



Recreation Program Facilitator- March Break Camp Leader

PART-TIME NON-UNION WAGE BAND: \$18.00-19.00/hr

Department: Parks & Recreation

Employment Type: Temporary / Short-Term Contract

Duration: March Break (1 week)

Hours: Full-time during camp hours (exact hours to be confirmed)

Location: Multiple sites based on age group

General Position Functions

The Town will be offering March Break Day Camps for children during the school break. Two separate camps will operate based on age group:

- Ages 5–8 (“Chickadees”)
- Ages 9–11 (“Hawks”)

Camps will provide safe, inclusive, and engaging programming that supports physical activity, creativity, and fun throughout the week.

March Break Camp Leaders are responsible for planning and delivering a positive, safe, and engaging camp experience for children. Leaders will support daily activities, supervise participants, model positive behaviour, and ensure the well-being of all campers in their care.

This role is ideal for individuals who enjoy working with children, thrive in a team environment, and are enthusiastic about recreation and community programming.

Accountability

The March Break Camp Leaders reports directly to the Manager, Recreation Services and works collaboratively with the Active Living Community Coordinator.

Specific Job Responsibilities

Key Responsibilities

- Plan and lead age-appropriate games, activities, crafts, and outings
- Supervise campers at all times to ensure safety and inclusion
- Create a welcoming, respectful, and fun environment for all participants
- Support children with varying abilities and needs
- Assist with set-up, clean-up, and transitions between activities
- Follow all policies, procedures, and safety guidelines
- Communicate effectively with fellow staff and program supervisors
- Respond appropriately to emergencies and incidents
- Act as a positive role model and representative of the Town

Qualifications and Expectations

Minimum Qualifications

- Experience working with children in a recreation, education, camp, or childcare setting.
- First Aid & CPR-C certification (or willingness to obtain prior to start date).
- A valid Criminal Record Check with Vulnerable Sector Screening and Child Abuse Registry Check are required.

Knowledge, Skills & Attributes

- Understanding of child development and child-led, play-based learning.
- Strong interpersonal and communication skills with children, families, and team members.

- Ability to facilitate inclusive, engaging, and age-appropriate activities in natural environments.
- Flexibility, creativity, and confidence in adapting to changing group dynamics and outdoor conditions.
- Positive, proactive team attitude with a collaborative approach to problem-solving.
- Knowledge of child development, inclusive practices, and trauma-informed care. Non-Violent Crisis Intervention (NVCI) and Trauma Informed Care certification considered an asset.

Working Conditions

- Requires daily outdoor work in varying year-round weather conditions and active participation in play-based learning.
- Physical demands include walking, kneeling, crouching, lifting (up to 25 lbs), and active play.

We thank you for your interest and please note that only candidates selected to move forward through the interview process will be contacted. Please send your cover letter and resume to recreation@kentville.ca or mail to Town of Kentville, 354 Main Street, Nova Scotia, B4N 1K6, "March Break Camp Leader". This competition will remain open until the position is filled.