from this group. We are working with KBC to look at what the barriers are for businesses to make changes to become more accessible and inclusive. The goal is then to find ways to solve those barriers.</p> <p>We will see some of the aspects of the multi-use trail beginning in the next couple of weeks.</p>

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
July 22/22	Opening of the Mural Festival	Great participation, fantastic murals and big thanks to all artists and festival organizers.

COUNCILOR REPORT KENTVILLE TOWN COUNCIL

July 30/22	Kentville Marlins Swim Meet	Lots of participants and great to see the high standard of organization Kentville has always been known for!
Aug 12/22	Police BBQ	Nice event to bring present and past members of KPS together.
Aug 20/22	Kings Co Museum – Art Exhibit “Brush with Nature”	Artists painted works throughout the town and then displayed them at the Museum. Wonderful works!
Aug.25/22	Concert in the Park – The Melburns	The last concert of the season, and as usual well attended.

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Cate Savage

Date: September 21st 2022

Date of Last Council Meeting Attended: July 25th

Date of Last Council Advisory Meeting Attended: September 12th

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

	Committee	Synopsis
September 15 th	RSC	<p>Regular meeting updates</p> <p>The majority of the meeting was devoted to discussions around the budget amendments as they pertain to County Regional WWTP de sludging and aeration – equipment install.</p> <p>Further discussions as they relate to the aforementioned we look to cancel the forcemain replacement.</p> <p>More numbers etc. to next councils meeting – or CAC</p>
September 13 th	IAC	<p>\$13, 576,000 Value August 2022</p> <p>-4% YTD return</p> <p>No rebalancing required at this point – we are not treading to much into equities – slow and steady at this point – keeping with fixed income –</p> <p>We are on track for the income needed to finish out 2023</p>
September 15 th	KBC	<p>KBC Board of Directors Meeting Thurs Sept 15th, 2022</p> <p><u>Minutes</u></p>



COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<p><i>Present: Andrew White, Liz Huntley, Gary Morse, Paul Dixon, Genevieve Allen Hearn, Julie Ogilvie, Carrie May, Doug Ralph, Cate Savage, Christina Coughlan</i></p> <p><i>Regrets: Hillary Webb, Lindsay Young</i></p> <p>Meeting Opening</p> <ul style="list-style-type: none">• Call to order – Paul Dixon called the meeting to order at 4:03pm.• Approval of Agenda – Liz Huntley moved and Gary Morse seconded the motion to approve the agenda.<ul style="list-style-type: none">○ Cate Savage added Accessibility Committee news to “New Business”○ Introductions with Julie Ogilvie.• Approval of July 14th, 2022 Board Meeting Minutes – Gary Morse moved and Andrew seconded the approval of the July 13th 2022 minutes.• Business Arising from Minutes - none <p>Executive Committee Nominations</p> <ul style="list-style-type: none">• Nomination of Secretary<ul style="list-style-type: none">○ Carrie May nominated Christina Coughlan as Secretary of the KBC Board. The nomination was seconded by Andrew White. Motion carried.• Nomination of Vice-President<ul style="list-style-type: none">○ Darryl Pike nominated Andrew White as Vice-President of the KBC Board. The nomination was seconded by Gary Morse. Motion carried. <p>Committee Reports</p>
--	--	---

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<ul style="list-style-type: none">• Treasurer Report<ul style="list-style-type: none">○ Gary Morse shared financials with the board. There are some adjusted numbers to the budget due to unforeseen grants.○ Town of Kentville \$25 'special project' funding from 2021/22 will come, but may have to go through council again as a 'sundry' item.○ KBC requires the 2022/23 funding agreement.• President Report<ul style="list-style-type: none">○ Nothing to report.• Façade Program Committee Report<ul style="list-style-type: none">○ Met about the revision of the façade manual. Waiting to hear back from the Yarmouth about their program and how it has changed over the years.○ The Lion's Club requested an advance on their façade funding. The recommendation is that the Lion's Club work something out with the Town, since the property is owned by Town of Kentville. KBC does not want to set a precedent of paying for work before it is completed.○ Hoping to hear from the property owners of the Calkin building for façade funding.○ Genevieve will approach New Scotland Candle Co. and Enve about the new business facade funding.
--	--	---

