



TOWN OF KENTVILLE COUNCIL

February 26, 2024

AGENDA

6:00 p.m.

- 1. CALL MEETING TO ORDER AND ROLL CALL**
- 2. APPROVAL OF THE AGENDA**
- 3. APPROVAL OF THE MINUTES**
 - (a) Council meeting minutes, January 29, 2024
- 4. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS**
 - (a) Second Reading: Municipal Planning Strategy Amendments
 - (b) Valley Waste Budget Approval: Motion Amendment
- 5. RECOMMENDATIONS AND REPORTS**
 - (a) Council Advisory Committee – Councillor Cathy Maxwell
 - (1) None
 - (b) Councillors' and Mayor Reports
 - (1) Councillor Gerrard
 - a. Kentville Water Commission
 - b. Board of Police Commissioners
 - c. Joint Fire Services
 - d. Kings Point to Point Transit (alternate)
 - e. Kings Regional Sewer Advisory Committee (alternate)
 - (2) Councillor Huntley
 - a. Kentville Water Commission
 - b. Source Water Protection Plan Advisory Group
 - c. Annapolis Valley Regional Libraries Board (alternate)
 - d. Kings Regional Emergency Management Organization
 - e. Valley Regional Enterprise Network, Liaison and Oversight Committee
 - f. Kentville Business Community (alternate)
 - (3) Councillor Maxwell
 - a. Annapolis Valley Trails Coalition
 - b. Kentville Inclusion and Accessibility Advisory Committee
 - c. Student Bursary Selection Committee
 - d. Kentville Heritage Committee
 - e. Kentville Names List Committee

- (4) Deputy Mayor Savage
 - a. Audit Committee
 - b. Investment Advisory Committee
 - c. Kings Regional Sewer Advisory Committee
 - d. Kings Regional Emergency Management Organization
 - e. Diversity Kings (alternate)
 - f. Kentville Business Community Board
- (5) Councillor Yorke
 - a. Board of Police Commissioners
 - b. Annapolis Valley Regional Library
 - c. Annapolis Valley Trails Coalition (alternate)
 - d. Kings Point to Point Board
 - e. Diversity Kings
 - f. Kentville Inclusion and Accessibility Advisory Committee
 - g. Kentville Names List Committee
 - h. Multi Purpose Facility Feasibility Study Committee
- (6) Councillor Zebian
 - a. Audit Committee
 - b. Kentville Water Commission
 - c. Joint Fire Services
 - d. Kentville Heritage Committee
- (c) Chief Administrative Officer, follow up from Council Advisory Committee
- (d) Mayor Sandra Snow
 - a. Intermunicipal Services Agreement Interim Board
 - b. Audit Committee
 - c. Kentville Water Commission
 - d. Source Water Protection Plan Advisory Group (alternate)
 - e. Kentville Investment Advisory Committee
 - f. Valley Regional Enterprise Network (alternate)

6. NEW BUSINESS

- (a) Memo from the Investment Advisory Committee

7. CORRESPONDENCE

- (a) Janet Specht – Flooding and Property Damage
- (b) Bunny Bennett – Flooding and Property Damage
- (c) Gary Cleveland – Engineer Stormwater Report
- (d) Jenna Gabourie – Homeless Pallet Community
- (e) Herb MacIntosh – Housing Crisis
- (f) Robert McCullough – Pallet Community

8. PUBLIC COMMENTS

9. IN CAMERA

- (a) Legal
- (b) Legal

10. ADJOURNMENT



COUNCIL ADVISORY COMMITTEE

Recommendation to Council

Municipal Planning Strategy Amendment

At the September 11, 2023 meeting of Council Advisory Committee, staff working with the planning department presented some minor amendment suggestions for the MPS regarding engagement with adjacent municipalities, and wording in the MPS and the Public Participation Policy.

Council Advisory Committee recommends

That Council give First Reading to the amendments of the Municipal Planning Strategy

And further schedule a public hearing prior to second reading on February 26, 2024.

January 29, 2024

This recommendation is based on discussion and or reports which are attached.



TO: Council

SUBMITTED BY: Planning Department

DATE: January 8, 2024

SUBJECT: MPS Amendment Report Update

ORIGIN

The Municipal Government Act sets out minimum planning standards that the Town's planning documents need to acknowledge. There are two areas within our current Municipal Planning Strategy that need to be amended: Engaging with abutting municipalities, and language to connect the MPS to the public participation policy.

At the September 11, 2023 meeting of the Council Advisory Committee, planner Caroline Robertson from C + D Community Design, presented the first draft of proposed amendments to the Municipal Planning Strategy. An updated report was brought forward to the October 10, 2023 CAC meeting with some minor changes.

After consultation with the Senior Planner from the Department of Municipal Affairs and Housing to ensure our amendments were sufficient to satisfy the requirements of the MGA, junior planner Raleigh King from C + D Community Design and Kentville Planning Department staff held a Public Participation Meeting as required by G62 Public Participation Policy for the MPS Amendment process prior to the meeting of Council Advisory Committee on November 14, 2023.

DISCUSSION

The attached report is the most recent report from November that outlines the recommended amendments, as presented at the November 14, 2023 Public Participation Meeting.

POLICY IMPLICATIONS

None.

BUDGET IMPLICATION

None.

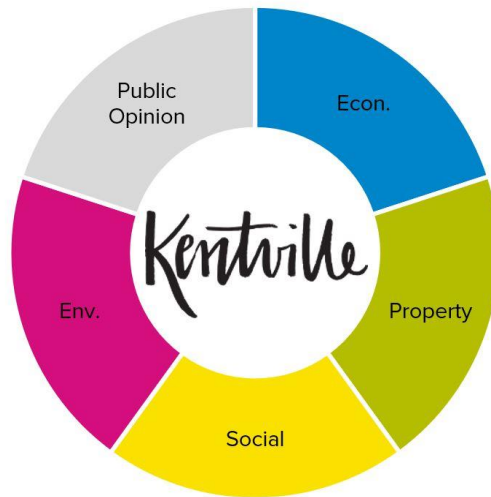
ATTACHMENTS

Revised MPS Amendment Report

RECOMMENDATIONS

That Council receive the attached MPS amendment report and proceed with first reading of the amendment at the January 29th, 2024 meeting of Council.

Town of Kentville Decision Wheel:





Municipal Planning Strategy Amendment Application

Consultation of neighbouring governing bodies

Applicant: Town of Kentville, as required by Department of Municipal Affairs

Presented to: Town of Kentville, Council

Date: August 15th, 2023

Prepared by: Fuki Asai, Junior Planner (Reviewed & Approved by Caroline Robertson, CIP LPP)



C+D community design

REPORT OVERVIEW

Request	<p>The existing Municipal Planning Strategy of the Town of Kentville does not comply with the Municipal Government Act. The province has made an amendment to the Municipal Government Act requiring that all Municipalities adopt planning documents and that the documents include policies on how they will engage with abutting municipalities when considering planning amendments.</p> <p>The Town of Kentville missed the deadline to meet this requirement and has been provided with an extension till fall 2023 to complete it.</p>
Description	<p>Engagement with Abutting Municipalities</p> <p>Municipal Government Act (MGA) Section 204A (1) requires engagement with abutting municipalities.</p> <p>To include this policy within the Town's Planning Documents, an amendment to the Municipal Planning Strategy (MPS) is required,</p> <p><u>To determine the best recommendation for the Town of Kentville, our team compiled a document that reviewed other Nova Scotia Municipalities planning documents and compared the policies they adopted to meet the provincial requirements.</u></p> <p>In addition, our team worked with the Town of Kentville staff to identify abutting governing bodies as well as any shared resources or buildings,</p> <p>Council must now consider what policy would be the most suitable for the Town of Kentville to adopt.</p> <ol style="list-style-type: none"> 1. Who are the governing bodies surrounding the Town of Kentville that it would be essential to communicate planning matters with? 2. Are there municipalities that border Kentville or that your government frequently collaborates with? 3. Do you have any shared buildings, services, or resources? Is there a nearby reserve that should be included in planning matters? 4. How much would you like to engage the other municipalities in planning matters? 5. Would you want to notify them whenever a development agreement or planning amendment is considered within a certain distance of the municipal boundary or a shared asset? Or would you prefer only to engage them during Municipal Planning Strategy reviews and amendments?
Recommendation	<p>Our team has developed several policy recommendations for Council to consider adopting into their Municipal Planning Strategy.</p> <ol style="list-style-type: none"> 1. It is recommended that Council consider adopting a policy that will support planning cooperation between the Town and the Municipality of Kings County. 2. The province offers a list of Statements of Interest to which Municipalities are expected to incorporate into their Planning Documents. One of these statements is to protect the quality of drinking water within municipal water supply watersheds. Working with the Municipality of Kings County

	<p>to ensure that all watersheds are adequately protected would be an excellent use of this policy.</p> <p>3. We have prepared draft policy amendment outlining how abutting municipalities will be notified in the future.</p>
Relevant Policies and Legislation	<p>Municipal Government Act 214(1)(d) & 204A (1)(2)(3)</p> <p>Municipal Planning Strategy Chapters 11 & 15</p> <p>G62 Public Participation Policy (Policy will require revisions)</p> <p>G64 Public Engagement and Participation at Council Meetings</p>
Follow Up Action	<p>The Municipal Government Act requires that Municipalities adopt a Public Participation Program Policy that outlines their public engagement process at the Planning Advisory Committee level when considering an amendment to their planning document. Section 214 (4) of MGA, Section 4 (d) of the Minimum Planning Requirements Regulations, “a statement of policy describing the procedures to be followed when reviewing a municipal planning strategy that must provide for public consultation and notice” s required.</p> <p>The Town of Kentville has policy G62 Public Participation Policy. As the Town does not have a Planning Advisory Committee, the requirements of this policy are completed at Council’s committee meetings.</p> <p>This application will require the following steps:</p> <ol style="list-style-type: none"> 1. Public Participation Program to consider the proposed amendments. 2. 1st Reading (Council) 3. Public Hearing (Council) 4. 2nd Reading (Council)

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Policy Regarding Municipal Cooperation

The Proposal

Add new policies guiding cooperation with the abutting municipalities in part for Municipal Service (Chapter 11 in the MPS 2019) and Implementation (Chapter 15). The Town of Kentville MPS will comply with Section 204A (1) from MGA by adding the proposed new policies.

