

TOWN OF KENTVILLE WATER COMMISSION

Meeting Minutes: November 29, 2023

PRESENT

*Mayor Sandra Snow, *Councillor Andrew Zebian, *Councillor Craig Gerrard, Councillor Paula Huntley, Director of Engineering Dave Bell, Director of Finance Wanda Matthews, Clifford Hill, *Councillor Kings Lexi Misner, Kings County Engineer Brad Carrigan and Recording Secretary Carla MacDonald.

Regrets / Absent:

Fire Chief Scott Hamilton

*Voting members: The Mayor as chairperson, three (3) councillors, one (1) citizen representative, one (1) representative from the Kentville Volunteer Fire Department, and one (1) representative from the County of Kings. The CAO, Planning, Director of Public Works, and representative from the Department of the Environment provide technical expertise with a voice but **no vote**.*

1. CALL TO ORDER AND ROLL CALL

Mayor Sandra Snow called the meeting to order at 3:32 p.m.

Note: "Points from Discussion" below show various comments made by individual members during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.

2. APPROVAL OF THE AGENDA

Motion to approve the agenda of the November 29, 2023 Kentville Water Commission meeting with an addition to NEW BUSINESS, Engineering / b. ii. Fluoridation, Andrew Zebian and second by Craig Gerrard.

MOTION CARRIED

3. APPROVAL OF THE MINUTES

Motion that the minutes for the Kentville Water Commission regular meeting on July 26, 2023 be approved as presented.

MOTION CARRIED

4. NEW BUSINESS

(a) Operations Update

a. Financial

Director of Finance prepared the KWC's Income Statement for the second quarter of 2022/23 ending October 31, 2023, which put Town 58% of the way through the fiscal year. No Write-Offs this quarter and Utility Bills were sent out in October.

See Report

Points from Discussion

- Chemical expenses increase.
- Kentville Water Commission does have Depreciation/Reserve Fund in case of emergency regarding well/tanks.
- Kentville Water Commission Reserve

Operating Reserve	170,620	96,010
Capital Reserve	838,810	427,387
Depreciation Reserve	1,011,540	935,323
Total KWC Reserves	2,020,970	1,458,719

b. Engineering Update:

Three industrial meters have been replaced, these are large volume customers, and this was done this past spring/summer. With increased operating costs, KWC's current water rates are not sustainable. KWC anticipates engaging a firm to begin work on a water rate study in the new calendar year with a rate hearing late winter/early spring and new rates going into effect next fiscal year.

See Report

i. **Generator/Overlook Booster (Budget 2024/25)**

Director Bell spoke on the 70 homes that rely on the Booster located behind the tank on Prospect. The generator that is presently located at this site was sized to run three pumps that would push the water up the hill. To solve the issue of water pressure during power bump which limits the function of the pump on Prospect a 100' tank (Pencil Tank) would be the solution in the future.

Overlook has never had a standby booster, there are approximately 20 – 30 homes in this area. In the fiscal year KWC will investigate installing a generator at this location to provide residents with constant water pressure.

Points from Discussion

- The cost to install a new generator at the Overlook location which would include installation of a cement pad would be in the \$15,000 range for a 20kw generator.

ii. Fluoridation

Director Bell submitted a request into the UARB for use of Floride in Town of Kentville's drinking water and the approximate cost of adding Floride to drinking water would be \$25,000.

(b) Source Water Protection Advisory Committee Report: No report or update

(c) Next Meeting

The next meeting will be held on Wednesday March 20, 2024 at 3:30 p.m.

5. ADJOURNMENT

Motion that the Kentville Water Commission adjourn.

MOTION CARRIED

Adjourned at 4:18 p.m.