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<ul style="list-style-type: none">• Promotions Committee Report<ul style="list-style-type: none">○ Festival of Flowers winner – Light Touch Laser!○ Gratitude promotion – 10 people received \$25 for thanking a favorite business on social media.○ Welcome to Geo (immigrant consultant).○ Day of mourning for the Queen on Monday, Sept 19th. Messaging: call before you visit to see if the business is open!• Events Committee Report<ul style="list-style-type: none">○ Under the Gazebo is underway. Fairy Homes happened last week, and drumming today. The community supper will take place Thursday, Sept 29th. Be sure to pre-register! This is a fundraiser for the KCA PTA Cafeteria program, and will launch the month long pilot project in Centre Square. Also schedule October 6th – this is the official launch of the gazebo light installation.<ul style="list-style-type: none">▪ There was some discussion about how to handle dinners for people who did not pre-register for the community supper. It was suggested that 20 extra dinners be available. Genevieve will reach out to Open Arms about how to manage this.○ Received some survey responses about the mural festival. Mostly positive. One business owner felt like the town was starting to feel oversaturated, but all other respondents enjoy the annual event and see value in continuing it.
--	--	---

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<ul style="list-style-type: none">▪ There was feedback from a local artist who did not find it fair that they didn't get meal vouchers. The artist contracts state that only artists from out of town receive vouchers. Genevieve will discuss with the mural festival committee about getting vouchers for all artists in the future.○ Pumpkin Walk is back October 20th. They are looking for funding and support from KBC. KBC has donated \$1,000-\$1,500 in the past, and has contacted businesses about carving a pumpkin.<ul style="list-style-type: none">▪ Earmark discussion for next budget planning – do we support this every year?▪ Genevieve will find out how KBC will be recognized as a sponsor.▪ Darryl Pike made a motion to sponsor the Pumpkin Walk for \$1500 in 2022. The motion was seconded by Carrie May. Motion carried.○ Harvest Festival is October 1st. KBC does not have much involvement in this, outside of making Centre Square look good.○ Starting to plan for Holly Days Nov 18th-20th. Ordering more kiosks – this time lightweight and smaller. Holly Days market has booked again in the ballroom.○ Rebuilding the Multicultural Festival planning committee. Did a presentation at VCLA's
--	--	---

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<p>community supper and had five people sign up.</p> <ul style="list-style-type: none"> ○ Pumpkin People Festival is coming, and we will be holding another pumpkin palate pleaser. We will also have a social media ‘takeover’ by a micro-influencer during pumpkin people festival. ○ Still working on a plan for harvest décor. Working with Tides Gallery to come up with an idea. ○ Walk a Mile in her Shoes fundraiser for Chrysalis House will take place October 1st (Same day as Harvest Festival). Gary Morse distributed info and encouraged members to get involved. <ul style="list-style-type: none"> ▪ Doug will work with Gary on running another ‘find the shoe’ contest to raise awareness about the event. <p>Executive Director Report</p> <ul style="list-style-type: none"> • 10 businesses took part in a student coupon sheet, which got into 100 NSCC orientation packages. • ACOA Performance funding has all been allocated and cheques have started to be sent. Adriel’s contract is over. He has sent a business directory of 223 businesses in Kentville and Genevieve is filling gaps. • Develop NS led KBC in a Place Game session about Centre Square. KBC also got input through online surveys. Umbrellas, fire pits, adirondak chairs, festival lights, garlands, and banners have all been purchased. Looking at adding a designated smoking section as well. • Andrew and Dick both signed their contracts and we had a meeting about the media campaign. They will begin shooting in October.
--	--	--