Proposed Policies:

A) New Policy MS-2 (Chapter 11 –11.2.1)

Council shall inform the Municipality of the County of Kings when improvements and/or major maintenance are planned for the shared water utility owned by the Town that extends into the County of Kings.

B) Amend Existing Policy MS-5 (Chapter 11 –11.2.1)

It shall be the intention of Council to work cooperatively with municipalities and other levels of government to promote the conservation, protection and management of groundwater resources through committees and authorities such as Kentville Water Commission, Kings Regional Sewer Committee, and Valley Regional Solid Waste-Resource Management Authority (Inter-Municipal Service Agreement).

C) Amend Existing Policy MS-15 (Chapter 11 -11.2.1.6)

It shall be the intention of Council to ~~request~~ support and encourage ~~that~~ the Municipality of the County of Kings to implement planning and land use control provisions that protect the quality of water supply from the Wellfield area and Lake McGee, consistent with the recommendations of the Kentville Water Commission Source Water Protection Plan (SWPP) and the Source Water Protection Advisory Group Standing Committee of Council, which includes Staff from the Municipality of Kings County. for those lands in the County which are located within the Wellfield area.

D) Proposal Statement (added Nov 7, 2023)

Add to existing statement 15.1 (Chapter 15, 15.1, page 69)

15.1 The Role of the Municipal Government Act

The Municipal Government Act (MGA) is the provincial legislation that governs planning and development in Nova Scotia. It outlines the various methods of development control available to municipalities in Nova Scotia for regulating land use decisions and development within their jurisdiction. The MGA also sets out the process for adopting Municipal Planning Strategies and Land Use By-laws, and the different types of development control, such as development agreements, variances or site plan approval. ~~The MGA describes the various methods of development control available to Nova Scotian municipalities for regulating development and land use decisions within their jurisdiction, sets out the process for adopting Municipal Planning Strategies and Land Use By-laws, and the process for amending these documents or for the different types of~~

~~development control such as development agreements, variances or site plan approval. The process requirements include minimum public participation and advertising requirements.~~

The Minimum Planning Requirements Regulations under the MGA requires a statement of policy describing the procedures to be followed when reviewing a municipal planning strategy that must provide for public consultation and notice.

The Planning Requirements Regulations, which are outlined in the MGA under Mandatory Content, Section 4d, describe the procedures to be followed when reviewing the Municipal Planning Strategy. It also includes the process requirements for minimum public participation and advertising, which are outlined in the Council's G62 Public Participation Policy (Planning).

New Policy IM-1a

Council shall follow the public participation and advertising requirements outlined in the Council's G62 Public Participation Policy (Planning).

E) New Policy IM-17 (Chapter 15 –15.11)

Council shall notify the Municipality of the County of Kings when considering amendments to the Municipal Planning Strategy. This will include sending a copy of the Planner's report to their Council. If an amendment to the Municipal Planning Strategy, with a site-specific focus, is within 150 m from a shared boundary. In that case, Council shall include a letter requesting feedback to the County of Kings Council and a copy of the Planner's report. The engagement with the County of Kings shall be done before the first notice for a public hearing. (Added Nov 7)

Policy Analysis

A review of Municipal Planning Strategies from towns throughout Nova Scotia showed that most towns are cooperating with the abutting municipalities for shared municipal services (e.g., drinking water, sewage, etc.), protection of the quality of drinking water, and implementation of significant changes that may impact the abutting municipalities. From these examples, we have proposed four policies: A and B are for cooperation of municipal services, C is for protecting the water quality, and D is a statement to cooperate when significant changes to planning are being considered within the Town.

Proposal Policy A)

Add as new Policy MS-2 (Chapter 11, 11.2.1 -after current MS-1 in page 54)

Council shall inform the Municipality of the County of Kings when improvements and/or major maintenance are planned for the shared water utility owned by the Town that extends into the County of Kings.

Currently, the Town's Municipal Planning Strategy (MPS) lacks a statement on the cooperation with the Municipality of the County of Kings on the water service. The water service owned by the Town of Kentville extends into the County of Kings to the north and south. However, the policies in the MPS do not cover communication with the County; when improvements or maintenance are planned for the service, the residents of the County of Kings may be affected. To prevent conflicts between two municipalities, the Town shall be transparent about the plans for the water service.

This proposed policy will cover the cooperation and communication between the Town and the County. By being more transparent on the plans for the water services, the Councils and residents of the County will be updated on the condition of the infrastructure and any improvements as necessary.

Based on this proposed policy, the Town shall communicate with the County and refer to the County's opinion through letters and meetings through Kentville Water Commission. To incorporate the opinions from the County, this communication shall be done in the early stages of the planning process.

Once the draft plans on the maintenance or future water service plans are made, it shall be sent to the County for their review which can be done through the Kentville Water Commission. Comments from the Town will be considered on any relevant plans.

Proposal Policy B)

Amend Existing Policy MS-5 (Chapter 11, 11.2.1 in page 57)

It shall be the intention of Council to work cooperatively with municipalities and other levels of government to promote the conservation, protection, and management of groundwater resources through resources through committees and authorities such as Kentville Water Commission, Kings Regional Sewer Committee, and Valley Regional Solid Waste-Resource Management Authority (Inter-Municipal Service Agreement).

In the current Municipal Planning Strategy, there is the policy MS-5 stating:
“It shall be the intention of Council to work cooperatively with municipalities and other levels of government to promote conservation, protection and management of groundwater resources.”

However, this policy does not explain how the Town will work cooperatively with the municipalities. The Town has functioned in collaboration with the Kentville Water Commission, Kings Regional Sewer Committee, and Valley Regional Solid Waste-Resource Management Authority in the past. By adding the specific names of committees and authorities, the policy will become clearer on the positioning of the Town and the ways that the Town is operating the municipal services.

Proposal Policy C)

C) Amend Existing Policy MS-15 (Chapter 11-11.2.1.6)

It shall be the intention of Council to ~~request~~ support and encourage ~~that~~ the Municipality of the County of Kings to implement planning and land use control provisions that protect the quality of water supply from the Wellfield area and Lake McGee, consistent with the recommendations of the Kentville Water Commission Source Water Protection Plan (SWPP) and the Source Water Protection Advisory Group Standing Committee of Council, which includes Staff from the Municipality of Kings County. for those lands in the County which are located within the Wellfield area.

The proposed amendment policy C protects the water supply under 11.2.1.1 (page 54) of the Municipal Planning Strategy.

The backup water supply for the Town of Kentville comes from McGee Lake, located outside the town's boundary. The primary water source is the collection of wells on the west side of Town. The Source Water Protection Plan states the groundwater protection on the town's western side, the Wellfield area adjacent to the Town's boundary.

While these water sources are either in the County or overlapping the Town and the County's boundaries, there are no adopted policies in the Municipal Planning Strategy that states cooperation between the Town and the County to protect the water quality. Without cooperation, the water quality standards, and the level of water protection between the Town and the County may differ. When one has lower standards, the water quality will not be protected and is hard to maintain since the water pollution can flow through the ground into another. Additionally, by working together, the water quality will be protected more efficiently.

Based on this policy, the Town will support and encourage the County to protect the quality of their water supply. As the lake within the County's boundary is a potential

water source, the Town cannot directly impact development around the lake. However, the surrounding environment may impact the water quality, such as forests and land uses; the Town shall support by monitoring developments and environmental changes that may impact the water quality. Because of this, by adding this policy to cooperate with the County, the water source will be adequately protected more efficiently.

