



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: November 28, 2022

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on Facebook. The meeting was posted to YouTube with closed captioning after the meeting.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Councillor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Dan Troke, Solicitor Geoff Muttart and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

a. Approval of Agenda

It was moved by Deputy Mayor Cate Savage and seconded by Councillor Gillian Yorke

- Addition 2.b Statement by Councillor Cathy Maxwell, approved by Council
- Addition of discussion of Social Media Comments, not approved by Council

That the agenda of November 28, 2022 be approved as amended.

MOTION CARRIED

b. Statement by Councillor Maxwell

Councillor Maxwell shared a written statement regarding her choice of the word “discriminatory” at a previous meeting. CAO Troke accepted her apology.

3. APPROVAL OF THE MINUTES

- a. Council meeting held on October 24, 2022

It was moved that the minutes of the Council meeting on October 24, 2022 be approved.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS

a. Second Reading – Animal Control Bylaw

At the October 24 2022 Council meeting, Council passed First Reading of the Animal Control Bylaw. This revision of the Bylaw addresses the keeping of chickens.

Report available for more information

Discussion:

- Section 2.13, 11(e) "location of fenced area". Could the language include properties without a rear yard and include a side yard? This section addresses visibility, a fence or screen would be required to address this comment. Staff will take this comment and bring this amendment back to Council.

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council approve Second Reading of the Animal Control Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Savage, Snow and Yorke

Councillors who voted against this motion:

Gerrard, Maxwell and Zebian

b. Second Reading – Property Assessed Clean Energy (PACE) Bylaw

At the October 24 2022 Council meeting, Council passed First Reading of the PACE Bylaw. The purpose of this bylaw is to guide the Town through the implementation of a financial incentive program for energy efficiency upgrades for residents.

Report available for more information

It was moved by Deputy Mayor Cate Savage and Councillor Paula Huntley

That Council give Second Reading of the PACE Program Bylaw.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

c. 2023 Council Meeting Dates

At the November 14 2022 Council Advisory Committee meeting, Council recommended accepting the calendar of meetings for the 2023 calendar year.

Report available for more information

It was moved by Deputy Mayor Cate Savage and Councillor Gillian Yorke

That Council approve the 2023 Council and CAC meeting dates as presented.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) Capital Reserves Withdrawal

At the November 14, 2022 meeting of Council Advisory Committee, Director Deb Crowell submitted the request for withdrawal from the capital reserve for a number of projects including a police vehicle, public works building, the pool and splashpad, recreation department vehicle and seasonal lighting. This document has been corrected from the report presented to Council Advisory Committee on November 12, 2022.

Report available for more information.

It was moved by Councillor Cathy Maxwell and Councillor Gillian Yorke

That Council approve a withdrawal from the Town of Kentville Capital Reserve General Allocation in the amount of \$280,293.78

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

There were no meetings this month, he has nothing to report at this time.

(2) Councillor Paula Huntley

Highlights included the Kentville Water Commission, Kings Point to Point, and the Valley Regional Enterprise Network Liaison and Oversight Committee.

Report available for more information.

(3) Councillor Cathy Maxwell

Highlights included Kentville Plays Event and the Council Housing Meeting.

Report available for more information.

(4) Deputy Mayor Cate Savage

Highlights included Regional Sewer Committee, Investment Advisory Committee, and the Kentville Business Community board meeting. Deputy Mayor Savage asks for a review of the funding agreement and budget for the Kentville Business Community.

Report available for more information.

Congratulations to Councillor Yorke on her presentation at the Nova Scotia Federation of Municipalities conference regarding the Kings County Academy lunch program.

(5) Councillor Gillian Yorke

Highlights included Source Water Protection Advisory Committee, Parent Teacher Association, Annapolis Valley Regional Library committee meeting and discussion of increased users, Holly Days event, and the Nova Scotia Federation of Municipalities conference.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included Diversity Kings, Holly Days event, conversations with developer Mitch Brison, and Kentville Water Commission.

Acknowledge of the passing of Kentville business person and past Town Councillor Doug Morrison.

(c) CAO Update

CAO Dan Troke gave an update on operational matters including the regional sewers meetings and discussions, utility and review board regarding the boundary review, emergency management training for staff and updates for McDonald Heights water and sidewalk repairs.

(d) Mayor Sandra Snow

The mayor reported on her activities this month with highlights including the Regional Enterprise Network Board meeting, Nova Scotia Federation of Municipalities nominating committee, Kentville Water Commission, Investment Advisory Committee and Annapolis Valley Chamber of Commerce Valley's Best.

Report available for more information.

6. NEW BUSINESS

a. Council Appointments to Committees and Commissions

Mayor Sandra Snow described the process for appointing Councillors to committees and commissions. Council members selected their top committees and groups. Remaining appointments were discussed and determined by vote.

Report available for more information.

Discussion:

- There is one committee which was not resolved through this process, Heritage Committee. Councillor Yorke removed her name from the Heritage Committee, leaving Councillor Zebian to participate in that committee.
- Kings County Academy Parent Teacher Association has been removed from the list of committees due to the active participation of staff on this committee.
- Confusion about the process of Councillors ranking committee participation.
- Councillor Zebian expressed a desire to participate on the Board of Police Commissioners. Councillor Maxwell asks for a ballot vote for Council appointments to the Board of Police Commissioners.
- The two successful members appointed to this committee were Councillors Gillian Yorke and Craig Gerrard.

It was moved by Councillor Gillian Yorke and Councillor Paula Huntley

That staff destroy the ballots from this vote.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Councillor Craig Gerrard and Councillor Paula Huntley

That Council approve the slate of council member appointments to committees from November 2022 to November 2023.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

b. Kings Regional Emergency Management Update

Mayor Sandra Snow received the update report from the Kings Regional Emergency Management Organization Coordinator Dan Stovel.

Report available for more information.

c. Citizen Appointments to the Kentville Board of Police Commissioners

Mayor Sandra Snow described the process for appointing citizens to the Board of Police Commissioners. The three appointments to this commission were presented to Council.

Report available for more information.

It was moved by Councillor Gillian Yorke and Councillor Paula Huntley

That Council approval the citizen membership

Jaimie Peerless to sit for a two year period from November 2022 to November 2024 on the Board of Police Commissioners

and further Virginia Brooke to sit for a two year period from November 2022 to November 2024 on the Board of Police Commissioners

and further Justice Member Samantha Hamilton to sit for a two year period from November 2022 to November 2024 on the Board of Police Commissioners.

MOTION CARRIED

Councillors who voted in favour of this motion:

Huntley, Gerrard, Maxwell, Savage, Snow, Yorke and Zebian

7. CORRESPONDENCE

- a. None.

8. PUBLIC COMMENTS

- a. **Brent O'Connor**

Mr. O'Connor expressed congratulations to citizens appointed to Board of Police Commissioners, and concerns related to the process of appointing citizen members to the Commission. Mayor Snow provided some clarification about the process.

9. IN CAMERA – Regional Sewer, Personnel, Personnel, Legal

It was moved by Councillor Craig Gerrard and seconded by Councillor Paula Huntley

That Council move into a closed session at 7:04 pm to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke, and Zebian

It was moved by Councillor Craig Gerrard and by Councillor Paula Huntley

That Council return to open session at 9:30 pm.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Councillor Gillian Yorke and by Deputy Mayor Cate Savage

That Council follow the advice of the regional committee to award the aeration contract, and further issue a separate tender for desludging of cell 1.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, and Yorke

9. ADJOURNMENT

The November 28, 2022 meeting of Council adjourned at 9:33 p.m.

MOTION CARRIED



Approved by CAO and Clerk Dan Troke