



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: September 26, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

- Removal: 5.a.6 Property Assessed Community Energy
- Addition: Legal, In Camera

That the agenda of September 26, 2022 be approved as amended.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

- (a) Council meeting held on July 25, 2022

It was moved that the minutes of the Council meeting on July 25, 2022 be approved.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Second Reading – Noise Bylaw

At the July 25 2022 Council meeting, Council passed First Reading of the Noise Bylaw. The purpose of this bylaw is to create reasonable and enforceable guidelines for noise within Town limits.

Report available for more information

It was moved by Councillor Gillian Yorke and Councillor Andrew Zebian

That Council give Second Reading to the Noise Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Second Reading – Board of Police Commissioners Bylaw

At the July 25 2022 Council meeting, Council passed First Reading of the Board of Police Commissioners Bylaw. The purpose of this bylaw is to guide the Kentville Police Service by establishing the structure, membership and processes that the Board of Police Commissioners will use. **Councillor Maxwell asked Council to consider asking the present members of the Commission to continue in their roles through this transition period.**

Report available for more information

Discussion:

- Edit: “Personal” should be “personnel” in Number 11.
- Edit: Upon approval of this bylaw “and the approval of the Department of Justice” in Number 20.
- Concerns about the length of term and staggered terms for citizen members of the Commission and the need for this group to restructure and set strategic goals.
- Council requested that a session be organized with the Department of Justice with Council and the Board of Police Commissioners.

It was moved by Councillor Paula Huntley and Councillor Andrew Zebian

That Council give Second Reading to the Board of Police Commissioners Bylaw.

It was moved by consensus that the item be tabled until November 1, 2022.

MOTION TABLED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(c) Federation of Canadian Municipalities

CAO Troke described the process of approving a Councillor for participation on a committee of the Federation of Canadian Municipalities. Although Council passed a motion to approve Councillor participation in July, the wording was not exactly what the FCM was looking for. **Councillor Huntley indicated that she would not request additional funding.**

Report available for more information

It was moved by Councillor Gillian Yorke and Deputy Mayor Cate Savage

That the Town of Kentville support Councillor Paula Huntley's application to sit on a Federation of Canadian Municipalities Standing Committees, and attend Committee meetings and Forums;

And further, if selected, that the Town of Kentville is prepared to incur the cost of attending meetings of the FCM's Board of Directors.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Savage, Snow, and Yorke

Councillors who voted against this motion:

Maxwell and Zebian

(d) Additional Transportation Maintenance and Replacement Projects

CAO Troke explained that at the September 12, 2022 meeting of Council Advisory Committee, there was a request to explore some transportation areas where additional maintenance and operating budget money could be allocated to certain areas before the end of the 2022 construction season. Director Bell described the proposed maintenance changes and budgets for sidewalks.

Report available for more information

Councillor Huntley stepped away to clear her throat at 7:06pm and returned at 7:07pm.

It was moved by Deputy Mayor Cate Savage and Councillor Gillian Yorke

That Council approve an additional \$50,000 of asphalt paving of side street funding to the 2022-2023 budget using reserve funding.

MOTION CARRIED

Councillors who voted in favour of this motion:

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Approved October 24, 2022

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Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

Discussion

- Clarification of the work already tendered and awarded for the fall 2022 season, projects to address Council concerns in the 2023 and 2024 seasons, and additional projects in this proposal.

It was moved by Deputy Mayor Cate Savage and Councillor Cathy Maxwell

That Council direct the CAO to instruct the Director of Engineering and Public Works to obtain pricing and proceed with the replacement of sections of Canaan Ave and Klondyke Street sidewalks, not to exceed \$115,000

And further that funding is added to the current approved 2022-2023 budget using reserve funding.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

(e) Tidal Proposal

CAO Troke reviewed the tidal power proposal from the Town of Annapolis Royal, and the concerns raised by Council at previous meetings. Council had concerns, and staff confirmed that the commitment to this project is not financial until funding is approved to proceed.

Report available for more information

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council approve participation in the Town of Annapolis Royal tidal power project

And further approve allocation of the necessary funding for the project of \$22,300 over two years, and approve the first year funding of \$11,150 outside the current 2022-2023 budget

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, and Yorke

Councillors who voted against this motion:

Zebian

(f) Street Naming Policy

CAO Troke gave a background on the creation of the proposed Municipal Asset Naming and Renaming Policy. At the July 11, 2022 meeting of Council Advisory

Committee, Council discussed this policy and sent it to the Kentville Inclusion and Access Advisory Committee for consideration. The attached report provides the motion made at that meeting, and continued support for the Municipal Asset Naming and Renaming Policy as it was presented on July 11.

