



TOWN OF KENTVILLE BOARD OF POLICE COMMISSIONERS MINUTES

**354 Main Street, Kentville Town Hall
September 20, 2024, 1:00 p.m.**

Present:

Commissioner Virginia Brooke, Commissioner Jaimie Peerless, Commissioner Craig Gerrard and Commissioner Gillian Yorke (chair).

Staff present: Chief Marty Smith, Deputy Chief Ken Reade Jr., and Recording Secretary Jennifer West

Regrets:

Commissioner Samantha Hamilton

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

Addition, Handling Storage of In Camera Minutes

It was moved by Commissioner Craig Gerrard and Commissioner Jaimie Peerless that the agenda of September 20, 2024 be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

It was moved by Commissioner Virginia Brooke and Commissioner Jaimie Peerless That the minutes of the BOPC meeting of July 17, 2024 be approved.

MOTION CARRIED

It was moved by Commissioner Virginia Brooke and Commissioner Jaimie Peerless That the in camera minutes of the BOPC meeting of July 17, 2024 be approved.

MOTION CARRIED

4. PRESENTATION

No presentation.

5. CHIEFS REPORT

Chief Smith presented his reports for July and August. His counts for calls for service was incorrect and needed to be corrected. These call numbers are based on statistics- summer months are always higher and these are in the same range as previous years.

See reports for more information

6. OLD BUSINESS

(a) Strategic Plan

- Chief Smith reported that the strategic plan was released today. The plan will help to guide the board and also help to assess the Chief's performance.

(b) Operating Budget Update

- Chair Yorke has written to the town's CAO to request that the operating budget be available to the Commission earlier in the calendar year (optimally January 30). Discussion about a reasonable timeline for receiving the police budget. Discussion of ordering vehicles annually.

(c) CAPG Webinars

- The national event in August is being held in Halifax. All community members are interested in attending.
- ACTION: Members to choose the webinars they are interested in.

(d) Public Engagement

- ACTION: Jennifer to promote survey through giveaways this week.

(e) TOK Bylaw Change

- Discussion of staggered terms, and staff resources.
- ACTION: Commissioner Yorke to prepare the business case before the end of her term.

(f) Housing and Homelessness

- Chief Smith shared that he and the Deputy Chief attending a regional meeting on housing and homelessness. It was valuable that they attended. They provided great feedback on the issue and on how to support RCMP in other towns on this issue.
- Support for the Pallet community- KPS staff don't expect there will be any issues in that area.
- What are the effect of Kentville-based housing organizations on this issue? How is progress measured, and how if effectiveness measured?
- There are no large groups of tents in Kentville.
- Discussion about resources, capacity, root causes, effectiveness.
- Concerns about funding the crisis coordinator position, compared to having the funding come from the province whose mandate it is.

(g) Human Resources

- Commissioner Yorke reviewed the need for human resources requirements for the town and police. A letter from the Board would be helpful to continue to support this issue.

(h) Onboarding Manual for New Members

- Commissioner Brooke will work on a manual for new members.

7. NEW BUSINESS

(a) Self Evaluation of Board

- Commissioner Gerrard shared the evaluation for members to review.
- Commissioner Gerard and Yorke will work on finalizing this package.

(b) Nova Scotia Policing Standards

- Chief Smith explained the discussion at the provincial meeting and a one-year timeline for creating and adhering to standards.
- New guidance around sharing service between police groups such as homicide teams helping towns that don't have this team.

(c) CAPG conference review

- Commissioner Brook enjoyed the CAPG conference. The provincial conference is more difficult to see progress.

8. IN CAMERA Relating to Personnel, Budget, Collective Bargaining

It was moved by Commissioner Virginia Brooke and Commissioner Jaimie Peerless

That the Kentville Board of Police Commissioners move into a closed session to discuss personnel, budget and contract matters at 3:00pm.

MOTION CARRIED

It was moved by Commissioner Virginia Brooke and Commissioner Jaimie Peerless

That the Kentville Board of Police Commissioners move back to open session at 3:14pm.

MOTION CARRIED

9. ADJOURNMENT

There being no further matters to discuss, it was moved that the meeting adjourn.

Next meetings, October 16th.

DRAFT