Proposal Statement D) (added Nov 7, 2023)

Add to existing statement 15.1 (Chapter 15, 15.1, page 69)

15.1 The Role of the Municipal Government Act

15.1 The Role of the Municipal Government Act

The Municipal Government Act (MGA) is the provincial legislation that governs planning and development in Nova Scotia. It outlines the various methods of development control available to municipalities in Nova Scotia for regulating land use decisions and development within their jurisdiction. The MGA also sets out the process for adopting Municipal Planning Strategies and Land Use By-laws, and the different types of development control, such as development agreements, variances or site plan approval. ~~The MGA describes the various methods of development control available to Nova Scotian municipalities for regulating development and land use decisions within their jurisdiction, sets out the process for adopting Municipal Planning Strategies and Land Use By-laws, and the process for amending these documents or for the different types of development control such as development agreements, variances or site plan approval. The process requirements include minimum public participation and advertising requirements.~~

The Planning Requirements Regulations, which are outlined in the MGA under Mandatory Content, Section 4d, describe the procedures to be followed when reviewing the Municipal Planning Strategy. It also includes the process requirements for minimum public participation and advertising, which are outlined in the Council's G62 Public Participation Policy (Planning).

The Minimum Planning Requirements Regulations under section 4d require a statement of policy describing the procedures to be followed when reviewing a municipal planning strategy that must provide for public consultation and notice. The interpretation of this regulation by the Ministry of Municipal Affairs and Housing is that the policy used to meet this requirement must be linked to the MPS directly through language within the planning document. Although most municipalities, including the Town of Kentville, use a separate policy to meet this requirement, recent feedback from the Province indicates a need to revise the policy to ensure compliance with their interpretation.

Proposal Policy E)

Add as new Policy IM-17 (Chapter 15, 15.11 -after current IM-16 in page 78)

D) New Policy IM-17 (Chapter 15 –15.11)

Council shall notify the Municipality of the County of Kings when considering amendments to the Municipal Planning Strategy. This will include sending a copy of the Planner's report to their Council. If an amendment to the Municipal Planning Strategy, with a site-specific focus, is within 150 m from a shared boundary. In that case, Council shall include a letter requesting feedback to the County of Kings Council and a copy of the Planner's report.
The engagement with the County of Kings shall be done before the first notice for a public hearing. (Added Nov 7)

The Municipality of County of Kings surrounds the Town; significant developments within the Town boundary may impact the County of Kings. To prevent potential conflicts between the Town and the County, it is essential to provide notification of Municipal Planning Strategy amendments and provide the opportunity to incorporate the opinions of the Municipality of County of Kings' Councils and residents for Development Agreements or Municipal Planning Strategy Amendments within 150m of a shared boundary.

Examples of planning subjects that may impact the County are industrial and recreational developments. There is an opportunity to collaborate and connect recreational infrastructure between the two municipalities. Industrial uses may impact air and water quality within the County.

Recommendation

It is recommended that Council adopt the proposed policy additions to adhere to the Municipal Government Act Requirements for engaging abutting Municipalities as we move through the amendment process. A policy amendment is required.

Public Participation Process Requirements

G62 Public Participation Policy (Planning) states below:

1. One Public Participation Meeting shall be held before placing the first notice for a public hearing for amendment of Planning documents, including Municipal Planning Strategy Amendments, concurrent Land Use By-Law amendments, and changes to the Subdivision By-law.
2. Advertise the date and time for the meeting and a description of the proposed amendment in the local newspaper once a week for two consecutive weeks—the first ad to appear at least fourteen clear days before the meeting.
3. A notice of the meeting will be posted at the Town Hall on or before the date of the first newspaper advertisement.
4. The meeting will be open to all members of the public and will allow the public to ask staff or Councillors questions and make a presentation to staff of no more than 10 minutes.
5. Information regarding the proposed amendments will be made available to the public at the Town Hall, which will include such things as staff reports, drafts of the proposed amendment and the submissions made by the applicant.

Policy Regarding Public Consultation in the Review Process of MPS

The Proposal

The Municipal Government Act requires that a Municipality adopt a policy to provide public consultation when reviewing their planning documents. This process is called the Public Participation Program.

The Current policy “Town of Kentville Policy Statement G62 Public Participation Policy (Planning) require that for any new Municipal Planning Strategy and concurrent Land Use by-Law approvals, or amendments thereto; or any new Subdivision By-Law, or amendment thereto, on Public Participation Meeting shall be held (before placing the first notice for a public hearing). The date and time for the meeting and a description of the proposed planning document shall be advertised in the local newspaper once a week for two consecutive weeks.

It is recommended that Council add to section 4.0 Procedures of the policy if the above changes be adopted into the Municipal Planning Strategy.

Recommended statement addition:

When a Public Participation Program is required, Council shall notify the Municipality of the County of Kings of the public meeting and send a copy of the Planner’s report to their Council. If a Public Participation Program has a site-specific focus and is within 150 m of a shared boundary, then Council shall request feedback from the County of Kings Council.

Timeline:

A policy amendment requires a motion at Council, the CAO will review and approve any necessary policy changes.

Policy Examples

	Amherst	Annapolis Royal	Antigonish	Bridgewater	Digby	Lunenburg	Mahone Bay	New Glasgow
Municipalities Cooperation			x	x	x	x		
Municipal Infrastructure	x	x			x	x	x	x
Environment Climate Change		x			x			
Residential								
Economic/Industrial					x		x	
Transportation			x	x				
Implementation								

	Oxford	Port Hawkesbury	Stewiacke	Trenton	Truro	Wolfville	Yarmouth	Inter-Munic*
Municipalities Cooperation					x	x		
Municipal Infrastructure		x	x	x	x		x	x
Environment Climate Change		x			x	x	x	
Residential		x		x				
Economic/Industrial		x		x		x		
Transportation					x			
Implementation				x				
Others	x	x		x	x			x

*Town of New Glasgow, Pictou, Stellarton, Trenton, and Westville have Inter-Municipal Planning Strategy.

*MPS was not found for Town of Clark's Harbour, Mulgrave, and Shelburne.

*There are no policy related to cooperation with abutting municipalities in the MPS for Town of Berwick, Lockeport, and Middleton

Municipal Planning Strategies from Towns in NS

Policies related to cooperation with abutting municipalities.

Town of Amherst		Issued in 2005, amended in 2020
Municipal Service	Municipal Service Policy MSW Corporation (MS-8) (page 29) "It shall be the intention of Council to continue to cooperate with the Municipality of the County of Cumberland regarding the protection of the North Tyndal Wellfield where appropriate."	
Town of Annapolis Royal		Issued in 2019
Provincial Interest	(page 6) "Policies relating to encouraging the protection of the Town's source water supply, which is located outside of the Town in the adjacent Municipality, through municipal cooperation"	
Part 7	7. Environment and Conservation Areas Development (page 30) "Continue to co-operate with the Municipality of the County of Annapolis where the water supply is located." 7.10 "Council shall encourage and support the Municipality to adopt source water protection plans and the adoption of land use regulations for the purposes of protecting the quality of water utilized for the Town's municipal water supply."	
Part 13	13. Town Infrastructure (page 41) Shared maintenance and operating cost responsibilities for town sewer system, which is the joint service agreements with the Municipality of the County of Annapolis. 13.1.8 "The Town will cooperate with the Municipality of the County of Annapolis to promote and ensure the protection of the Town's source water supply area."	
Town of Antigonish		Issued in 2020
Section C C1-Shaping the Town	1.5 Engagement with Antigonish County (page C-8) Goal – Work together with Antigonish County to achieve mutual goals and remain the strong communication. Goal of Council to engage with and consider comments from Antigonish County in some decisions that will affect both, the Town and the County. ST22 "Council shall complete required engagement with Antigonish County prior to the first notice for a public hearing being placed in any newspaper circulating in the Town." ST23 "Council shall engage with Antigonish County on matters concerning: <ul style="list-style-type: none"> Regional Transportation Planning and construction projects 	

	<ul style="list-style-type: none"> • Development proposals in the Fringe area • Facility Development • Economic Development Planning • Flood Mitigation and Stormwater Management Planning • James River Watershed Protected Water Area • Infrastructure Planning • Youth Engagement in Decision-Making”
Section C C8 - Transportation and Mobility	<p>8.1 Mobility and Connectivity (page C-41) TM3</p> <p>“Council shall seek cooperation with Antigonish County to promote the requirement of transportation impact studies for all proposed suburban development applications in the Fringe Area to consider impacts within the Town as well as the County. Studies provided by the applicant shall prioritize connectivity with the Town’s active transportation network.”</p>
Town of Berwick Issued in 2012, amended in 2018	
Part 2	<p>2.1 Community Context, Goals and Provincial Interests</p> <p>“The ability to solidify and enhance the role and position of the community of Berwick within the context of the ongoing growth within the Valley region represent a significant opportunity.”</p> <p>-> No specific policy for cooperation with abutting municipalities.</p>
Town of Bridgewater Issued in 2014, amended in 2022	
Section 14 Transportation	<p>14.4 Public Transportation Objectives (page 128) 14.4.1 Partnerships</p> <p>Explore the possibility initiating a regional public transportation system in the South Shore with the province, other municipal units and local groups and organizations.</p> <p>T-21</p> <p>“It shall be a policy of Council to partner with different levels of government and stakeholders, where possible, to explore opportunities to help initiate a regional public transportation service in Lunenburg County.”</p>
Section 17 Implementation	<p>17.5 Public Participation Processes (page 139) IM-8</p> <p>“It shall be the policy of Council to require the following notification standards when consulting with abutting municipalities as required by the Municipal Government Act:</p> <p>a) Notification shall occur under the following circumstances directed by Council:</p> <ul style="list-style-type: none"> i. The creation or review of a Municipal Planning Strategy; or ii. The creation or review of a Land Use By-law; or iii. The creation or review of a Subdivision By-law; or

