



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: October 24, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

It was moved by Councillor Andrew Zebian and seconded by Deputy Mayor Cate Savage

- Addition: Request to add 9.a CAO Job Description as per the MGA to In Camera
- Addition: Request to add 9.b Personnel to In Camera.
- In Camera Legal Service is now 9.c on the agenda

That the agenda of October 24, 2022 be approved as amended.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

- (a) Council meeting held on September 26, 2022
Concerns about item 4.c, regarding additional funding for participation in Federation of Canadian Municipality committees.

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Item 4.b in the minutes regarding Board of Police Commissioners Bylaw should indicate that Councillor Maxwell asked Council to consider keeping the present members of the Commission to continue in their roles during this transition period.

It was moved that the minutes of the Council meeting on September 26, 2022 be approved.

(b) Joint Council meeting held on October 3, 2022

It was moved that the minutes of the Council meeting on October 3, 2022 be approved.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

(a) Municipal Asset Naming and Renaming Policy

At the September 25 2022 Council meeting, Council discussed the policy but a vote was tabled until this October meeting of Council.

Report available for more information

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council approve the Municipal Assets Naming and Renaming Policy.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Second Reading – Board of Police Commissioners Bylaw

At the July 25 2022 Council meeting, Council passed First Reading of the Board of Police Commissioners Bylaw. The purpose of this bylaw is to guide the Kentville Police Service by establishing the structure, membership and processes that the Board of Police Commissioners will use.

Report available for more information

Discussion:

- Review of training opportunities delivered by the Province related to membership in Board of Police Commissioners.
- Appreciation to outgoing Board members for their many years of service.

It was moved by Councillor Paula Huntley and Councillor Andrew Zebian

That Council give Second Reading to the Board of Police Commissioners Bylaw.

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MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Savage, Snow and Yorke

Councillors who voted against this motion:

Maxwell and Zebian

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Pre-Approval Request – Single Axel Truck

At the October 11, 2022 meeting of Council Advisory Committee, Director Dave Bell described the need for pre-approval of a single-axel truck for plowing, dumping and salting in the amount of \$400,000.

Report available for more information.

It was moved by Councillor Paula Huntley and Councillor Craig Gerrard

That Council approve \$400k funding for the purchase of a replacement single axel dump truck complete with dump body, plow and wing gear, And further that funding be pre-approved for the 2023-2024 capital budget year from the Capital Budget Plan, with delivery of equipment not expected until the fall of 2023.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(2) Animal Control Amending Bylaw

At the October 11, 2022 meeting of Council Advisory Committee, CAO Troke gave an update on the Animal Control Bylaw, with amendments that address the keeping of backyard chickens within town boundaries.

Report available for more information.

Discussion

- Concerns about increased number of rats and the maximum number of chickens in this proposed bylaw.
- Concerns about the number of large lots (greater than 2.5 acres) in the town and the number of chickens scaling with lot size.

It was moved by Councillor Paula Huntley and Councillor Gillian Yorke

That Council approve First Reading of the revised Animal Control Amending Bylaw.

Proposed amendment:

**Moved by Deputy Mayor Cate Savage and Councillor Andrew Zebian
11.c remove sections i to iv and change to “a maximum of 10 chickens”**

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Savage, Yorke and Zebian

Councillors who voted against this motion:

Gerrard, Maxwell, and Snow

Bylaw with approved amendment:

That Council approve First Reading of the revised Animal Control Amending Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Savage, Snow, Yorke and Zebian

Councillors who voted against this motion:

Gerrard and Maxwell

(3) Property Assessed Clean Energy (PACE) Amending Bylaw

At the October 11, 2022 meeting of Council Advisory Committee, CAO Dan Troke presented the PACE amending bylaw which addresses several administrative and financial issues.

Report available for more information.

It was moved by Councillor Paula Huntley and Deputy Mayor Cate Savage

That Council give First Reading to the Property Assessed Clean Energy (PACE) Amending Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(4) Frugal Moms Society Grant Request

At the October 11, 2022 meeting of Council Advisory Committee, CAO Troke reviewed the presentation by Frugal Moms Society earlier in the meeting and defined their financial request.

Report available for more information.

It was moved by Councillor Paula Huntley and Deputy Mayor Cate Savage

That Council approve a grant of \$2,000 to Frugal Moms Society for distribution of rescued food in the Annapolis Valley.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(5) Kings Transit Pilot Project

At the October 11, 2022 meeting of Council Advisory Committee, CAO Troke described the proposal from the Board of the Kings Transit Authority to electrify and reconfigure the fleet and the organization over a two-year pilot project term. Council could support the work of the Kings Transit Authority pilot project for the opportunity to leverage \$8,760,000 in Federal and Provincial investments in transportation by agreeing to guarantee its share of funds for the ICIP grant application.

