



TOWN OF KENTVILLE BOARD OF POLICE COMMISSIONERS MINUTES

**354 Main Street, Kentville Town Hall
May 9, 2025, 1:00 p.m.**

Present:

Commissioner Virginia Brooke, Commissioner Penny Hart and Commissioner Cate Savage.

Staff present: Chief Marty Smith and Recording Secretary Jennifer West

Regrets: Interim CAO Kevin Matheson, Deputy Chief Ken Reade Jr., Commissioner Samantha Hamilton

1. CALL MEETING TO ORDER AND ROLL CALL

2. APPROVAL OF THE AGENDA

It was moved by Commissioner Cate Savage and Commissioner Penny Hart

That the Board approved the agenda of May 9 2025.

MOTION CARRIED

3. APPROVAL OF MINUTES

It was moved by Commissioner Cate Savage and Commissioner Penny Hart

That the minutes of the BOPC meeting of March 21, 2025 be approved.

MOTION CARRIED

4. PRESENTATION

(a) Meeting Procedures – moved to next month

(b) Homelessness and Law Enforcement

Chief Smith gave a short presentation about homelessness in Kentville based on data collected over the past year. Over the last 6 months Chief estimates an increase in calls relating to homelessness of approximately 25%, and around 25% of total calls (all offenses) being from non-residents.

5. CHIEFS REPORT

Chief Smith presented his reports for February, with highlights from March and April including hate-specific training for members, budget preparation, and presentation of new format of monthly report.

See reports for more information

6. BUSINESS ARISING / OLD BUSINESS

- (a) Next meeting date – confirm 3rd Friday of each month at 1 pm (+website posting)
- (b) Police Service and Town of Kentville
Chief Smith gave a shore review of the budgets, strategic plans and year end reports.
- (c) NS Policing Standards – Kentville update
- (d) Board Training Ops
Commissioner Brooke reminded members about the opportunity to attend a ride along with a KPS member.
- (e) Coffee with a Cop and other engagement opportunities
Chief Smith invited members to attend the Monday May 12 Coffee with a Cop at TAN and the NKEC safe grad barbeque.
- (f) Action item teams – no reports
Commissioner Brooke gave grace to Council while they were working on a transition to a new CAO, but encourages members to continue working on their teams.

7. NEW BUSINESS

- (a) Police Service Operating Budget
Chief Smith reviewed the operating budget highlighting some of the changes from the previous year.

It was moved by Commissioner Cate Savage and Commissioner Penny Hart

That the Kentville Board of Police Commissioners approve and recommend to Council the 2025-2026 Kentville Police Service Operating Budget.

Motion Carried

- (b) NS Chiefs of Police Assn updates, AOP
- (c) Publishing select KPS Policies
- (d) Self evaluation of the Board
Commissioner Brooke reminded members to review evaluation forms and explore how to measure meeting objectives.
- (e) Nova Scotia Association of Police Governance (NSAPG)-AGM May 22
Commissioner Brooke reminded members that they can attend the provincial AGM in Truro.

8. CORRESPONDENCE

- (a) None

9. PUBLIC COMMENTS

Mike Cameron, Kentville, invited the Board to invite the public to meetings and encourage groups and residents to learn more about meetings. He was disappointed that Council did not approve the drone which has shown to be very useful tool for search and rescue. He was pleased to see the board using kindness and respect at their meetings.

10. IN CAMERA

(a) None

11. ADJOURNMENT

It was moved by Commissioner Cate Savage

That there being no further business, that the Board adjourn at 2:33pm.

Motion Carried