	<p>iv. The preparation of a draft Development Agreement, where the property is located within 500m of the Town Boundary; or</p> <p>v. The preparation of amendments to a Municipal Planning Strategy or Land Use By-law, where the amendment is for a property located within 500m of the Town boundary, or where the amendment has potential to impact a property located within 500m of the Town boundary; or</p> <p>vi. The preparation of amendments to a Municipal Planning Strategy or Land Use By-Law, where the amendment is associated with the Statements of Provincial interest.</p> <p>b) Notification shall be sent by regular mail or electronic mail to the Clerk to the adjacent municipality. The notice shall provide a general summary of the proposed work and provide an opportunity for the abutting municipality to submit comments on the proposal.</p> <p>c) Comments received from the abutting municipality shall be considered at a Council meeting prior to Council giving first reading.</p> <p>d) The notification and opportunity to submit comments prior to the date of the first reading shall be deemed as having solicited comments, regardless of whether a written response is received.</p>
Town of Clark's Harbour	
MPS not found.	
Town of Digby	Issued in 2012
Part 2	<p>2.2.1 Key Environmental Sustainability Issues Integration with the Municipality of the District of Digby's treatment system for sewage treatment plant. (page 10)</p> <p>2.3 ICSP (Integrated Community Sustainability Plan) projects (page 23-) Upgrading of Wastewater Treatment Plant, Collection System, Industrial Drive including sewer, water and road Construction, Household Hazardous Waste Depot -> Cooperative undertaking with the Municipality of the District of Digby.</p>
Part 3 Objectives	Commercial and Industrial Objectives (page 29)

	Cooperate with the Municipality of District of Digby to promote new industrial activities.
Part 3 Policies	<p>Municipal Infrastructure and Environmental Protection Policies (page 43)</p> <p>MI 3</p> <p>"It shall be the intention of Council to work cooperatively with the Municipality of the District of Digby in relation to the extension, integration and future development of municipal infrastructure and services, and in particular with respect to the Digby Area Industrial Park and the upgrading of the Town's wastewater management system, to ensure fiscally and environmentally responsible growth within and adjacent to the Town."</p>
Town of Lockeport	
Issued in 1986 -only one available	
No policies for cooperation with abutting municipalities.	
Town of Lunenburg	
Issued in 2021	
Chapter 1	<p>Drinking Water (page 3)</p> <p>As the water supply comes from outside of the Town's boundary, the town is partnering with the Municipality of District of Lunenburg to protect the water.</p>
Chapter 3	<p>3.3 Infrastructure</p> <p>3.3.4 Service Extensions Outside of Town</p> <p>Policy 3-6</p> <p>Council shall, when considering a request for service extensions outside the Town boundary, have regard for:</p> <ul style="list-style-type: none"> (a) cost recovery to the Town for both capital and operational costs; (b) the effects on servicing capacity and serviceability of lands within the Town boundary; and (c) input from the Municipality of the District of Lunenburg.
Chapter 6	<p>Implementation and Review</p> <p>6.1 Administration</p> <p>6.1.5 Effective Date (page 37)</p> <p>Policy 6-3</p> <p>"This Municipal Planning Strategy and implementing Land Use By-law shall come into effect on the date that a notice is published in a newspaper, circulating in the Municipality, informing the public that the planning documents are in effect."</p> <p>6.2 Regional Cooperation (page 37)</p> <p>6.2.1 Consultation with Adjacent Municipality</p> <p>While the MPS applies only to the lands within the Town. However, the activities in the town have potential to affect lands within the Municipality of the District of Lunenburg.</p> <p>Policy 6-4</p>

	<p>“Council shall consult with the Municipality of the District of Lunenburg when:</p> <p>(a) adopting a new Municipal Planning Strategy to replace this one; and</p> <p>(b) when considering amendments to this Municipal Planning Strategy that would affect lands within 500 metres of the Town boundary”</p>
Town of Mahone Bay	Issued in 2008, amended in 2016
Section 3	<p>3.2 Water Supply (page 4)</p> <p>3.2.5</p> <p>“To continue to improve the protection of the Oakland Lake water supply through an Oakland Lake Watershed Advisory Committee including representatives from the affected landowners and the Council of the Municipality of the District of Lunenburg.”</p> <p>3.9 Economic and Physical Growth (page 9)</p> <p>3.10.4</p> <p>“To continue to work co-operatively within groups such as the Regional Development Authority to promote economic development in and near the Town.”</p>
Town of Middleton	Issued in 2018
No policies for cooperation with abutting municipalities.	
Town of Mulgrave	Issued on
MPS not found.	
Town of New Glasgow - Secondary Planning Strategy (Part of Inter-Municipal Planning Strategy)	Issued in 2015
Chapter 6	<p>Water and Wastewater Services (page 15)</p> <p>NG-S-10</p> <p>“Implementation of a regional Sewer Use By-law with other Towns that use the ERECC will be encouraged.”</p> <p>NG-S-13</p> <p>“The Town shall work in concert with the other Towns through the East River Environmental Control Centre (ERECC) to ensure an efficient sewage collection and treatment program.”</p>
Town of Oxford	Issued in 2009 (plan for 2009-29)
Part 4	<p>Rural Development Objective (page 32)</p> <p>“To ensure that peripheral areas have a land use compatible with adjacent County lands.”</p>

Town of Pictou	
MPS is under Inter-Municipal Planning Strategy – summary at the end of this doc	
Town of Port Hawkesbury	Issued in 2010, amended in 2022
Part 3	<p>Cape Breton Regional Housing Authority (page 21) The Town is working with the Cape Breton Regional Housing Authority. L-1.16.0 “It shall be the intention of Council to work with the Cape Breton Regional Housing Authority as the appropriate means for direct involvement in the management of residential development projects.”</p> <p>Supporting Regional Industry (page 32) L-3.5.0 “It is the intention of Council to support the Strait of Canso Port Master Plan. Council will continue to work with other municipalities to guide the development of this project.”</p>
Part 4	<p>Drinking Water (page 38) CD-2.1 “It shall be the intention of Council to seek the assistance of the Councils of the Municipalities of Inverness and Richmond to restrict development in the Landrie Lake Watershed. Further, Council shall urge the Department of Environment to maintain the protection of the Landrie Lake Watershed Area by prohibiting all development not compatible with watershed protection regulations.”</p> <p>Wastewater Treatment (page 38) CD-2.3 It shall be the intention of Council to invest in a generator for the wastewater treatment plant to protect against untreated sewage dumps in the Strait in the event of a prolonged power outage. Solid waste disposal is currently handled on a cooperative arrangement with the other municipalities in the Canso Strait area by a single solid waste site located in Guysborough County.”</p> <p>Inter-municipal Interests (page 43) CD-4.16 “It shall be the intention of the Town to continue cooperating with the other municipal units to provide programs and services for the benefit of all residents within the Strait area.”</p> <p>Action on Climate Change (page 46) CD-5.2.6</p>

	<p>"It shall be the intention of Council to investigate the feasibility of hiring a regional sustainability coordinator, either alone or in cooperation with other Strait Area municipalities, to implement the numerous initiatives suggested in the Partners for Climate Protection Milestone 3 Report."</p>
Town of Shelburne	
MPS not found.	
Town of Stewiacke	Issued date: NA
Part 8 (page 47)	<p>Water Supply Policies Policy WS-6 "With respect to the watershed area located outside of the Town, Council shall encourage the Municipality of the County of Colchester to again consider establishing planning controls to protect the water supply, consistent with the goals and objectives of the Provincial Water Strategy."</p>
Town of Trenton	Issued in 2002
Municipal Infrastructure	<p>Water Supply Policy MI-11 Protection (page 15) "To ensure adequate measures are undertaken to provide for the long term viability and protection of the Town's water supply including:" "2. the development of a inter-municipal strategy between the Town of Trenton, the County of Pictou and the Town of New Glasgow to ensure the long term protection of the groundwater recharge area for Trenton's well-field;" "6. inter-municipal co-operation with other municipalities in Pictou County to develop a regional strategy for the supply of water services to Pictou County." Policy MI-16 East River Pollution Abatement System (page 16) "To continue to co-operate with other municipalities in Pictou County through the East River Pollution Abatement System to provide an efficient sewage collection and treatment program."</p> <p>Policy MI-20 Solid Waste Disposal (page 16) "It shall be the intention of Council to continue to co-operate with the other municipalities in Pictou County through the Pictou County Solid Waste Management System to provide a regular and efficient waste management collection program which meets or exceeds provincial standards and to maintain a safe and efficient site for its disposal."</p> <p>Policy MI-21 Recycling (page 17) "It shall be the intention of Council to continue to co-operate with the other municipalities in Pictou County through the Pictou</p>