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<ul style="list-style-type: none"> • The gratitude campaign will launch next week. All businesses have been filmed, and will be photographed tomorrow. • Light installation reveal will be at the end of a ghost walk performance on Thursday, October 6th. Mark your calendars! • Proposals for virtual mural map – Colibri and Jaimie Peerless. <ul style="list-style-type: none"> ○ Colibri – annual hosting fee is a bit cheaper. Experience with art maps/open source data maps. Can start right away. Not a Kentville business. ○ Jaimie – Kentville business. A bit cheaper fee. Designed the map that we use in our mural festival materials. May not be able to start right away due to the haunt schedule. <ul style="list-style-type: none"> ▪ Gary Morse made a motion to contract Jaimie Peerless provided she can have the work done by Dec 31st. Carrie May seconded the motion. Motion carried. • Comfort Station – ACOA is willing to give an extension until March 31st. Do we want to move forward with this project? <ul style="list-style-type: none"> ○ It was felt that the board was not confident a lease on a space could be made by March 31st. ○ Gary Morse moved and Darryl Pike seconded the release of the funding. <p>New Business</p> <ul style="list-style-type: none"> • Carrie May nominated Julie Ogilvie as a KBC board member. Liz Huntley seconded the nomination. Motion carried. • Accessibility & Inclusivity Committee would like representation from KBC.
--	--	--

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

		<ul style="list-style-type: none">○ Cate will send Genevieve the terms of reference.• Date for AGM<ul style="list-style-type: none">○ The KBC AGM will be held in May 2023 to get us back to our regular AGM schedule.• There was a recommendation of signage for home-based businesses (look at Fall River).

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

--	--	--

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis

MISC EVENTS

July 26 th	MOK Public Meeting and Council Meeting
August 9 th	Funeral – Joan Anne Marie (Steadman) Tracey on behalf of Mayor Snow. Ms. Tracey served on a number of TOK Committees.
August 15 th	Meeting with CAO Troke and Mitch Brison re development in MH
September 9 th	Meeting with CAO Troke and Mayor Snow to prepare for CAC meeting the ensuing Monday.
September 14 th	Meeting with members of the police commission – insight on TOR for the such committee and skills required to sit on same
September 15 th	Housing in the Annapolis Valley – A common understanding to solve the crisis – Councillor Huntley organized this event in consultation with Minister Lohr et al. - - great speakers and great information – CMHC – VIDA etc. – excellent

EXPENSES

This month	Year to Date

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Gillian Yorke

Date: September, 26th 2022

Date of Last Council Meeting Attended: July 25th, 2022

Date of Last Council Advisory Meeting Attended: September 12th, 2022

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
September 13 th , 2022	KCA Parent Teacher	A Pre-TA meeting was held to create an outline for the year before meeting with the committee and new parents.
September 15 th , 2022	Annapolis Valley Regional Library	Regular meeting of the AVRL Board. Exciting news from the committee meeting with usership and loan numbers exceeding pre-pandemic levels (Kentville has an especially high increase ~125% of the 2019 stats!)
September 20 th , 2022	KCA PTA	The new executive was elected, new parents and families welcomes, and a fundraising and event plan for the Fall was drafted. A big welcome to the new executive and new KCA families!
September 30 th , 2022	Board of Police Commissioners	Was originally scheduled for the 30 th , then the 23 rd but ultimately canceled due to weather.

Town of Kentville Event Attendance and Synopsis

Date	Event/Conference	Synopsis
August 11 th , 2022	KBC Events Committee Debrief and Planning	Debriefing the Mural Festival and starting to brainstorm for the Fall and Winter events upcoming
August 22 nd , 2022	Kentville Police Service BBQ	An event hosted by the Chief of Police for the staff (retired and current) at KPS. A lovely event...even if I did burn the Deputy Chief's burger.
August 26 th , 2022	Oakdene Days	An end of summer bash at Oakdene Park! Congratulations to the summer students on a wonderful season packed full of activities.

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

September 6th, 2022	Centre Square Activation Community Input	Hosted by Develop Nova Scotia to gather input to make Centre Square a more welcoming, inviting and comfortable spot for everyone in Kentville. Excellent conversation and observations from community partners and user groups.
---	---	---

Misc Events

Date	Synopsis
August 10th, 2022	Leadership Reimagined webinar with Conference Board of Canada
August 17th, 2022	Leaders Inspiring Hope in a Time of Crisis with McGill University
August 18th, 2022	KBC Gathering to meet new and old member

Expenses

This month	Year to Date
n/a	

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Andrew Zebian

Date: September 26th, 2022

Date of Last Council Meeting Attended: July 25th, 2022

Date of Last Council Advisory Meeting Attended: September 13th, 2022

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

Date	Committee	Synopsis
	No Committee Meetings in August	

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis
August 17/22	Kings County Museum	Art Competition. I visited the exhibit with Councilor Maxwell.

