



TOWN OF KENTVILLE
KENTVILLE INCLUSION AND ACCESS ADVISORY COMMITTEE
Meeting Minutes: February 21, 2025
Kentville Business Hub, 448 Main Street, Kentville Nova Scotia

PRESENT

Committee members:

- Councillor Rob Baker
- Councillor Cathy Maxwell
- Holly Rogers
- Stephen Weiss
- Kait Bowser
- Nicole Ross
- Saheed Akande
- Bernie Zinck

Staff:

- Roxy Peterson
- Jennifer West
- Bekah Craik

Voting Members:

Holly Rogers, Bernie Zinck, Saheed Akande, Stephen Weiss, Kait Bowser

Regrets:

Chair Nicole Ross lead the meeting.

Task Team 1.

1. CALL MEETING TO ORDER, LAND ACKNOWLEDGEMENT AND WELCOME
2. Quick Round Table Check-In

Holly Rogers, Bernie Zinck, Rob Baker, Stephen Weiss, Saheed Akande, Nicole Ross, Bekah Craik, Jennifer West

3. Meeting Goals and Expected Outcomes

Notes:

Discussion of barriers to business.

ACTION: Members will do research on the barriers facing downtown businesses. Rob and Holly took on this task.

ACTION: Book a meeting with Meg Hodges (KBC) to discuss and understand barriers to businesses. Rob will email Meg for a review of barriers, to share with task team and will invite her to the next committee meeting.

ACTION: Bekah will research Kentville policies and bylaws associated with accessibility in the downtown.

4. Aligning on Goal & Objectives (10 minutes)
5. Identifying Key Priorities (20 minutes)

GOALS:

1. **Research** what barriers and solutions are currently in place which limit opportunities for further accessibility?
2. **Research** existing policies relating to businesses and accessibility, with potential amendments where possible.
3. **Explore** an awareness program for celebrating businesses who are improving accessibility. Bring ideas and models of programs to the next meeting.
7. Next Steps & Wrap Up
 - (a) Review action items & responsibilities
 - (b) Confirm next meeting date

Task Team 2.

1. CALL MEETING TO ORDER, LAND ACKNOWLEDGEMENT AND WELCOME
2. Quick Round Table Check-In
4. Aligning on Goal & Objectives (10 minutes)
 - (a) Goal #2: Improve accessibility in the business community
 - (b) Objective: Support businesses in understanding accessibility issues and taking steps toward more accessible spaces
 - (c) Clarifying our role and scope of work

ACTION: Bekah to reach out to staff accessibility counterparts in other municipalities, and discuss a possible regional meeting with Kings Transit.

ACTION: Nicole to request a presentation on the status of transition at Kings Transit

ACTION: Task Team to review Kings Transit status compared to the draft accessibility plan objectives on this goal.

ACTION: Task Team to identify some “gold medal” towns and cities who are doing wonderful things for culture around public transit.

7. Next Steps & Wrap Up
 - (a) Review action items & responsibilities
 - (b) Confirm next meeting date

NEXT MEETING

Next meetings:
April 4, 2025, 9am (Full committee)

ADJOURNMENT

It was moved by ___ and ___
That there being no other business to discuss, that the meeting adjourn at 11:10 am.