	<p>County District Planning Commission to provide a regular and efficient recycling program”</p> <p>Policy MI-22 Composting (page 17) “It shall be the intention of Council to continue to co-operate with the other municipalities in Pictou County through the Pictou County District Planning Commission System to provide a regular and efficient composting program.”</p>
Future Residential Development	<p>Policy R-22 Municipal Cooperative Planning (page 25) “To undertake studies and engage in discussions with the Municipality of the County of Pictou and/or the Municipality of the Town of New Glasgow to evaluate the benefits of co-operative planning and annexations of lands for future residential development.”</p>
Airport Operation	<p>Policy AP-10 Inter-municipal Regulations on Height (page 37) “Council shall cooperate with County of Pictou, the Town of New Glasgow and Transport Canada to ensure regulations to control the height of development are observed.”</p>
Industrial Development	<p>Policy M-1 Industrial Land Requirements (page 40) “In co-operation with economic development agencies in Pictou County, to assess the volume and type of medium and long term industrial land requirements for Pictou County and examine the role of the Town in meeting these needs.”</p>
Implementation	<p>Land Use By-Law Administration Policy IM-7 “It shall be the intention of Council that the Development Officer, employed by the Pictou County District Planning Commission or one appointed by Council to act as its Development Officer, shall administer the land use By-law and issue development permits.”</p>
<p>Town of Truro</p>	
	<p>Issued in 2018, amended in 2018</p>
Part 5 Commercial	<p>5.6 Intermunicipal Planning Strategy (page 5-27) Policy C-61 “It shall be a policy of Council to honour its obligations under the Truro-Colchester Inter-Municipal Planning Strategy on Interjurisdictional Properties and work with the County on applications requiring planning approvals within the Inter-Jurisdictional Boundary as shown on Figure 5.1.”</p>
Part 9 Environmental Management	<p>9.2.5 Ongoing Flood Monitoring (page 9-5) Policy E-8 “It shall be a policy of Council to consider participating in any flood monitoring initiatives designed to record flood event characteristics and pursuing partnerships with the County of Colchester, the Province of Nova Scotia, Government of Canada and any other interest group that has a stake in flood related issues.”</p>

Part 10 Infrastructure	<p>10.3 Transportation Projects Policy IN-12 (page 10-6) "It shall be a policy of Council to, in conjunction with Colchester County and the Department of Transportation and Infrastructure Renewal, to undertake a regional transportation plan to develop a list of priority infrastructure projects in the Truro Region."</p> <p>Policy IN-17 (page 10-9) "It shall be a policy of Council to encourage the Provincial Department of Transportation and Public Works and the County of Colchester to work toward securing rights-of-way for the future ring road."</p> <p>10.7 Solid Waste Management Policy IN-35 (page 10-17) "Therefore it shall be a policy of Council to continue to work with the Municipality of the County of Colchester with respect to the capital costs, operation and maintenance of the Colchester Balefill Facility."</p>
Town of Westville	
MPS is under Inter-Municipal Planning Strategy – summary at the end of this doc	
Town of Wolfville	Issued in 2020
Part 1	<p>1.4 Provincial and Regional Coordination (page 12) 1.4.2 Regional Coordination "1. To have regard for the Statements of Regional Interest as outlined in the Kings 2050 Regional Approach Report. 2. To be open to collaborating with the County of Kings and other regional partners on regional land use planning, climate change mitigation on and adaptation, environmental protection, recreation, transit, economic development and other matters. 3. To include in the Town's Public Participation on Program Policy provisions to ensure engagement with abutting municipalities."</p>
Part 2	<p>2.3.2 Economic Prosperity "To encourage a range of local and regional partnerships that enhance economic development within the Town."</p>
Part 4	<p>4.3 Agriculture and Greenbelt (page 36) 4. "To encourage co-operation on with the Municipality of the County of Kings in the protect on and preservation on of agricultural land in the areas adjacent to the Town boundary."</p>
Town of Yarmouth	Issued in 2016, amended in 2023
Part 8	<p>Open Space Zone (page 93) Policy 8.8 "(2) To encourage and support the efforts of the Municipality of Yarmouth to continue the linear park system along Yarmouth</p>

	Harbour to Bunker's Island to the south as well as along Lake Milo to the north and the extension of the railway rights-of-way to create a regional park trail network."
Part 9	<p>Water Treatment (page 105) Policy 9.11 "It shall be the intention of Council to cooperate with the Municipality of Yarmouth to preserve and enhance the watershed environment so as to maintain water quality and quantity for future generations."</p> <p>Policy 9.13 "It shall be the intention of Council to cooperate with the Municipality of Yarmouth to promote efficiently planned extensions of the municipal water services into the municipality by mutual agreement where such extensions are deemed mutually appropriate, timely and financially beneficial."</p> <p>Policy 9.14 "It shall be the intention of Council to service new areas in the Municipality of Yarmouth by requiring water distribution main extensions to be connected to the 60.9 mm (24 in.) water transmission main"</p> <p>Fire Protection (page 114) Policy 9.38 "To work with the Yarmouth Fire Department* to ensure that the Town continues to maintain adequate fire protection services." *The Yarmouth Fire Department is part of the Municipality of Yarmouth and Acadia First Nation reserve.</p> <p>Emergency Readiness (page 115) Policy 9.40 "Update and implement the Town and Municipality of Yarmouth Joint Emergency Measures Organization Emergency Readiness Plan as and when necessary."</p>

Town of New Glasgow, Pictou, Stellarton, Trenton, and Westville

Inter-Municipal Planning Strategy		Effective from 2016
Chapter 5.1 Municipal Infrastructure	Policy SW-1 Solid Waste Disposal (page 17) "The Towns shall continue to co-operate and promote through public education a viable Pictou County solid waste management system, including refuse, recyclable and compostable materials, to provide a regular and efficient curb-side waste management collection program to provincial and municipal legislative standard."	
Chapter 5.9	Policy P-3 Co-operation with School Board, NSCC, and Others	

Recreation	"Chignecto Central Regional School Board, Nova Scotia Community College and other organizations and the Towns shall cooperate to provide recreational opportunities and shared use of recreational facilities."
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23 February 2024

Mayor
Sandra Snow
354 Main Street
Kentville, NS
B4N 1K6

902-679-2502
902-599-1317 (C)
ssnow@kentville.ca

**RE: Motion to Amend Something Previously
Adopted – Valley Waste and Kings Transit Budgets**

1. At the January 29 Meeting of Council, council passed resolutions to adopt the 2024/25 operating, and capital budgets for both Valley Waste and Kings Transit. It was note after adoption of these motions that there were errors. This notice is provided to move the motion to **<Amend Something Previously Adopted>**.

2. The adopted **Valley Waste Motion** on January 29, 2024 read as follows:

Motion: That Council approve the attached Valley Waste FY 2024/25 Operational budget in the amount of \$6,859,565; and
Further that council approve the FY2024/25 capital budget in the amount of \$1,545,000; and
Further that council approve the municipal contribution in the amount of \$6,859,565.00, the Town of Kentville 10.33% share is \$708,444.00.

The error has been highlighted and the amendment is as follows and has no financial implication on the Town of Kentville budget:

Motion: That Council approve the attached Valley Waste FY 2024/25 Operational budget in the amount of \$6,859,565; and
Further that council approve the FY2024/25 capital budget in the amount of \$2,540,000, for which the Town of Kentville has no requirement for contribution ; and

Further that council approve the municipal contribution in the amount of \$6,859,565.00, the Town of Kentville 10.33% share is \$708,444.00.

3. The adopted **Kings Transit Motion** on January 29, 2024 read as follows:

Motion: That Council approve the attached Kings Transit FY 2024/25 Operational budget in the amount of \$3,836,948; and

Further that council approve the FY2024/25 capital budget in the amount of \$5,630,000; and

Further that council approve the municipal operating grant in the amount of \$1,729,103.00, the Town of Kentville 20% share is \$345,821.00.

The error was the omission of the Town of Kentville share of municipal capital grant.

Motion: That Council approve the attached Kings Transit FY 2024/25 Operational budget in the amount of \$3,836,948; and

Further that council approve the FY2024/25 capital budget in the amount of \$5,630,000; and

Further that council approve the municipal operating grant in the amount of \$1,729,103.00, the Town of Kentville 20% share is \$345,821.00; and

Further that council approve the municipal capital grant in the amount of \$80,000, of which the Town of Kentville 20% share is \$16,000.

