



TOWN OF KENTVILLE POLICY STATEMENT G62 PUBLIC PARTICIPATION POLICY (PLANNING)

1.0 PURPOSE

2.0 DEFINITIONS

“Planning document(s)”

- A municipal planning strategy and a land use bylaw to carry out the municipal planning strategy;
- An amendment to a municipal planning strategy and land use bylaw; amendment to carry out the municipal planning strategy amendment, and
- A subdivision bylaw and an amendment to it

3.0 SCOPE

4.0 PROCEDURES

For any new Municipal Planning Strategy and concurrent Land Use Bylaw approvals, or amendment thereto; or any new Subdivision Bylaw, or amendment thereto, one Public Participation Meeting shall be held (before placing the first notice for a public hearing). The date and time for the meeting and a description of the proposed planning document shall be advertised in the local newspaper once a week for two consecutive weeks, the first ad to appear at least fourteen (14) clear days prior to the meeting.

When a Public Participation Program is required, Council shall notify the Municipality of the County of Kings of the public meeting and send a copy of the Planner’s report to their Council. If a Public Participation Program has a site-specific focus and is within 150 m of a shared boundary, then Council shall request feedback from the County of the Municipality of Kings Council.

A notice of the meeting will be posted at the Town Hall on or before the date of the first newspaper advertisement of the meeting.

The meeting shall be open to all members of the public and may include a staff presentation, open house or workshop style gathering and shall allow the public to ask staff or Councilors, if present, questions and to make a presentation to staff of no more than 10 minutes.

The purpose of the public participation meeting shall be to provide an opportunity for the public to comment on, make suggestions to, discuss and receive information with respect to the adoption or amendment to a planning document.

Town of Kentville, Policy G62: Public Participation Policy

Information respecting the proposed amendments will be made available to the general public at the Town Hall. This information will include such things as; staff reports, drafts of the proposed amendment ((s) and the submissions made by the applicant.

5.0 ADDITIONAL DOCUMENTS

6.0 POLICY REVISION HISTORY

Date Created:	May 28, 2012
Revisions:	January 2017. Reformatted.
Revision:	October 1, 2024. Consulting with adjacent municipalities.