



Summer Recreation Facilitator – Summer Fun Crew

PART-TIME: Seasonal & Weekly Hours
NON-UNION WAGE BAND: \$18.00/hr

Position Summary

The Summer Recreation Program Facilitator will be responsible for creating, planning, and leading a variety of community-based recreation programs and events throughout the summer months. These programs will be designed for participants of all ages and demographics, with an emphasis on fun, play, outdoor education, and inclusive participation. The successful candidate will bring energy, creativity, and enthusiasm to engage community members and foster positive recreation experiences in the Town of Kentville.

Key Responsibilities

- Develop, plan, and facilitate accessible summer recreation programs and activities for children, youth, adults, and seniors.
- Incorporate elements of outdoor education, active living, and playful engagement into programming.
- Adapt activities to meet the needs and abilities of diverse participants.
- Support community events and initiatives, assisting with set-up, delivery, and evaluation.
- Build positive relationships with participants, families, and community partners.
- Ensure safety, inclusivity, and risk management practices are consistently followed.
- Promote programs and encourage participation through community engagement.
- Provide program evaluation and feedback to inform future planning.

Qualifications & Skills

- Experience in recreation programming, community development, education, or related field (formal training an asset).
- Strong leadership and facilitation skills with the ability to engage groups of all ages.
- Knowledge of outdoor education and community-based recreation principles.
- Creativity, adaptability, and enthusiasm for play-based and experiential learning.
- Strong communication and interpersonal skills.
- Community engagement skills are considered a strong asset.
- Ability to work independently and as part of a team.
- Standard First Aid/CPR (required).
- Valid driver's license and access to reliable transportation (asset).

Working Conditions

- This position requires evening and weekend work as programs and community events are scheduled.
- Work will primarily take place outdoors in a variety of weather conditions, as well as in community facilities.
- The role involves moderate physical activity, including setting up programming equipment and leading active games.

To Apply

Please submit your resume and a cover letter outlining your work and volunteer experience. Don't forget to highlight times where you have worked to pull a team together towards a shared goal, why you are interested in this opportunity, what skills you have that you love sharing, and why we should pick you. We read a lot of resumes, so be creative!

Don't forget to indicate in your application which position(s) you are applying for. Resumes, cover letters and three references can be either emailed in a word document or pdf to recreation@kentville.ca.

Please ensure that cover letters, resumes and references are merged into one document.

Successful candidates must provide proof of a cleared vulnerable persons check (depending on age of candidate) prior to start date.

The Kentville Parks and Recreation Department thanks you in advance for your interest in summer employment with the Town of Kentville. Only those applicants selected for the interview process will be contacted. For clarification on the application process or for more information please contact by email: recreation@kentville.ca.