Respectfully Submitted



Sandra Snow, Mayor
Town of Kentville

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Paula Huntley

Date: February 2024

Date of Last Council Meeting Attended: January ,2024

Date of Last Council Advisory Meeting Attended: February 12,2024

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

Date	Committee	Synopsis
	Kings REMO	Quarterly-not due yet
Feb 20/24	Valley Regional Enterprise Network	Election/vote on new Board Member
	Kentville Water Commission	Quarterly-not due yet
	Kentville Source Water Protection	Quarterly -not due yet
Feb 12/24	CAC Meeting	Info on line

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis
Feb 19/24	KCA Pancake Breakfast	Support Grade 8 students for Quebec Exchange trip



COUNCILOR REPORT KENTVILLE TOWN COUNCIL

OTHER MEETINGS:

Date	Synopsis
Jan 29/24	Meeting with CEO of Construction Builders of NS
Jan 29/24	Meeting with NS Power Trades Partnership
Jan 30/24	Meeting with CAO

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Jan 31/24	Correspondence meeting with Director of Parks & Rec
Feb 1/24	Partners for Climate Protection -Practice call of communities sharing innovation /ideas
Feb 1/24	Climate Caucus Elected Call – Mis- information on Climate research
Feb 1/24	Meeting with Valley REN-Trades job fair discussion
Feb 2/24	NSFM Board Meeting
Feb 6/24	Accessibility Meeting
Feb 7/24	Divert NS Board Meeting
Feb 7/24	Valley Region Round table on Immigration & Population growth with Deputy Minister of Labour, skills & Immigration.
Feb 9/24	Meeting with Intentionally Tiny Custom Homes Company
Feb 9/24	Meeting with Mayor
Feb 14/24	Meeting with NSCC Principal-Jason Clarke
Feb /24	Meeting with Industry Communications Advisor -Women Unlimited / Women in Trades NSCC.
Feb 14/24	NSFM Municipal Autonomy Advisory Committee
Feb 15/24	Valley REN Immigration Information session in partnership with Provincial office
Feb 15/24	Participated in a meeting on review of Accessibility Plan for the NS Accessibility Directorate session.
Feb 15/24	Rotary Persons with Disabilities Meeting
Feb 20/24	Meeting with Women Unlimited” Coordinator /NSCC

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Feb 20/24	FCM Atlantic Regional Caucus Meeting (agenda attached)
Feb 21/24	Meeting with Atlantic Home Building & Renovation sector Council
Feb 21/24	Valley Women's Business network AGM at Mainstreet Station
Feb 23/24	Meeting with NS Apprentice Agency & Regional Workforce Development Coordinator Lynn Silver
Feb 24/24	Joint Regional Transportation Meeting in Wolfville

EXPENSES

	Year to Date
N/A	On line.

(la version française suit)

FCM Atlantic Regional Caucus Meeting

Virtual participation:

<https://fcm-ca.zoom.us/j/89641996858?pwd=cldWM3g0YUhOMGp4YjJLc2p3S293Zz09>

Meeting ID: 896 4199 6858

Passcode: 021878

1 647 558 0588 or 855 703 8985 Toll-free

Simultaneous interpretation will be provided.

AGENDA

Tuesday, February 20, 2024

4pm-5:30pm ET | 5pm-6:30pm AT | 5:30-7pm NT

Time (Atlantic Time)	Topic
5:00pm	1. Welcome, approval of last meeting minutes, approval of agenda
5:05pm	2. Roundtable - Caucus members introduction
5:10pm	3. FCM Updates/Reports <ul style="list-style-type: none">• Chair report• Board of Directors Meetings in Prince George
5:40pm	4. Regional Issues <ul style="list-style-type: none">• Locations of FCM Board meetings – Fraser Patterson• Skilled trades information – Paula Huntley• Housing – Amy Coady• Canada Community Building Fund (CCBF) Agreements – Amy Coady• Infrastructure Programs – Yvon Godin
6:10pm	5. PTA Reports <ul style="list-style-type: none">• Federation of Prince Edward Island Municipalities• Nova Scotia Federation of Municipalities• Union of the Municipalities of New Brunswick• Association francophone des municipalités du Nouveau-Brunswick• Municipalities Newfoundland and Labrador
6:20pm	6. Other Business
6:30pm	7. Adjournment

Réunion du caucus régional de l'Atlantique de la FCM

Participation virtuelle :

<https://fcm-ca.zoom.us/j/89641996858?pwd=cldWM3g0YUhOMGp4YjJLc2p3S293Zz09>

Identifiant de la réunion : 896 4199 6858

Mot de passe : 021878

Tél: +1 647 558 0588 ou 855 703 8985 sans frais

Un service d'interprétation simultanée sera offert.

ORDRE DU JOUR

Mardi 20 février 2024

16 h 00 – 17 h 30 HE | 17 h 00 – 18 h 30 HA | 17 h 30 – 19 h 00 HT

Heure (heure de l'atlantique)	Sujet
17 h 00	1. Mot d'ouverture et adoption de l'ordre du jour
17 h 05	2. Table ronde – introduction des membres du caucus
17 h 10	3. Mises à jour/rapports de la FCM <ul style="list-style-type: none">• Rapport de la présidence• Réunion du CA à Prince George
17 h 40	4. Enjeux régionaux <ul style="list-style-type: none">• Lieux des réunions du Conseil d'administration de la FCM – Fraser Patterson• Informations sur les métiers spécialisés – Paula Huntley• Logement – Amy Coady• Accords du Fonds pour le développement des collectivités du Canada (FDCC) – Amy Coady• Programmes d'infrastructures – Yvon Godin
18 h 10	5. Rapports des associations provinciales <ul style="list-style-type: none">• Federation of Prince Edward Island Municipalities• Nova Scotia Federation of Municipalities• Union des municipalités du Nouveau-Brunswick• Association francophone des municipalités du Nouveau-Brunswick• Municipalities Newfoundland and Labrador
18 h 20	6. Varia
18 h 30	7. Levée de la séance

Name: Cathy Maxwell

Date: Feb 21/24

Date of Last Council Meeting Attended: Jan 29/24

Date of Last Council Advisory Meeting Attended: Feb 12/24

Date of Last Governance Session Attended:

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
Feb 13/24	AVTC Funding Discussion with the Partners and Chair	Several Municipalities met over zoom with the Chair of the Coalition to hear the financial situation of the coalition and the announcement that the province was not going to fund this upcoming fiscal. A way forward needs to be found for the survival of the coalition and health of the Harvest Moon Trailway.
Feb 21/24	AVTC Meeting	We looked at the cash flow for the next couple of months to see if we can reach the new fiscal. Looks like yes if outstanding contributions are paid. The good news was that the province has backtracked a bit and now indicates they will give some funding for this upcoming fiscal, it may or may not be the full \$20,000 they usually contribute. We discussed a plan for moving forward and set up a task team of 4 members who will come up with a plan to be presented at our next Board Meeting in April.

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
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Feb 19/24	Visit to Kentville Heritage Center for Heritage Day.	I was very impressed with the new reading room at the Center, displays AND the crowd when I was there! I think about this small group of citizens who wanted to preserve our towns history, formed a Society, pressed on through adversity and has grown into a committed, viable group that has now established this wonderful Center. They are growing and now provide an important and significant contribution to our town! Many thanks!
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COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Deputy Mayor Cate Savage

Date: February 22, 2024

Date of Last Council Meeting Attended: January 29th 2024

Date of Last Council Advisory Meeting Attended: February 12th 2024

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

	Committee	Synopsis
February 1 st	RSC	Operations update Compliance update Touched in budget – to come at next meeting – with full 5 year capital budget
February 14 th	Meeting – KBC	Meeting with two members of KBC and Lindsay and Jeff Lawrence – discussions around staffing compliment and upcoming annual budgets
February 21 st	IMSA	Board Meeting – Mayor Snow will cover the updates
February 14 th	IAC	IA reported on the portfolio value (north of 13M) Discussions around how the reporting is done for the IAC and discussed how to condense same for the general public – more to come on this...still in discussions. Markets are starting to rally in the 2024 year with possible delays in the interest rate cuts by the BOC. Bond rating remain unchanged We are poised to WD the necessary funds to satisfy our capital budget 460M

COUNCILOR REPORT KENTVILLE TOWN COUNCIL

February 21 st	KBC	Board meeting – Minutes to follow at next council meeting See agenda attached to my report
February 22 nd	RSC	Budget Deliberations – Capital and Operating – more to come – both budgets are hearty and we need to get more granular with both budgets to understand the actuals that are required from the respective partners.
February 22 nd	Audit Committee	Member resignation Member application process Management letter response Information – FRAM – financial reporting and accounting manual updates 2023-2024 audit planning

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

	Event/Conference	Synopsis
January 26 th	KPS	Ceremony – David MacDonald – promotion to Sergeant
January 30 th	Webinar	Homelessness
January 31 st	Info session 36 Exhibition Street	Tiny shelter homes – open arms information session – chilly night -
January 31 st	Lunch w Mayor Snow	
January 31 st	Meeting w citizen	
February 1 st	Meeting with CAO Lawrence	

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

February 7 th	Meeting at KVFD Hall	Citizen led meeting – held to present and discuss tiny home location on Exhibition Street – Minister Lohr was in attendance but DSC was not. Thanks to Fiona vanWilgenburg for hosting and making the meeting happen.
February 10 th	Fire and Ice weekend	Attended a number of events – special thanks to TOK and KBC – wreath making – dancing – breakfasts ..
February 11 th	Meeting with citizen	
February 13 th	Shrove Tuesday Pancake Supper	Anglican Church – St James
February 19 th	Heritage Day	KCA Breakfast at KVFD hall – many in attendance Visited the Historical Society – what a gem we have our town – they have really gone above and beyond to emulate the history of Kentville

