



TOWN OF KENTVILLE COUNCIL MEETING

Meeting Minutes: May 26, 2025

Town Hall, 354 Main Street, Kentville Nova Scotia

This meeting was held in Town Hall and was livestreamed on YouTube.

1. CALL TO ORDER AND ROLL CALL

Mayor Andrew Zebian called the meeting to order at 6:00 p.m. and noted that the following members of Council were present: Deputy Mayor Debra Crowell, Councillor Rob Baker, Councillor John Andrew, Councillor Samantha Hamilton, Councillor Cathy Maxwell, and Councillor Cate Savage.

Staff in attendance included Interim Chief Administrative Officer Kevin Matheson, Solicitor Geoff Muttart and Deputy Clerk Jennifer West.

REGRETS

None

The chair gave a land acknowledgement.

DECLARATIONS OF CONFLICT OF INTEREST

None.

2. APPROVAL OF THE AGENDA

Addition, 9.a In Camera, Land matter

It was moved by Councillor Cate Savage and Deputy Mayor Debra Crowell

That the agenda of May 26, 2025 be approved.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

3. APPROVAL OF THE MINUTES

(a) Council meeting held on April 28, 2025

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It was moved that the minutes of the Council meeting on April 28, 2025 be approved.

MOTION CARRIED

(b) Special Council meeting held on May 21, 2025

It was moved that the minutes of the Council meeting on May 21, 2025 be approved.

MOTION CARRIED

4. RECOMMENDATIONS AND REPORTS

(a) Council Advisory Committee

(1) Proposed Telecommunication Tower in Kentville

At the May 12, 2025 meeting of Council Advisory Committee, Director Darren Shupe presented the federal government process for site location and construction of a 30-metre cell tower at 314 Main Street (Bell Canada building parking lot) to improve coverage in the valley in this region.

Report available for more information.

Discussion

- Concerns about lack of municipal control in this process, and proximities to homes and yards.
- Concerns about non-compliance to the requirements of the existing Land Use Bylaw (GD 16).

It was moved by Councillor Cate Savage and Deputy Mayor Debra Crowell

That Council direct the CAO to consider a more robust telecommunications facilities policy during the plan review process.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

Discussion

- Clarification about the public engagement process through ISED.
- Concerns about basing the ISED process on studies and research from 2009.

It was moved by Councillor John Andrew and Councillor Cate Savage

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That Council maintain reliance on the ISED process for the current proponent.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Savage and Zebian

Councillors who voted against this motion:

Maxwell

(2) Stormwater Management Master Plan Report

At the May 12, 2025 meeting of Council Advisory Committee, Director Dave Bell presented the Public Works report for April 2025, and asked Council to complete follow up from the April 15 Special Meeting of Council regarding the Stormwater Management Mast Plan, and to formally receive the report.

Report available for more information.

It was moved by Councillor Cate Savage and Deputy Mayor Debra Crowell

That Council accept the Stormwater Management Master Plan report from Dillon Consulting as presented on April 15, 2025.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

(b) Councillors' and Mayor's Reports

Reports were received and are part of the meeting record.

(1) Councillor John Andrew

Highlights included review of the Nova Scotia Federation of Municipalities (NSFM) conference sessions.

Report available for more information.

Discussion

- Concerns about how to increase the number of people on the vulnerable persons list for the Regional Emergency Management Organization.

(2) Councillor Rob Baker

Highlights included review of the NSFM conference sessions including strategic planning and public engagement processes.

Report available for more information.

(3) Deputy Mayor Debra Crowell

Highlights included opening of the shade gazebo at the skate park, meeting with incoming CAO Chris McNeill, investment advisory committee and Kentville Business Community meeting.

Report available for more information.

Discussion

- Clarification of KBC communications campaign.

(4) Councillor Samantha Hamilton

Highlights included the Kings Regional Emergency Management Organization meeting, Police Week, Spike Run event, Environment Task team mapping workshop,

Report available for more information.

(5) Councillor Cathy Maxwell

Highlights included a meeting of the Heritage Committee where potential properties were identified in the town, student bursary committee, concerns about the Inclusion and Access Advisory Committee.

Report available for more information.

(6) Councillor Cate Savage

Highlights included meetings of the Investment Advisory Committee and Board of Police Commissioners, Holi colour festival, and the Rotary Charter Night.

Report available for more information.

(c) Mayor Andrew Zebian

Mayor Zebian reported on his activities this month with highlights including Intermunicipal Service Agreement, service interruptions at Kings Transit, Subdivision Bylaw Amendment meeting, site plan approval hearing, and meeting with incoming CAO Chris McNeill. Happy Birthday to Kentville resident Winne Palmer.

Report available for more information.

5. BUSINESS ARISING FROM THE MINUTES

(a) Legal Costs Update

Interim CAO Kevin Matheson presented the legal costs for the town for full fiscal year 2024-2025.

Report available for more information

6. NEW BUSINESS

(a) Appointment of Resident Water Commission and Sourcewater Protection Advisory Group

Mayor Andrew Zebian presented his recommendation for the resident member of the Water Commission and the Sourcewater Protection Advisory Group.

Report available for more information.

It was moved by Councillor Cate Savage and Councillor John Andrew

That Council approve the appointment of Mike Cameron to be a voting member of the Kentville Water Commission and the Kentville Sourcewater Protection Advisory Group for a two-year term of service, reviewed annually.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

7. CORRESPONDENCE

(a) Debra Jardine- Concerns about regional sewer facility odours

8. PUBLIC COMMENTS

(a) None

9. IN CAMERA

It was moved by Councillor Cathy Maxwell and Councillor Cate Savage

That Council move into a closed session to discuss a land matter.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

It was moved by Councillor Cate Savage and Deputy Mayor Debra Crowell

That Council move back to open session.

MOTION CARRIED

Councillors who voted in favour of this motion:

Andrew, Baker, Crowell, Hamilton, Maxwell, Savage and Zebian

10. ADJOURNMENT

It was moved

That the May 26, 2025 meeting of Council adjourn at 7:13 p.m.

MOTION CARRIED



Approved by CAO Chris McNeill