



## **TOWN OF KENTVILLE**

## **HERITAGE COMMITTEE**

### **Meeting Minutes: April 16, 2024**

**Town Hall, 354 Main Street, Kentville Nova Scotia**

#### **CALL TO ORDER AND ROLL CALL**

This meeting was held in Council Chambers and was called to order by Chair Andrew Zebian at 2:30pm.

#### **PRESENT**

CAO Jeff Lawrence, Dan Booth, Louis Comeau, Cathy Maxwell, Brennan Kilfoil, Jakub Steph, Scott Pope, Andrew Zebian (chair) and Recording Secretary Jennifer West.

#### **REGRETS**

Steph Jakob, Scott Pope

#### **APPROVAL OF THE AGENDA**

It was moved

That the agenda for the April 16, 2024 meeting be approved.

#### **APPROVAL OF THE MINUTES**

It was moved

That the minutes from the Heritage Committee meeting held on November 20, 2023 be approved.

#### **MOTION CARRIED**

## **BUSINESS ARISING**

Andrew Zebian reviewed the staff report regarding heritage elements presented to Council on March 8, 2024. There is no mechanism permitted in the Municipal Government Act that would allow the delay or stop of a development permit. A Heritage Bylaw is required to determine how heritage buildings are identified and registered. Every bylaw in the municipality or town needs to conform with the Municipal Government Act.

The draft bylaw needs to address voluntary or recommended registration, and what the appeal process should be. It should also address the designation following a change of ownership.

Review of the draft bylaw and the notice of recommendation of heritage element status.

Request that the formatted bylaw should be prepared for review by members, the CAO and legal counsel. Confirmation that the current property owner can decide not to register their property.

## **NEW BUSINESS**

None.

## **NEXT MEETING DATE**

The next meeting will be scheduled for a time when a report is completed by the CAO and legal counsel.

## **ADJOURNMENT**

It was moved

**That the April 16, 2024 meeting of the Heritage Committee be adjourned at 3:14 pm.**

**MOTION CARRIED**