MISC EVENTS

Date	Synopsis

EXPENSES

This month	Year to Date
NIL	See website

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Gillian Yorke

Date: February 26th, 2024

Date of Last Council Meeting Attended: January 29th, 2024

Date of Last Council Advisory Meeting Attended: February 12th, 2024

Date of Last Governance Session Attended:

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
February 7 th , 2024	Strategic Plan Committee	Strategic plan work for the Board of Police Commission and Kentville Police Service. Working toward having a work plan completed with actionable goals for each section by mid-year.
February 15 th , 2024	Annapolis Valley Regional Library	Monthly meeting held, with discussion of budget and financial planning for the future of AVRL.
February 16 th , 2024	Board of Police Commission Agenda setting	Met with Vice Chair and chief to set the February 23 rd agenda
February 20 th , 2024	Names List Committee	Postponed to February 29 th
February 21 st , 2024	Kings Point to Point	Budget meeting for Kings Point to Point. As with most things, costs are rising and revenues are down. Looking for ways to make ends meet more efficiently.
February 23 rd , 2024	Kentville Inclusion and Access Committee workshop	Strategic Planning Workshop
February 23 rd , 2024	Board of Police Commissioners	Monthly meeting, discussions around training opportunities and funding gaps for the committee. Staffing and monthly stats reports provided by the Chief

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
February 9 th , 2024	Fire and Ice: Zakary Miller and the Yodelayhee Two	Greeted folks at the door of Saint James Anglican Church for the first of, what are hopefully, many music packed weekends with Fire and Ice!
February 10 th , 2024	Fire and Ice: Disco Skate	Decorated the arena for a disco skate! Loved seeing the enthusiasm of many attendees in their spectacular costumes!
February 13 th , 2024	Fire and Ice: Tea and Tunes	Set up the Library to host beautiful celtic music from harpist Mairi Chaimbeul with delicious treats from NSCC pastry arts students.

Conference Attendance and Synopsis

Date	Conference	Synopsis
n/a	n/a	n/a

Misc Events

Date	Synopsis
February 7 th , 2024	Community led meeting about the Tiny Homes (Pallet Community)
February 19 th , 2024	KCA Grade 8 Pancake Breakfast fundraiser for Quebec exchange trip

COUNCILOR REPORT

KENTVILLE TOWN COUNCIL

Name: Councilor Andrew Zebian

Date: Sept 18/23

Date of Last Council Meeting Attended: January 29/24

Date of Last Council Advisory Meeting Attended: February 12/24

COMMITTEE MEETING ATTENDANCE AND SYNOPSIS

Date		Synopsis
January 29 th /24	Council	Brison Development Proposal.

TOWN OF KENTVILLE EVENT ATTENDANCE AND SYNOPSIS

Date	Event/Conference	Synopsis

MISC EVENTS

Date	Synopsis
January 19 th /24	Visited the Open House at the Kentville Heritage Centre. As usual, the volunteers did an outstanding job and the attendance was great. My 6 year old had a field day exploring pictures of old trains and testing out the old phones they used back in the day. We are very fortunate that we have this centre in our Town.
Feb 1/24	Meeting with CAO Lawrence.

EXPENSES

This month	Year to Date
36.51	\$365.02 (total over 10 month period)



Councilor Report

Kentville Town Council

Name: Sandra Snow

Date: 21 February 2024

Date of Last Council Meeting Attended: 29 January 2024

Date of Last Council Advisory Meeting Attended: 12 February 2024

Committee Meeting Attendance and Synopsis

Date	Committee	Synopsis
26 Jan 24	CAO Meeting	Pre council meeting and agenda planning with CAO and Deputy Clerk.
26 Jan 24	NSFM Executive Meeting	NSFM business planning and office plan
29 Jan 24	Meeting with CAO	Process meeting for council meeting
29 Jan 24	Council Meeting	Valley Waste Borrowing Resolution, \$17,800 Valley Waste Borrowing Resolution, \$553,000 Correspondence Best Practices Sustainable Communities Grant Application First Reading – Municipal Planning Strategy Amendment Climate Community Capacity Grant Application Valley Racquet Centre Heritage Committee Memo Information Report – Freedom of Information Requests Information Report – Deed Transfer Tax Information Report – Reporting of Legal Services Information Report – Cornwallis Street Sign Intermunicipal Services Agreement Recommendation Kings Transit Authority 2024-2025 Draft Budget Valley Waste Regional Authority 2024-2025 Draft Budget

Councilor Report Kentville Town Council

		Appointment of Acting Development Officer
1 Feb 24	Regional Sewer Meeting	Discussion on 24/25 budget and on-going operations
2 Feb 24	NSFM Board	Board Meeting to discuss business
12 Feb 24	CAC	Memorial Park Batting Cages – presentation and request
14 Feb 24	Investment Advisory Committee	Update on portfolio Jan 31 Value:\$13,377,410
15 Feb 24	NSFM Infrastructure Advisory Committee	Discussion on Roads report and a presentation on off shore wind
15 Feb 24	Regional Economic Development Taskforce	Kentville, Berwick, Kings, Wolfville, Acadia and NSCC presented updates on economic activities
21 Feb 24	IMSA	Monthly meeting, Valley Waste and King's Transit updates

Conference Attendance and Synopsis

Date	Conference	Synopsis
30 Jan 24	Research NS	Being Young and Homeless
7 Feb 24	Immigration Roundtable	Deputy Minister of Labour Skills and Immigration, discussion on attracting, welcoming and supporting newcomers in our communities
7 Feb 24	NSFM CEO Review	Performance Review held in Bridgwater with NSFM President and CEO

Town of Kentville Event Attendance and Synopsis

Date	Event	Synopsis
26 Jan 24	NSPA Curling Bonspiel	NS Police Association curling bonspiel opening ceremony.
26 Jan 24	KPS Promotion	Cst Dave MacDonald promoted to Sergeant.

Councilor Report Kentville Town Council

31 Jan 24	Tiny Shelter Meeting	Open Arms held information sessions on the Tiny Shelter Village at 136 Exhibition Street at 1500 and 1800.
1 Feb 24	African Heritage Month	Kings County held a celebration for African Heritage Month
7 Feb 24	Tiny Shelter Meeting	The community held a meeting at the Kentville Fire Dept, attended by Kings and Kentville councillors, Minister John Lohr and his staff and approx. 150 community members.

Misc Events

Date	Synopsis
31 Jan 24	Lunch with Deputy Mayor – three month planning meeting
9 Feb 24	Lunch with Councillor Huntley - mentoring
14 Feb 24	Interview on CTV Morning about weather



23 February 2024

Deputy Mayor
Cate Savage
354 Main Street
Kentville, NS
B4N 1K6

902-599-1551 (C)
csavage@kentville.ca

**RE: Recommendation from Investment Advisory
Committee - Investment Advisor**

1. The Investment Advisory Committee met on February 14, 2024. The Investment Advisor's contract was extended until September 2024 to ensure that the perpetual fund management and plan maintained stability in the turbulent financial markets. This goal was achieved.
2. However, with the impending 2024 Municipal election, the Investment Advisory Committee is recommending to council that the TD Wealth Investment Advisor be provided with a further one-year extension until September 2025.
3. An RFP for financial services shall be issued in April 2025, with appointment of the advisor by September 2025.
4. It is recommended that the council approve a one-year extension for the TD Wealth Investment Advisor until September 2025.

Respectfully Submitted
Deputy Mayor Cate Savage
Investment Committee Chair

Janet Specht
23 Condon Avenue
Kentville, NS
B4N 2S2

January 26, 2024

Town of Kentville
C/O Jennifer West
Main Street
Kentville, NS

Dear Mayor, Council and Director Bell,

This letter is concerning three items:

1. Lack of communication with the flooding situation on Condon Avenue and other areas of the Town
2. Request a copy of the Design Point Engineering report on their assessment of the Condon Avenue flooding situation, apparent causes, and recommended preventative measures
3. Express my concern with the 40+ acre Brison Development and clear-cutting

Since the 2023 floods, I have not heard any updates from the Town. On several occasions, residents of Kentville and I expressed our frustration at Council meetings with the lack of communication from the Town. Is there a communication strategy in place to improve communication with residents?

In the fall of 2023, Town Engineer – Dave Bell – indicated at a council meeting that Design Point Engineering had been contracted to assess the flooding situation on Condon Avenue and the assessment would be completed by December. Has the assessment been completed? Can the report be shared with residents? What are the recommendations to prevent further floods? Will the Town implement any of the recommendations? If so, when?

Finally, I am extremely concerned with the planned development above McDougall Heights subdivision will further impact floods on Condon Avenue and other areas of the Town. If clear cutting occurs, more water run-off with flow downhill and into all areas below if proper water collection is not in place. I encourage the Town to stop clear-cutting plans!

Please include this letter on the Council agenda to be considered during Council discussion at the scheduled January 29, 2024 meeting. Your consideration for the concerns of Town residents and placing their health and safety ahead of development is appreciated.

