



**TOWN OF KENTVILLE**  
**PLANNING ADVISORY COMMITTEE**  
**Meeting Minutes: March 25, 2026**  
Town Hall, 354 Main Street, Kentville Nova Scotia

**CALL TO ORDER AND ROLL CALL**

This meeting was held in Council Chambers and was called to order by Darren Shupe at 4:06pm.

**PRESENT**

Councillor Cathy Maxwell, Councillor John Andrew, Councillor Cate Savage, Jakub Ziolkowski, and Carol Goodwin.

Staff Representatives: Recording Secretary Ben Croll, Director of Planning & Development Darren Shupe, and Chief Administrative Officer Chris McNeill.

**REGRETS**

None

**ELECTION OF COMMITTEE CHAIR AND VICE CHAIR**

Goodwin nominated Councillor Andrew to be Chair. There were no other nominations and Councillor Andrew accepted the role as Chair.

Councillor Maxwell nominated Ziolkowski to be Vice Chair. There were no other nominations and Ziolkowski accepted the role as Vice Chair.

**APPROVAL OF THE AGENDA**

Councillor Maxwell suggested to add an item under New Business to discuss the status of the previous Heritage Advisory Committee.

Motion was moved by Councillor Savage and seconded by Goodwin.

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*Pending Approval*

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## **APPROVAL OF THE MINUTES**

N/A

## **PRESENTATIONS**

Dawn Sutherland, Provincial Director of Planning, provided a PAC orientation presentation.

## **NEW BUSINESS**

(a) Planning Staff Overview

Director Shupe provided an overview of standings items to be added to the agenda:

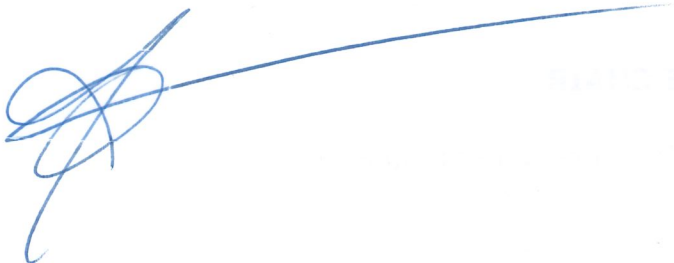
- Plan Review
- Heritage

## **NEXT MEETING DATE**

It was agreed that PAC meetings will be held on every second Wednesday of the month at 4pm. The next meeting is scheduled for April 8, 2026 at 4pm.

## **ADJOURNMENT**

Meeting was adjourned at 5:31pm

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