

TOWN OF KENTVILLE WATER COMMISSION Meeting Minutes: June 19, 2024

PRESENT

Mayor Sandra Snow
CAO Jeff Lawrence
Councillor Craig Gerrard
Councillor Andrew Zebian
Director of Finance Wanda Matthews
Director of Engineering Dave Bell
Clifford Hill (citizen)
Fire Chief Scott Hamilton
Recording Secretary Carla MacDonald.

Regrets / Absent:

Brad Carrigan, Kings County Engineer
Paula Huntley, Councillor
Lexie Misner, County of Kings

Voting members: The Mayor as chairperson, three (3) councillors, one (1) citizen representative, one (1) representative from the Kentville Volunteer Fire Department, and one (1) representative from the County of Kings. The CAO, Director of Planning, Director of Public Works, and representative from the Department of the Environment provide technical expertise with a voice but no vote.

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 3:30 p.m.

Note: "Points from Discussion" below show various comments made by individual members during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

**That the agenda for Wednesday June 19, 2024 Kentville Water Commission meeting be approved by Craig Gerrard and seconded by Andrew Zebian.
MOTION CARRIED**

3. APPROVAL OF THE MINUTES

That the minutes for the Kentville Water Commission meeting on November 29, 2023 be approved as presented.
MOTION CARRIED

4. NEW BUSINESS

(a) Operations Update

I. Financial:

- ***Statements of Financial Operations***

Finance Department has prepared the KWC's Income Statement for they year ending March 31, 2024. These are unaudited and subject to change.

See Report

- Write – Offs

- Brief discussion on having the utility bills in the property owners' names only, not the tenants, committee feels this would limit the number of write-offs.

Motion to write off four non-collectable accounts as detailed in the report in the amount of \$355.96 approved by Andrew Zebian and second by Craig Gerrard.

MOTION CARRIED

II. Engineering Update

- ***Donald Hiltz Connector Road***, Update on the Investing in Canada Infrastructure Program is well underway, and the next fiscal year will see most KWC Components installed with remainder in the following fiscal year. This will include a new 1 MIG water tank located roughly 450m east of our end-of-life water tank in the Kentville Business Park. In addition to this major investment, a new water treatment building at the same site and completion of the water distribution line through DEH Road to the Business Park that currently stops just southeast of McDougal Heights providing greater operating flexibility and the ability to take the any one of KWC's four water tanks out of service for maintenance.

See Report

(b) Source Water Protection Advisory Committee Report

- Director Bell along with Project Engineer Ahmad Kadri and new Director of Planning will be working on a new Source Water Protection Plan with Nova Scotia Department of Environment.

(c) Next Meeting

The next meeting will be held on Wednesday November 20, 2024 at 3:30 p.m.

5. ADJOURNMENT

Motion that the Kentville Water Commission be adjourned.

MOTION CARRIED

Adjourned at 3:42 p.m.