Sincerely,

Janet Specht

Fwd: REPORT ON PERMANENT SOLUTION FOR FLOODING ON CONDON AVENUE AND WEST END IN GENERAL

Bunny Bennett <charob@eastlink.ca>

Tue 2/20/2024 2:44 PM

To: Jennifer West <jwest@kentville.ca>

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

Sent from my iPad

Begin forwarded message:

From: Bunny Bennett <charob@eastlink.ca>

Date: February 20, 2024 at 2:32:30 PM AST

To: CouncilandMayor@kentville.ca

Subject: REPORT ON PERMANENT SOLUTION FOR FLOODING ON CONDON AVENUE AND WEST END IN GENERAL

Good Afternoon:

I live on Condon Avenue and, as many of you are aware, have endured multiple floods over the past few years. Others in west end Kentville have also been affected as well as town recreational facilities. Although my basement stays dry it is frightening to see mudwater, rocks and debris flowing twenty feet from my front door. Because we are now labeled as a flood zone I am very discouraged about how my property market value is affected! When you upgraded our old stormwater pipes from the 40's I thought we would never be flooded again and was relieved. Unfortunately, these large pipes couldn't handle the deluge from above so floods continue.

Yes, heavier than usual rainfalls are a factor. Another big factor is that areas at a higher elevation in the past few years have been developed, clear cut and soil reconfigured. We have experienced many floods on Condon Avenue. As a result, you have approved consultation with other engineers to come up with a permanent solution to stop the mudwater and erosion debris from washing down on us from other places.

My question is this. Presuming that the consultation process is complete, when is that information going to be shared with flood victims and how. Rumours and speculation is not enough. I am wondering and am sure many others are also! I want, need and deserve to know what you are doing to permanently fix the source of stormwater overflow. Can this topic be a council agenda item to be discussed asap by Director of Engineering and Public Works, David Bell? Is there a printed report that homeowners can access either in written form or online? Transparency is what you advocate so I am asking that this report be shared. If the final solution is still being discussed, then please share what you are

thinking at this time. Give me hope and reassurance that I can sleep soundly during heavy rainfalls in my future.

PS - I am also sending this e-mail to David Bell, Jeff Lawrence and Jennifer West.

Thanking you in advance,

Bunny Bennett
(902) 678-3558 home
(902) 698-3250 cell
charob@eastlink.ca

Sent from my iPad

From: GaryCleveland <garycarpet@hotmail.com>
Sent on: Tuesday, February 20, 2024 12:42:19 AM
To: CouncilandMayor <CouncilandMayor@kentville.ca>
Subject: Engineer stormwater report

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

I look forward to learning what the independent stormwater engineer report determined regarding the increased stormwater issues throughout the Town of Kentville. I am concerned that spring is approaching and that the residents have not been made aware of what suggestions and recommendations the engineer made and what mitigation efforts the town will make to reduce the damage to public and private properties.

Thank You
Gary Cleveland
25 Acadia Dr.
Kentville, NS
B4N5E1
902-670-3020

Sent from my iPhone

From: Jenna Gabourie <jennaleighgabourie@hotmail.com>
Sent on: Wednesday, February 21, 2024 12:16:35 AM
To: johnlohrmla@gmail.com; DCSMIN@novascotia.ca;
meredith.cowan@novascotia.ca; CouncilandMayor <CouncilandMayor@kentville.ca>;
councillors@countyofkings.ca
Subject: Homeless pallet community

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

My name is Jenna Gabourie. This email is pertaining to the community led meeting regarding the homeless pallet community being put on Exhibition Street. Leaving the meeting was very discouraging as John Lohr was unable to answer most if not any questions brought up by the concerned community of North Kentville.

This has a huge impact on the residents of North Kentville. This community needs to have questions and concerns taken seriously. As a community, we request a meeting that includes the organizers of this project, DCS, the Province, Counsils and Open Arms be required to attend.

Helping one demographic of society should not mean putting another demographic of society at risk. That is what this feels like. A disregard of the North Kentville Community.

Jenna Gabourie

Get Outlook for iOS

From: Herb MacIntosh <herbmacintosh@outlook.com>
Sent on: Friday, February 9, 2024 4:42:44 AM
To: premier@novascotia.ca; johnlohrmla@gmail.com;
mayor.muttart@countyofkings.ca; CouncilandMayor <CouncilandMayor@kentville.ca>;
chris.shannon@saltwire.com
CC: Colleen Swail <colleen.swail@acadiau.ca>
Subject: Housing Crisis

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

Respectfully addressed to the Honorable Tim Houston, MLA, Premier of Nova Scotia, the Honorable John Lohr, MLA, Municipality of the County of Kings, Sandra Snow, Mayor of Kentville, Peter Muttart, Mayor of the Municipality of the County of Kings.

We are the owners of property located at 202 Exhibition Street in North Kentville, NS.

This morning, we learned of the unilateral decision to establish a 20-unit pallet village up the street from our residence in North Kentville.

The intensified homeless situation that has stricken Canada, and other parts of the world over the past few years has been the result of politicians that have represented the general population not understanding and placing enough emphasis on this growing problem. During the last twenty or so years the governing bodies have chosen a preferential path of development, which has created an oversupply of unaffordable housing, to the detriment of the needy.

Fast forward to 2023 when the homeless crisis has overtaken Halifax and has allowed the situation to spill over into public spaces rendering them useless for their intended purpose. Notwithstanding, the encampment use of our parks, the most notable example was the disgrace that the Remembrance Day Service was moved to Sullivan's Pond from Parade Square (albeit at the request of the Royal Canadian Legion, who had little alternative because our politicians lacked the political will to deal with the issue) .

Homeless situations are ugly, and even more so when they represent part of your family. But the current reality did not evolve overnight. Long have we ignored the plight of the mentally challenged, the plight of those who have income and other challenges and unfortunately, the escape of those who want the easiest route.

Today we witnessed the worst of all worlds. Politicians that again made a unilateral decision, this time by trying to fix a problem by consolidating it into a contained environment, and politicians again trying to fix a problem without public input.

So now in North Kentville, who did not have a homeless problem, of substance, now has one. But more importantly, we are not only the center of homelessness in Kentville, but now for the Annapolis Valley.

Homelessness remedies bring solutions for some, but the reality is that it brings lots, ,,,and lots, ,,,and lots, of other inherent problems. In addition to the obvious economics, i.e. no contribution to the community at large, there are significant drug related issues, security issues, and the plight of the physical safety of the neighborhood, not to mention the lack of onus of the homeless to maintain their (provided) property. As with all well intentioned programs, there are winners, but on balance, in this instance, there are more innocent losers than any potential upside.

Now to the reality of this insane decision.

Public consultation is required to discuss solutions to this local problem.

Public consultation is required to discuss whether North Kentville wants to be the regional hub for homeless recipients.

This decision does nothing to help the plight of those that are truly homeless. It consolidates the problem.

This is a political maneuver, made to look like it is a proactive move.

Lastly, the fact it was done without public consultation shows the decided lack of respect for not only the neighborhood, but the democratic process. This impacts a substantial number of people, assists very few.

Now what it means to us:

Direct impact on personal safety concerns

Direct impact on security in the neighborhood, more locked doors and more police presence.

An eyesore, (NIMBY) to an evolving neighborhood

Lower property values, immediately. Long term effects.

A ghetto reputation for North Kentville, previously an improving community. Why was it established there? Many better locations?

Long term impact on all neighborhood personal finances and goals.

What needs to happen:

Put current plans on hold.

Acknowledge concerns of the neighborhood/residents

Establish a foundation committee to address and make recommendations for solutions.

Ensure the committee is balanced between those who understand community concerns and the rights and needs of the minority that need assistance.

Lastly:

This email is being sent to the leaders in the community we live in, to the leaders we elected to represent us, and to Saltwire News in the expectation that common sense will prevail and solutions will be found that do not impact the lives of honest, hardworking citizens of Nova Scotia.

Respectfully Submitted

Colleen Swail & Herb MacIntosh

Herb (Dad) (Grampy) MacIntosh & Colleen Swail

36 Magnolia Lane,

Wildwood, FL 34785

Herb - (902) 448-3606

Colleen - (902) 670-8028

From: Robert McCullough <bmccullough1313@gmail.com>
Sent on: Thursday, February 15, 2024 6:08:09 PM
To: CouncilandMayor <CouncilandMayor@kentville.ca>
Subject: Kentville Pallet Community

The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.

Those of us opposed to the Kentville Pallet community are planning a follow-up Town Hall meeting to address the many issues that went unanswered at the February 7th public meeting. We are asking the Department of Community Services and Kings County councillors to attend as well as ALL of you. We know your first response will be that the pallet community is proposed for a location in the Kings County jurisdiction and is a provincial government initiative which has nothing to do with the town of Kentville. For one thing, we live a stones throw away from 136 Exhibition and yet, are within Kentville boundaries as are many other home owners in this area. As for it being a provincial issue, how can any of you honestly believe this project will not ultimately affect all Kentville residents and businesses, including the heart and hub of our downtown core. So yes, as town councillors you should all be concerned about this proposal. We are all tired of the same old speeches from government officials whether they be municipal, provincial or federal...."it`s not our job"...."we know nothing about it" and my favourite...."policy doesn`t allow me to speak on that topic, my hands are tied". It`s time all of you got off the fence, did your jobs and supported those who elected you. See you at the polling stations this fall.

Respectfully,

Robert McCullough and Janice Palmer
North Kentville