Report available for more information.

Discussion

- Clarification around the process of grant approval and securing of funds.

It was moved by Councillor Paula Huntley and Councillor Andrew Zebian

That the Town of Kentville guarantee the Temporary Borrowing Resolution in support of the Investing in Canada Infrastructure Program available to Kings Transit Authority in the amount of \$11.95 M of which the Kentville share represents 20% at \$2.390 M. And repayment of the net municipal cost based on each unit's pro rata share of contributions to the Kings Transit Authority set out in the Kings Transit Authority Inter-Municipal Service Agreement dated April 1, 1999.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

Highlights included the auditor report for the Kentville Volunteer Fire Department.

Report available for more information.

(2) Councillor Paula Huntley

Highlights included the Public Information Meeting regarding the development in the Acadia Drive community.

Report available for more information.

Discussion

- Concerns about the Kings Point to Point that the alternate was not notified about attending a meeting last week.

(3) Councillor Cathy Maxwell

Highlights included Annapolis Valley Trails Association, Inclusion and Access Advisory Committee. Concerns raised about the Board of Police Commissioners membership, budget process, evaluation of the Chief of Police, bylaw amendments, advertisement for new members, appointment and reappointment. These concerns resulted in the resignation of Commission members. Councillor Maxwell will not reoffer for this Commission until these issues are resolved.

- The Mayor called Point of Order on Councillor Maxwell for objectionable comments regarding Town Hall.
- The Mayor called Point of Order a second time on Councillor Maxwell for objectionable statements.
- The Mayor called Point of Order a third time on Councillor Maxwell for objectionable statements.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included Kings Regional Emergency Management Organization meeting, the vulnerable persons registry, Investment Advisory Committee, Walk a Mile in Her Shoes event, and the regional recreation facility joint council meeting.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included parent teacher meetings, the joint council meeting to discuss the regional recreation facility, public information meeting for the proposed MacDougall Heights development, and Annapolis Valley Regional Library.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included the joint fire services meeting, Harvest Festival, Pumpkin Walk, and the MacDougall Heights Public Information Meeting.

(c) CAO Update

CAO Dan Troke gave an update on operational matters including the traffic study (in progress, this report is due at the end of this month) for the MacDougall Heights proposed development, Kings Regional Emergency Management Organization, and the Devil's Half Acre Motorcycle Rally organizing meeting.

(d) Mayor Sandra Snow

The mayor reported on her activities this month with highlights including the Intermunicipal Service Agreement Interim Board, meetings with Property Valuation Services Corporation, Truth and Reconciliation smudging and basket making, Walk and Mile in Her Shoes, Ocean Crisp Apples facility tour,

Report available for more information.

6. NEW BUSINESS

(a) Election of Deputy Mayor

Mayor Sandra Snow described the process for electing the Deputy Mayor. In accordance with Policy Statement G57 Meetings Policy, the Deputy Mayor is appointed annually for a term of one year. The Chair called for nominations for Deputy Mayor and Councillor Gillian Yorke nominated Deputy Mayor Cate Savage, and she accepted. Deputy Mayor Cate Savage was elected by acclamation.

(b) Review of Committee Appointments

Mayor Sandra Snow described the process of annual review and appointment of Councillors to committees. Council members should select their top 5 committees and groups and be ready to be appointed at the November meeting of Council. Members can submit these appointments and submit them to the Deputy Clerk by November 7, 2022.

7. CORRESPONDENCE

(a) None.

Note that correspondence relating to the MacDougall Heights proposed development is being stored and will be considered by Council when it comes for First and Second Reading. A public hearing will be organized after First Reading of the proposal.

8. PUBLIC COMMENTS

(a) Dennis Kehoe, Alicia Blvd

Concerns about CAO handling of personnel matters.

(b) Sharon Kehoe, Alicia Blvd

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Concerns about including letters in correspondence, and the resolution of the Code of Conduct violations.

9. IN CAMERA – Legal Services

It was moved by Councillor Craig Gerrard and seconded by Councillor Paula Huntley

That Council move into a closed session at 7:37 pm to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Paula Huntley and by Councillor Craig Gerrard

That Council return to open session at 8:48 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Councillor Craig Gerrard and by Deputy Mayor Cate Savage

That Council direct the CAO to finalize the legal services contract as discussed In Camera.

MOTION CARRIED

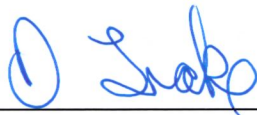
Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

9. ADJOURNMENT

The October 24, 2022 meeting of Council adjourned at 8:49 p.m.

MOTION CARRIED



Approved by CAO and Clerk Dan Troke