Report available for more information

It was moved by Deputy Mayor Cate Savage and Councillor Cathy Maxwell

That Council approve the Town of Kentville Municipal Asset Naming and Renaming Policy.

Solicitor Muttart indicated that the policy was not presented on the agenda, and this is a requirement from the Municipal Government Act for its approval.

Council called a recess at 7:38pm. Council back in session at 7:45pm.

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Temporary Borrowing Resolution – Sanitary Sewers

At the September 12 2022 meeting of Council Advisory Committee, Director Deb Crowell submitted the temporary borrowing resolution from the Department of Municipal Affairs and Housing regarding the town's Sanitary Sewer Area Service 2022-2023 Capital Program, in the amount of \$230,000.

Report available for more information.

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council approve the Temporary Borrowing Resolution TBR 22/23-2 in the amount of \$230,000 for Sanitary Sewer at MacDonald Subdivision And further, upon approval, that this resolution be sent to the Minister of the Department of Municipal Affairs and Housing for Provincial authorization.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(2) Size of Council

At the September 12 2022 meeting of Council Advisory Committee, CAO Troke presented the municipal boundary report which indicated that residents are satisfied with the current size of Council.

Report available for more information.

It was moved by Councillor Craig Gerrard and Councillor Gillian Yorke

That Council recommend to the Utility and Review Board to maintain the size of Council at 7 elected officials.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(3) Electoral District

At the September 12 2022 meeting of Council Advisory Committee, CAO Troke presented the municipal boundary report which indicated that residents are satisfied with the existing number of electoral districts.

Report available for more information.

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council recommend to the Utility and Review Board to maintain the current system of 1 electoral district and use the at-large voting system.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(4) Grants to Organizations

At the September 12 2022 meeting of Council Advisory Committee, CAO Troke described the selection process for Council to review and approve applications to the Grants to Organizations program. Prior to this meeting, Council voted on support for each application and made a motion to support the results of that survey.

Report available for more information.

It was moved by Councillor Craig Gerrard and Councillor Paula Huntley

That Council approve the distribution of community grants as outlined in the attached report

And Further that the details of the distribution be publicly shared as per policy.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Savage, Snow, Yorke and Zebian

*Councillors who voted against this motion:
Maxwell*

(5) Investment Advisory Services

At the September 12 2022 meeting of Council Advisory Committee, Deputy Mayor Cate Savage brought forward the Investment Advisory Committee recommendation to extend the services of TD Wealth Investment Advisors and asked Council to support this extension.

Report available for more information.

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council approve a one-year extension of services to TD Wealth Investment Advisors for the Investment Advisory Committee until August 2023.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian*

~~(6) — Property Assessed Community Energy (PACE) Bylaw~~

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

Councillor Gerrard did not have meetings in the past month.

(2) Councillor Paula Huntley

Highlights included the meetings with Kings Transit, Kings Point to Point, Diversity Kings and a housing information session.

Report available for more information.

(3) Councillor Cathy Maxwell

Highlights included meetings of the Police Commission, Inclusion and Access Committee, and the Kentville Mural Festival.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included meetings of the regional sewers committee, the investment advisory committee and the Kentville Business Community.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included meetings of the parent-teacher association, regional library, and Board of Police Commissioners.

Report available for more information.

(6) Councillor Andrew Zebian

Councillor Zebian attended the art competition at the Kings County Museum.

(c) CAO Update

CAO Dan Troke gave an update on operational matters.

(d) Mayor Sandra Snow

The mayor reported on her activities this month with highlights including meetings of the Municipal Finance Corporation, Nova Scotia Federation of Municipalities, Plein Air Painting event, and Aldershot.

Report available for more information.

Comment from Councillor Andrew Zebian about the active Request for Proposals for Legal Services for the Town. CAO Troke described the process of reviewing, interviewing and hiring of a Solicitor for the Town.

6. NEW BUSINESS

(a) **None.**

7. CORRESPONDENCE

(a) **None.**

8. PUBLIC COMMENTS

(a) **None.**

9. IN CAMERA – Legal, Correspondence, Mikes Clothing

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Paula Huntley

That Council move into a closed session at 8:29 pm to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Gillian Yorke and by Councillor Paula Huntley

That Council return to open session at 11:05 pm.

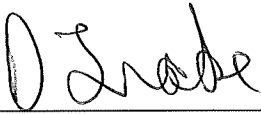
MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Savage, Snow, and Yorke*

9. ADJOURNMENT

The September 26, 2022 meeting of Council adjourned at 9:28 p.m.

MOTION CARRIED



Approved by CAO and Clerk Dan Troke

