



**Present:** Commissioner Samantha Hamilton, Commissioner Penny Hart (virtually), Commissioner Paula Huntley, Commissioner John Andrew and Commissioner Kim Clark

**Staff present:** Chief Marty Smith, Deputy Chief Ken Reade and Recording Secretary Ashley Sheffield

**Regrets:** CAO Chris MacNeill

**1. CALL MEETING TO ORDER AND ROLL CALL – 1:00pm**

**2. APPROVAL OF THE AGENDA**

The Board approved the agenda of February 19th, 2026.

**MOTION CARRIED**

**3. APPROVAL OF MINUTES**

That Board approved the minutes of the BOPC meeting of January 15th, 2026.

**MOTION CARRIED**

**4. PRESENTATIONS**

(a) DOJ Training Session – Municipal Board of Police Commissioners Responsibilities – Presented by Charcy Marchand & Tim Mills

(b) Next Month: Chris MacNeil – Presentation on behalf of the Auditing Committee from DOJ

**5. CHIEF’S REPORTS – January 2026:**

Calls were up in January 2026 compared to 2025

Youth Cadet Program has started with 7 youth sworn in, with the first training session coming up

New Community Crisis Navigator, Emme Manuel has been busy in her first 2 months with many meetings and client interactions

Street Crime member started in mid-January

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## **6. BUSINESS ARISING FROM THE MINUTES / OLD BUSINESS**

- (a) Action-Work teams (Penny, Samantha and Paula) – Objectives were reviewed and will be presented at March meeting
- (b) Meeting dates reminder: 3<sup>rd</sup> Thursday of each month. Next meeting is March 19<sup>th</sup>, 2026 at 1pm.
- (c) Police Service, Town of Kentville and public engagement  
Commissioner Samantha Hamilton spoke about importance of public events for policing awards
- (d) TOK Bylaw 200  
Bylaw change has been completed
- (e) Request to Council for new cadet  
We have a spot for APA for summer 2026, application testing is beginning now. Aiming to identify 2 candidates, one for summer 2026 class, and one for winter 2027 class
- (f) Downtown and homeless related issues  
We've started data tracking with the CCN (Community Crisis Navigator), service is focused on downtown issues, and collaborating with organizations

## **7. NEW BUSINESS**

- (a) Capital Budget Items discussed by Chief Smith  
3 requests for 2026/2027 capital budget
  - Marked Police Car – Moved by Commissioner John Andrew and seconded by Commissioner Samantha Hamilton – The board approved for this item to be submitted to council for consideration in the 2026/2027 Capital Budget.
  - Taser 7 – Moved by Commissioner Penny Hart and seconded by Commissioner Samantha Hamilton – The board approved for this item to be submitted to council for consideration in the 2026/2027 Capital Budget.
  - Drone – Moved by Commission Paula Huntley and seconded by Commissioner John Andrew – The board approved for this item to be submitted to council for consideration in the 2026/2027 Capital Budget.
- (b) NSAPG (Nova Scotia Association of Police Governance) Board Representation  
1 member needed – Commissioner Paula Huntley was voted in by the board for the role
- (c) Update from Deputy Chief on Jan 22<sup>nd</sup> meeting held at Kentville Fire Hall  
Meeting was well attended. Feedback received from the meeting received indicated that the public felt that their questions and concerns weren't heard. You could almost have another meeting with just Q & A session. New committees have been formed and meetings have started.
- (d) Community Safety Boards Online Presentation held by DOJ

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**8. CORRESPONDENCE**

No correspondence

**9. PUBLIC COMMENTS**

No public comments

**It was moved, seconded and carried that the meeting be adjourned at 3:06pm.**

**10. IN CAMERA**

**11. ADJOURNMENT**

The board approved to adjourn the meeting

**That there being no further business, that the Board adjourn at 3:06pm.**

**MOTION CARRIED**

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**Minutes approved by**