MISC EVENTS

Date	Synopsis
August 2022	Ongoing conversations with Citizens over the state of the sidewalks (primarily Downtown) and how dangerous they are.
	Many conversations over the proposed chicken bylaw. Lots of concern expressed.
September 2022	Lots of dialogue over the proposal from Brison Development in MacDougall Heights Subdivision
July/Aug/Sept 2022	Ongoing Dialogue with Solicitor hired to investigate the code of conduct violations against Mayor Snow.



**COUNCILOR REPORT
KENTVILLE TOWN COUNCIL**

EXPENSES

This month	Year to Date

Councilor Report

Kentville Town Council

Name: Sandra Snow

Date: 21 September 22

Date of Last Council Meeting Attended: 25 July 22

Date of Last Council Advisory Meeting Attended: 11 July 22

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
25 July 22	Council Meeting	Presentation of 2021/22 financials Kings County Community Food request Audit Committee Report Regional Sewer Recommendations Correspondence
26 July 22	MFC	Special announcement disbanding of the MFC board. Operations will continue under the finance dept.
24 Aug 22	NSFM - Mayors Wardens and CAO	Briefing on housing
6 Sep 22	NSFM - Membership	Special Mtg for the membership with regards to the proposed bylaw changes
9 Sep 22	NSFM Board Meeting	Review of outstanding issues from special meeting and ongoing business.
9 Sep 22	CAC Planning Mtg	Agenda review meeting with CAO and Deputy Mayor for CAC meeting. Regrets
15 Sep 22	NSFM – Special Meeting	Housing supports for international healthcare workers, targeted to areas who are affected by shortage of workers. Presentation made by the Province,
21 Sep 22	IMSA Interim Board Mtg	The new IMSA Board was established and election of officers and committee members was carried out. Initial briefing from ED wrt transit funding.
21 Sep 22	IMSA Working Group	Final meeting of the IMSA working group, reviewed the version 2 of the VREN IMSA.

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
20 Aug 22	Kings County Museum	Pleine Air Art show, and sale

Councilor Report Kentville Town Council

5 Sep 22	Kings County Labour Union	Labour Day Event at Memorial Park
8 Sep 22	Community Outreach	Sit down and chat with new Commander of 5 th Canadian Division Support Group from Gagetown. WRT on-going work with Aldershot.
9 Sep 22	Tides Gallery	New installation – Bob Hainstock
10 Sep 22	Kentville Baptist Church	Walk for Suicide Prevention
10 Sep 22	West Nova Scotia Regimental Association	Annual banquet – guest
15 Sep 22	Housing Information Forum	Councillor Huntley organized a group of interested parties to discuss housing in the Valley. Province, Developers, Not-for-Profit and Municipalities.
20 Sep 22	Community Outreach	Sit down and chat with Michelin North America president Andrew Mutch. WRT to way ahead for Michelin.

Conference Attendance and Synopsis

Date	Conference	Synopsis
12-14 Sep 22	AIM Asset Management	An excellent conference. I presented to the group on Leadership through Asset Management. The keynote was a presentation from the Insurance Bureau of Canada about building resilience. There were presentations on collaboration between communities and municipalities, sustainability. Lessons learned, modelling future costs, AT planning, a tour of the AT route in Charlottetown and Stratford. Day two was a special session with speakers on a Climate Power Panel, O&M models, Level of Service, Asset Mgt Trng.
21 Sep 22	Coady Institute St-FX	Webinars on the United Nations Sustainable Development Goals (SDG) and Affordable Housing in Nova Scotia. The origin of the SDGs, why they are important, what is happening related to the SDGs in Nova Scotia, and how the SDGs intersect with affordable housing.

Councilor Report

Kentville Town Council

23 Sep 22	REMO	Basic Emergency Management Course
-----------	------	-----------------------------------

Misc Events

Date	Synopsis
26 Aug 22	14 Wing Executive Meeting with Wing Leadership