



TOWN OF KENTVILLE
COUNCIL ADVISORY COMMITTEE
Meeting Minutes: October 11, 2022
Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in person in Town Hall and was posted to YouTube with closed captioning after the meeting.

Mayor Sandra Snow called the meeting to order at 6:00 p.m., and Chief Administrative Officer (CAO) Dan Troke reported the following members of Council and staff were present:

1. PRESENT

Council:

- Mayor Sandra Snow
- Deputy Mayor Cate Savage
- Councillor Craig Gerrard
- Councillor Paula Huntley
- Councillor Cathy Maxwell
- Councillor Gillian Yorke
- Councillor Andrew Zebian

Staff:

- Dan Troke, Chief Administrative Officer
- Rachel Bedingfield, Director of Parks and Recreation
- James Butler, Kentville Police Service
- David Bell, Director of Engineering
- Debra Crowell, Director of Finance
- Jennifer West, Recording Secretary
- Geoff Muttart, Solicitor

Presenters:

Lisa Rose, Frugal Moms Society
Tom Herman, Hemlock Woolly Adelgid Working Group

REGRETS

Beverley Gentleman, Director of Planning

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

Regarding the agenda for the October 11, 2022 Council Advisory Committee meeting agenda,

- Remove: 8.a Duplication
- Remove: 8.d Mentoring Plus Quarterly Report

It was moved that the agenda for the Council Advisory Committee meeting of October 11, 2022 be approved as amended.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

(a) Council Advisory Committee, Meeting Minutes, September 12, 2022.

It was moved that the minutes from the Council Advisory Committee meeting held on September 12, 2022 be approved.

MOTION CARRIED

4. PRESENTATION

(a) Frugal Moms Society

Lisa Rose from the Frugal Moms Society, introduced her organization- it's conception, members, activities and goals. They ask that Council reconsider their grant of \$2,000.

Presentation available

(b) Hemlock Woolly Adelgid Working Group

Tom Herman spoke on behalf of the working group regarding the proposed strategy for dealing with this invasive species in the Kentville Gorge Park.

Presentation available

5. DEPARTMENT REPORTS AND RECOMMENDATIONS

(a) Finance

(1) Directors Report

Director Deb Crowell submitted her report for the period ending September 30, 2022. To this date, overall revenue exceeds the benchmark (50%) at 85% and overall expenditures are slightly above the benchmark at 56.1%.

See report for more information.

(2) Projection Report

Director Deb Crowell submitted the projection report which calculated a projected surplus of \$51,800 at year end.

See report for more information.

(b) Planning and Development

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(1) Director's Report

Mayor Snow received this report for September 2022. Highlights included a building valuation of \$18,587,452 for the year thus far. The report also included project updates about the municipal flood line mapping project, the Hibou Court development, VIDA living and the Brison rezoning.

See report for more information.

(2) Community and Economic Development Report

CAO Dan Troke submitted this report for September 2022. Highlights included the Kentville Pumpkin People layout and marketing, working on the comfort station, and closing down the Visitor Information Centre.

See report for more information.

(c) Parks and Recreation

(1) Director's Report

Director Bedingfield presented her report for September 2022. Some of the highlights included tree planting event, recTexts, Valley Homeless No More meetings, posting for the position of Active Living Community Coordinator and staff training.

See report for more information.

(2) Kentville Parkland Update

Director Bedingfield presented about long term planning for natural spaces in the town and gave an update on plans to mitigate the impacts of the Hemlock Woolly Adelgid across all parks in Kentville. This item will be brought back to Council on October 24, 2022.

See report for more information.

(3) Anti Racism Charter for Recreation

Director Bedingfield presented the charter on anti racism in recreation and outlined its creation and purpose. She asked if Council could endorse this document and its mandate for recreation in Kentville.

See report for more information.

(d) Police Report

(1) Chief's Report

Chief Jim Butler submitted the Police Commission report from September 2022.

See report for more information.

(e) Engineering and Public Works

(1) Director's Report

Director Dave Bell submitted his report for September 2022. Some of the highlights included replacement of the well pump, MacDonald Avenue subdivision upgrades, and the downtown AT project.

See report for more information.

(2) Pre-Approval Request

Director Dave Bell described the need for pre-approval of a single-axel truck for plowing, dumping and salting in the amount of \$400,000.

