



TOWN OF KENTVILLE BOARD OF POLICE COMMISSIONERS MINUTES

**354 Main Street, Kentville Town Hall
October 16, 2024, 1:00 p.m.**

Present:

Commissioner Virginia Brooke, Commissioner Samantha Hamilton, Commissioner Jaimie Peerless, Commissioner Craig Gerrard and Commissioner Gillian Yorke (chair).

Staff present: Chief Marty Smith, Deputy Chief Ken Reade Jr., and Recording Secretary Jennifer West

Regrets:

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

It was moved by Commissioner Jaimie Peerless and Commissioner Craig Gerrard that the agenda of October 16, 2024 be approved.

MOTION CARRIED

3. APPROVAL OF MINUTES

It was moved by Commissioner Craig Gerrard and Commissioner Samantha Hamilton That the minutes of the BOPC meeting of September 20, 2024 be approved.

MOTION CARRIED

It was moved by Commissioner Craig Gerrard and Commissioner Samantha Hamilton That the in camera minutes of the BOPC meeting of September 20, 2024 be approved

MOTION CARRIED

4. PRESENTATION

No presentation.

5. CHIEFS REPORT

Chief Smith presented his report for September with highlights including use of force training, REMO emergency management course, strategic resilience for first responders, welcome to seven new members. Review of calls for service from Kentville compared to outside of Kentville. Review of emergency management and regional emergency management command structure.

??See reports for more information??

6. OLD BUSINESS

(a) Strategic Plan

Chief Smith reported that the strategic plan is being implemented, with objectives being tasked and actioned.

(b) Operating and Capital Budget Updates

Chair Yorke has written to the town's CAO to request that the operating budget be available to the Commission earlier in the calendar year (optimally January 30), and upload a copy to SharePoint.

(c) CAPG Webinars

Commissioner Brooke has a connection to receive free CAPG webinars. Please reach out to her to participate in any webinars.

Members are encouraged to view the Standardizing of Longitudinal Studies, "Standardizing Public Attitudes Towards the Police" webinar, available on SharePoint.

(d) Public Engagement

Review of the 2024 resident survey.

Members would like to change questions 51, why Did you NOT call the police.

Members find questions 54 and 55 challenging, because residents don't really know how much there is to prevent or solve.

Question 59 lists homelessness as a crime and should be removed from the list.

ACTION: Members should consider housing and homelessness questions for future surveys.

ACTION: Jennifer to clean up (privacy) and upload resident survey to internal website.

ACTION: Chief to review and compare survey with operating plan.

Part of the strategic plan is to have an event in the fall and spring. Coffee with a cop should be a partnership with Police Service and the Police Commission.

(e) TOK Bylaw Change

Chair Yorke has written to the town's CAO to request that staff resources be shared with the Board for policy review and revision, and upload a copy to SharePoint.

(f) Housing and Homelessness

Chief Smith gave an update on Tiny Meadows. There is very little information on the community, and there are very few issues through KPS and the RCMP for this area. **Some tent residents near the river were asked to move as they and were in a dangerous location close to the bank.** Review of the categories of crimes that are associated with calls for a tent community behind Rockwell's store (open liquor, drugs, suspicious persons). Review of sharps collection and disposal for the town. Discussion of safe injection sites.

(g) Human Resources

Chair Yorke has written to the town's CAO to request that human resources be allocated with high priority for the police and the town.
ACTION: Commissioner Yorke to upload letter to sharepoint, before her access expires.

(h) Onboarding Manual for New Members

Commissioner Brooke is working on the manual and it is nearing completion.

7. NEW BUSINESS

(a) Self Evaluation of Board

ACTION: Commissioner Yorke has created a google form and will share it with members.

(b) Nova Scotia Policing Standards

Chief Smith has been working with provincial chiefs on this matter.

(c) BOPC Duty and Extra Duty Policies

Commissioner Brooke reviewed the policy the Board passed and the potential policy that the board could create. There does not seem to be priority on changing this policy at this time.

8. IN CAMERA Relating to Personnel, Collective Bargaining

It was moved by Commissioner Brooke and Commissioner Gerrard

That the Kentville Board of Police Commissioners move into a closed session to discuss personnel, budget and contract matters at 2:49pm.

MOTION CARRIED

It was moved by Commissioner Jaimie Peerless and Commissioner Virginia Brooke

That the Kentville Board of Police Commissioners move back to open session at 3:00pm.

MOTION CARRIED

9. ADJOURNMENT

There being no further matters to discuss, it was moved that the meeting adjourn.

DRAFT