

## TOWN OF KENTVILLE WATER COMMISSION

### Meeting Minutes Tuesday October 28, 2025

#### PRESENT

Mayor Andrew Zebian  
Deputy Mayor Debra Crowell  
Councillor Cathy Maxwell  
CAO Chris McNeill  
Director of Engineering Dave Bell  
Director of Planning Town of Kentville Darren Shupe  
Director of Finance Wanda Matthews  
County of Kings Trish Javorek  
Recording Secretary Carla MacDonald  
**No Citizen Member to date**

#### Regrets / Absent:

Kentville Fire Department, Chief Scott Hamilton  
County of Kings Engineer Brad Carrigan  
Councillor John Andrew (attempted to attend through teams, unsuccessfully)  
County of Kings Councillor Doug Gates  
Manager of Environmental Services, County of Kings Martin Kehoe

**Voting members:** *The Mayor as chairperson, three (3) councillors, one (1) citizen representative, one (1) representative from the Kentville Volunteer Fire Department, and one (1) representative from the County of Kings (as per Town of Kentville Policy G57 Committee of Council 4.14.1.2).*

**With a voice but no vote,** *the CAO, Director of Planning Town of Kentville, Director of Public Works Town of Kentville and representative from the Department of the Environment provide technical expertise (as per Town of Kentville Policy G57 Committee of Council 4.14.1.2).*

#### 1. CALL TO ORDER AND ROLL CALL

Mayor Andrew Zebian called the meeting to order at 3:04 p.m. **with no quorum.**

**Note:** *“Points from Discussion” show various comments made by individual members during debate. They do not necessarily represent the opinion of the group, nor do they always reflect accurate information.*

## 2. APPROVAL OF THE AGENDA

That the agenda for Tuesday October 28, 2025 Kentville Water Commission meeting be approved, moved by Deputy Mayor Debra Crowell and seconded by Councillor Cathy Maxwell.

**MOTION CARRIED**

## 3. APPROVAL OF THE MINUTES

That the minutes from the Kentville Water Commission regular meeting held on July 22, 2025 be approved as presented.

**MOTION CARRIED**

That the minutes from the Kentville Water Commission Operating and Capital Budget meeting held on July 22, 2024 be approved as presented.

**MOTION CARRIED**

That the minutes from the Kentville Water Commission Special Meeting on Fluoridation of Town of Kentville water supply on July 27, 2025 be approved as presented.

**MOTION CARRIED**

## 4. NEW BUSINESS

### a. Operations Update

- **Financial Report**

Capital investment plan

Statement of Operations – Q2 Kentville Water Commission

See Reports for detail

- **Engineering Report:**

Director Bell provided an information sheet from Agat Laboratories on Per- and Polyfluoroalkyl Substances (PFAS). The manufacturing and use of PFAS has resulted in their presence in the environment. PFAS have many industrial and commercial applications due to their ability to repel oil and water, reduce friction and their resistance to high temperatures.

See Report for more detail

- **Fluoride Update** – implementation date.

- Implementation date was August 28, 2025.

Points from discussion

- Director of Engineering and Public Works, David Bell will notify the Dental practices in Kentville of the implementation date.

**b. Source Water Protection Advisory Committee Report**

- Director Bell gave a report during the Source Water Protection Advisory meeting prior to this Kentville Water Commission meeting, and a report was provided.

See Report for Details

**c. Next Meeting, February 18, 2025 at 3p.m.**

**5. ADJOURNMENT**

Motion that the Kentville Water Commission meeting adjourn.

MOTION CARRIED

**Adjourned at 3:46 p.m.**

X 

Meeting Minutes Approved by Chair Mayor Andrew Zebian

