



**TOWN OF KENTVILLE
COUNCIL MEETING
Meeting Minutes: May 27, 2024
Town Hall, 354 Main Street, Kentville Nova Scotia**

This meeting was held in Town Hall and was livestreamed on YouTube.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 6:00 p.m. and noted that all members of Council were present: Mayor Sandra Snow, Councillor Craig Gerrard, Councillor Paula Huntley, Councillor Cathy Maxwell, Deputy Mayor Cate Savage and Councillor Gillian Yorke and Councillor Andrew Zebian.

Staff in attendance included Chief Administrative Officer Jeff Lawrence, Solicitor Geoff Muttart, and Recording Secretary Jennifer West.

REGRETS

None.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

Change, Move Bennett correspondence to In Camera
Change, Move UARB discussion to In Camera

It was moved by Councillor Andrew Zebian and Councillor Paula Huntley

That the agenda of May 27, 2024 be approved as amended.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian*

3. APPROVAL OF THE MINUTES

(a) Council meeting held on April 29, 2024

It was moved that the minutes of the Council meeting on April 29, 2024 be approved as distributed.

MOTION CARRIED

4. BUSINESS ARISING FROM THE MINUTES

(a) Capital Borrowing

CAO Jeff Lawrence reviewed the finance report that outlined the Town of Kentville 2023-2024 revenues. Several items from 2022-2023 have created a shortfall in the current year which need to be resolved. This report was originally meant to be presented at the May 2024 meeting of Council Advisory Committee.

Report available for more information.

It was moved by Councillor Cathy Maxwell and Councillor Paula Huntley

That council approve additional capital funding as requested in the attached memo to the 2023/24 Capital Investment Plan in the amount of \$180,769 to be funded as follows:

A withdrawal from the Town of Kentville General Capital Reserve in the amount of \$138,879; and

A withdrawal from the Town of Kentville Operating Budget Reserve of \$41,890.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

(b) Utility and Review Board Update

Moved to In Camera

(c) Deed transfer Tax Policies

CAO Jeff Lawrence reviewed the process of implementing a Deed Transfer Trax, which includes two policies that will govern interest and allocation of revenues. These policies were presented on April 29, 2024 and were tabled to this meeting. The date of effect for this Bylaw is July 1, 2024.

Report available for more information.

It was moved by Councillor Cathy Maxwell and Deputy Mayor Cate Savage

That council approve the G79 Deed Transfer Interest Policy.

MOTION CARRIED

Councillors who voted in favour of this motion:

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*Huntley, Maxwell, Savage, Snow and Yorke
Councillors who voted against this motion:
Gerrard, and Zebian*

It was moved by Councillor Paula Huntley and Councillor Gillian Yorke

That council approve the G80 Deed Transfer Allocation Policy.

MOTION CARRIED

*Councillors who voted in favour of this motion:
Huntley, Maxwell, Savage, Snow and Yorke
Councillors who voted against this motion:
Gerrard, and Zebian*

5. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee Reports

(1) 2024 Summer Camps

At the May 13, 2024 meeting of Council Advisory Committee, Director of Recreation Craig Langille and recreation staff Bekah Craik and Laura Jacobs gave a presentation about the next few months of summer programs for Kentville residents and introduced some recreation staff. They provided detailed information on the end of the summer camp model and the many programs that staff will be offering the community.

Report available for more information.

Discussion

- Request that maximum participation of children be achieved for these summer camps and programs.
- Clarification of the number of staff hired to provide this additional camp program. This will be brought to Council with the operating budget on May 30.
- Clarification that the early childhood educators were hired for the program on a part time basis for these camps.
- Concern about the motion wording that is considered vague by some members.
- Support for the camps and programs model and maximum participation using a partner organization.

It was moved by Councillor Andrew Zebian and Deputy Mayor Cate Savage

That Council make past practice day camps a priority of council.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor Craig Gerrard

Highlights included a meeting of the Board of Police Commissioners.

No report available.

(2) Councillor Paula Huntley

Highlights included a planning and education workshop with C+D consultants, the presentation of the building assessment on the arena, the Holi colour festival, Kings Transit discussion, Acadia SMILE program in Kentville, Nova Scotia Federation of Municipalities and meetings with residents.

Report available for more information.

(3) Councillor Cathy Maxwell

Highlights included a meeting of the Annapolis Valley Trails Coalition, planning and development workshop by C+D, Kentville Heritage Centre, Oakdene Community Garden and a donated bridge for the park, and the Holi festival of colours.