See report for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Cathy Maxwell

That Council Advisory Committee Recommend
to the October 24, 2022 meeting of Council

That Council approve \$400k funding for the purchase of a replacement single axel dump truck complete with dump body, plow and wing gear, And further that funding be pre-approved for the 2023-2024 capital budget year from the Capital Budget Plan, with delivery of equipment not expected until the fall of 2023.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Maxwell, Huntley, Savage, Snow, Yorke and Zebian

(f) Administration

(1) Chief Administrative Officer's Report

CAO Dan Troke submitted his report for September 2022. Highlights included review of budgets, staff training, intermunicipal service agreements, municipal policing, and the municipal boundary review project.

See report for more information.

6. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Animal Control Amending Bylaw

CAO Troke gave an update on the Animal Control Bylaw, with amendments that address the keeping of backyard chickens within town boundaries.

See report for more information.

Discussion

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- Concerns that registration, fees and enforcement be increased.

It was moved by Councillor Andrew Zebian and Councillor Paula Huntley

That Council Advisory Committee Recommend

to the October 24, 2022 meeting of Council

That Council approve First Reading of the revised Animal Control Amending Bylaw.

Proposed amendment

It was moved by Councillor Cathy Maxwell and Councillor Andrew Zebian
To reduce the number of chickens to up to 6 chickens, with registration and a fee.

MOTION FAILED

Councillors who voted in favour of this motion:

Maxwell, Savage and Zebian

Councillors who voted against this motion:

Gerrard, Huntley, Snow, and Yorke

That Council approve First Reading of the revised Animal Control Amending Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Savage, Snow and Yorke

Councillors who voted against this motion:

Gerrard, Maxwell and Zebian

(b) Property Assessed Clean Energy (PACE) Amending Bylaw

CAO Dan Troke presented the PACE amending bylaw which addresses several administrative and financial issues.

See report for more information.

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council Advisory Committee Recommend

to the October 24, 2022 meeting of Council

That Council give First Reading to the Property Assessed Clean Energy (PACE) Amending Bylaw.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian*

7. CORRESPONDENCE

(a) Corinne and Pierre Hoebers

Concerns about the noise bylaw and request that it be reconsidered.

See letter for information.

8:00pm Break for recess

8:10pm Return to public meeting

8. NEW BUSINESS

(a) Kentville Gorge Proposal

Removed from agenda

(b) Frugal Moms Society Request

CAO Troke reviewed the presentation by Frugal Moms Society earlier in the meeting and defined their financial request.

See report for more information.

It was moved by Councillor Craig Gerrard and Deputy Mayor Cate Savage

That Council Advisory Committee Recommend
to the October 24, 2022 meeting of Council

That Council approve a grant of \$2,000 to Frugal Moms for distribution of rescued food in the Annapolis Valley.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian*

(c) October Meeting of Council Date

Mayor Snow outlined the scheduling difficulties for Council at the end of the month and recommended that the meeting of Council take place on October 24, 2022.

See memo for more information.

That Council approve the change of date of the October meeting of Council to Monday, October 24, 2022 at 6:00pm
And further that the change of date be posted on the town website.

MOTION CARRIED BY CONSENSUS

(d) **Mentoring Plus Quarterly Report**

Removed from Agenda

(e) **King Transit Authority Pilot Project**

CAO Troke described the proposal from the Board of the Kings Transit Authority to electrify and reconfigure the fleet and the organization over a two-year pilot project term. Council could support the work of the Kings Transit Authority pilot project for the opportunity to leverage \$8,760,000 in Federal and Provincial investments in transportation by agreeing to guarantee its share of funds for the ICIP grant application.

See memo for more information.

It was moved by Councillor Paula Huntley and Councillor Gillian Yorke

That Council Advisory Committee Recommend

to the September 26, 2022 meeting of Council

That the Town of Kentville guarantee the Temporary Borrowing Resolution in support of the Investing in Canada Infrastructure Program available to Kings Transit Authority in the amount of \$11.95 M of which the Kentville share represents 20% at \$2.390 M. And repayment of the net municipal cost based on each unit's pro rata share of contributions to the Kings Transit Authority set out in the Kings Transit Authority Inter-municipal Service Agreement dated April 1, 1999.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

9. PUBLIC COMMENTS

(a) None.

10. IN CAMERA – Legal

It was moved by Councillor Paula Huntley and seconded by Deputy Mayor Cate Savage

That Council move into a closed session at 8:47 pm to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Craig Gerrard and by Councillor Paula Huntley

That Council return to open session at 9:24 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

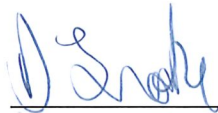
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

11. ADJOURNMENT

There being no further business to discuss,

Council Advisory Committee adjourned at 9:24 p.m.

MOTION CARRIED



Minutes Approved by Town Clerk
Dan Troke