



**TOWN OF KENTVILLE  
KENTVILLE INCLUSION AND ACCESS ADVISORY COMMITTEE**

Meeting Minutes: October 10, 2022  
Town Hall, 354 Main Street, Kentville Nova Scotia

**PRESENT**

**Committee members:**

- Councillor Cathy Maxwell
- Yuning Pan
- Laurel Taylor
- Bernie Zinck
- Mike Cameron

**Staff:**

- Jennifer West
- Rachel Bedingfield

**REGRETS:** Deputy Mayor Cate Savage, Gerald MacPherson

**1. APPROVAL OF THE AGENDA AND LAND ACKNOWLEDGEMENT**

Meeting is called to order at 9:30 a.m. by Chair Laurel Taylor.

**2. APPROVAL OF THE AGENDA**

Addition of the Charter for Anti Racism in Recreation under Town Hall Updates.  
Remove Built Environment from the agenda.

**The agenda for the Committee meeting of October 7, 2022 is approved as amended by consensus.**

**3. APPROVAL OF THE MINUTES**

**The minutes for the Committee meeting of September 9, 2022 are approved by consensus.**

**4. TOWN HALL UPDATE**

- Anti Racism Charter in Recreation: charter is being signed next week and Kentville has been invited to attend and endorse. Seeking Committee support to bring this charter to Council for their approval. This charter will hold the Town accountable for reducing racism in recreation.

- Response to the province regarding the Kentville Bridge has been sent.
- The Active Transportation Plan is rolling out with the AT route through the downtown.
- Concerns about the condition of the Cornwallis Street sidewalk, from the bridge to the diner.
- ACTION: Director Bell will be invited to present about sidewalk repairs in Kentville.
- Accessibility Directorate: Director Bedingfield updated the committee on work by the directorate around standards and accountability.
- Recruitment Update: 2 applications have been received and another is forthcoming. Non-voting members are also encouraged to apply to participate.
- Kentville Business Community: Conversations with KBC have helped the committee to better understand barriers to accessibility.

#### **5. PRESENTATION, KIRSTEN DUNCAN**

- Discussion of sidewalks, entrances and ramps
- Discussion of long term plan for Town Hall building

#### **6. PRESENTATION, RACHEL BEDINGFIELD**

- Director Bedingfield presented the evaluation principles and a draft logic model for the review of the Kentville Accessibility Plan

#### **7. COMMITTEE PRIORITIES FOR 2022-2023**

- Review of high priority actions from the accessibility plan
- ACTION- Jennifer to research the differences between CSA and Rick Hansen standards
- ACTION- Jennifer to invite Director Gentleman to present to the committee about universal design in the planning department
- ACTION- Jennifer to invite Director Bell to present to the committee about how sidewalks are repaired in the town.
- ACTION- review and update of Communications Plan to include inclusion and accessibility.
- Committee properties should be added to the next meeting agenda for further discussion.

#### **8. NEXT MEETING (DATES AND AGENDA)**

Next meeting:

- Dave Bell to present on sidewalks in the town

#### **9. ADJOURNMENT**

Meeting adjourned at 11:30am.

Moving committee frequency to every two months.

Next meeting, October 7, 9:30am

*Accessibility Committee – October 7, 2022*

*Approved December 2, 2022*

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February 3, 2022  
April 7, 2022  
June 2, 2022  
August 4, 2022