



TOWN OF KENTVILLE POLICY STATEMENT G6 NON COUNCIL HONORARIUMS

1.0 PURPOSE

To provide a procedure for calculating annual honoraria and expenses for non-council members appointed to town committees, boards, and commissions, as well as appointments to outside agencies and authorities on behalf of the town.

2.0 DEFINITIONS

As of April 1st, 1999, the legislation contained in the Municipal Government Act provides citizen appointees to be paid annual honorarium with no meeting pay.

3.0 SCOPE

4.0 PROCEDURES

Annual honorariums for non-council members should be based on the previous year's record of meetings, and in accordance with any current policy or by-law.

Where some committees, boards, commissions, and outside agencies and authorities, meet more often than others, the honorarium established should be different, depending on the frequency of meetings.

Since ad hoc committees are usually established to deal with an issue for a specific period of time, no annual honorarium will be paid to members of ad hoc committees. However, expenses will be paid in accordance with the town's expense policy.

Annual honoraria will be reviewed prior to April 1st of each year.

Annual honoraria will be paid twice a year, with the first payment made on or about October 1st and the final payment on or about March 31st. The final payment will allow for any deductions for unexcused meetings, as outlined in the Meeting Attendance Policy.

5.0 ASSOCIATED DOCUMENTS

Schedule A: Non Council Honorariums

6.0 POLICY REVISION HISTORY

Date Created:

March 29, 1999

Note:

Legislative Honorarium Policy (1985) is repealed.
January 2017. Reformatted.



CAO Mark Phillips

SCHEDULE A: NON COUNCIL HONORARIUMS

Monthly Meetings \$400 per year

Bi – Monthly Meetings \$200 per year

Quarterly Meetings \$200 per year

Non Council expenses for accommodations, meals and travel will be consistent with Town of Kentville Policy G4 – Travel, Meals and Miscellaneous Expenses.