(4) Deputy Mayor Cate Savage

Highlights included a Regional Sewer Committee meeting, planning and development workshop for Councillors, Kings North NDP panel discussion on housing and homelessness, Annapolis Valley Tourism event, upcoming Kentville Business Community meeting and a meeting of the Investment Advisory Committee meeting.

Report available for more information.

(5) Councillor Gillian Yorke

Highlights included the Board of Police Commissioners, Provincial Board of Police Commissioners meeting, Holi festival, tourism levies workshop, Board of Police Commissioners meeting to review the budget.

Report available for more information.

(6) Councillor Andrew Zebian

Highlights included the planning and development workshop, draft building assessment workshop, Holi festival of colours, calls from residents regarding summer camps and the footbridge on the Harvest Moon trail. Concerns about the planters at the intersection around the town clock.

Report available for more information.

CAO Jeff Lawrence reported that he has been working diligently on the operating budget, summer camps and the hiring process of a planning director.

(c) Mayor Sandra Snow

Mayor Snow reported on her activities this month and focused on her experience of the anniversary of refugees arriving at Aldershot from Kosovo 20 years ago.

Report available for more information.

6. NEW BUSINESS

(a) Funding for Stormwater Management Master Plan

Mayor Snow reviewed the grant application process for the Flood Risk Infrastructure Investment Program (FRIIP), and the need for a Council endorsement of staff's application.

Reports available

Discussion

- Inquiry on the amount that the Town will be requesting through the grant. The CAO will bring that information to Council this week.

It was moved by Deputy Mayor Cate Savage and Councillor Gillian Yorke

That council endorse the submission of an application to the Provincial Flood Risk Investment Infrastructure Program for 2024-25 fiscal year to offset the cost of a stormwater master plan.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

7. CORRESPONDENCE

(a) Moved to In Camera

(b) John Lohr, Department of Municipal Affairs

Mayor Sandra Snow summarized the letter relating to changes to Finance Legislation and Code of Conduct.

8. PUBLIC COMMENTS

(a) Sharon Kehoe, Kentville

Concerns about increases in budgets for recreation administration. Concerns about public access to the report on the arena. Concerns about stormwater management

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in the coming year around developments and rainfall events. Concerns about the potential expropriation of mature trees and the impact on stormwater management of removing these trees.

(b) Ron Cousins, Kentville

Reading a letter from his family regarding the potential expropriation of his land. Concerns about generations of the family to the woodlot, past access and disturbance to the property, and the value of this property. Signed Dianne Bagnell.

(c) John Burka, Blomidon Naturalists, Kentville

Concerns about potential expropriation of land. Concerns about keeping the path of the Donald Hiltz at the expense of mature trees.

(d) Dennis Kehoe, Kentville

Concerns about affordability of camps to review participation, and facilities for day camps that could be run by volunteers. Concerns about signage and lines on the bike lane along Webster Street near the arena.

(e) Gary Randall, Kentville

Concerns about retention ponds being built on Ron Cousins property.

(f) John Peck, Kentville

Owner of the land adjacent to Ron Cousins land. Concerns about significant erosion and washout on his land, from development above his property. Request that proper drainage be built in the new road.

(g) Patrick Whiteway, Black Rock

Concerns about the potential expropriation of land.

(h) Robert, Kentville

Concerns about the potential expropriation of land which provides critical ecosystem services. Request to change route of the road to go around Mr. Cousins' land.

(i) Janice Palmer, Kentville

Support for Ron Cousin's land, and request for changing the route of the road to avoid his land.

(j) Ken Harrison, Kentville

Concern about the impact of deforestation and request that Council not expropriate the land of Ron Cousins. Concern that heavy rainfall and deforestation can combine to destroy roads and infrastructure.

9. IN CAMERA

It was moved by Councillor Andrew Zebian and Councillor Paula Huntley

That Council move into a closed session at 7:17 p.m. to discuss legal matters.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

It was moved by Councillor Andrew Zebian and Councillor Paula Huntley

That Council move back into open session at 7:57 p.m.

MOTION CARRIED

Councillors who voted in favour of this motion:

Gerrard, Huntley, Maxwell, Savage, Snow, Yorke and Zebian

10. ADJOURNMENT

It was moved by Councillor Andrew Zebian

That the May 27, 2024 meeting of Council adjourn at 7:58 p.m.

MOTION CARRIED



Approved by CAO Jeff Lawrence