



## **TOWN OF KENTVILLE**

### **HERITAGE COMMITTEE**

#### **Meeting Minutes: April 23, 2025**

**Town Hall, 354 Main Street, Kentville Nova Scotia**

#### **CALL TO ORDER AND ROLL CALL**

This meeting was held in Council Chambers and was called to order by Presiding Officer Darren Shupe at 4:02pm.

#### **PRESENT**

Dan Booth, Louis Comeau, Scott Pope, Cathy Maxwell, Rob Baker, Andrew Zebian  
Recording Secretary Ben Croll, and Director of Planning & Development Darren Shupe.

#### **REGRETS**

Jakub Steph

#### **APPROVAL OF THE AGENDA**

It was moved by Maxwell and seconded by Baker:  
That the agenda for the April 23, 2025 meeting be approved.

#### **APPROVAL OF THE MINUTES**

It was moved by Maxwell and seconded by Zebian:  
That the minutes from the Heritage Committee meeting held on April 16, 2024 be approved.

#### **MOTION CARRIED**

#### **BUSINESS ARISING**

(a) Election of Chair and Vice Chair

Cathy Maxwell was nominated and accepted the position of Chair; Dan Booth was nominated and accepted the position of Vice Chair.

(b) Review of Bylaw

The Committee discussed the development of a list of properties with rationale to discuss at the next meeting which could be candidates for the registry.

**NEW BUSINESS**

- (a) The Committee discussed adding a line item the draft operating budget for heritage designation plaques. Shupe to include line item in budget.
- (b) The Committee requested printing a 2'x3' map for the next meeting to aid discussion. Shupe to coordinate printing.
- (c) The Committee asked if Price's Map was able to be printed to provide historic context. Shupe to investigate.
- (d) The Committee noted that communicating the work of the Committee would be important going forward. Shupe to coordinate media effort with staff.

**NEXT MEETING DATE**

The next meeting is scheduled for May 15, 2025 at 4pm.

**ADJOURNMENT**

It was moved by Pope and seconded by Comeau:

**That the April 23, 2025 meeting of the Heritage Committee be adjourned at 4:28 pm.**

**MOTION CARRIED**

